

Support Service Committee Meeting Minutes



Friday, October 13, 2023 – 8:00 AM
TCS Administration Building

Attendance: ☐ Meagan McBride, Ph.D., ☒ Larry Kisabeth, ☒ Vince Arnold,
☒ Randy Conger, ☐ Chris Joyce, ☒ Tim Weber, ☒ Greg Bogard,
☒ Andy Frank, ☒ Kara Rannigan, ☒ Natallie Jones, ☐ David Alvarado,
☐ Colleen Neely, ☒ Ben Richards, ☒ Brad Scheiber, ☒ Robert Boes
☒ Greg Devore

Guests:

Larry Kisabeth called the meeting to order at 8:00 AM. He asked everyone to read over the attached minutes. Andy Frank moved and Tim Weber seconded the motion to accept the minutes as presented. The motion passed.

The Food Service report was a written information sheet that showed:

- a. A new 6-week menu cycle for breakfast and lunch are compliant with state regulations and is now on the Tiffin City Schools website.
- b. The negative meal balance has increased \$3,849.70
- c. Friday, Oct. 13 is the last day of National School Lunch Week

Comments from the committee:

- a. There have been good comments in the schools about the new menus
- b. We should never deny a student a meal, but the negative balance is getting out of hand.

Tim Weber gave an overview of different areas being handled in the Technology Department.

- a. Whether Krout students should take their Chromebooks home or leave at school.

Positive: In the building may cause less breakage and be charged
If the student has their Chromebook at home it can be used
If weather or illness keeps the student home.

Negative: Now we need carts, there is insufficient power and/or space in the classrooms. If placed in the hallway would be considered a fire hazard.

Security could be an issue if the Chromebooks are stored in

carts.

- b. The Tech Dept purchased 29 more WIFI access points, licenses and mounts for all the non-academic buildings in the district. The schools have already been wired and teachers have noticed an improvement in the overall Wi-Fi.
- c. Progress is being made in the Washington Modules. The Benq displays have been installed. Clouse Electric is handling the power, Wi-Fi and phone installations.
- d. To determine if the apps being used by teachers are safe for seventeen and younger a survey was given to all teachers. Once the list is completed it will be added to Google's dashboard. Google started this to help monitor and find apps not approved for students under 18.

The Transportation report was given by Randy Conger. He explained that Transfinder has products and services that maybe beneficial to this department.

- a. Wayfinder allows a tablet to be used on the bus for route directions and attendance. This would help subs on daily routes to know where to go and where to stop. Attendance is now taken on paper and filed, this would be faster, more efficient, plus, the information is stored and can easily be accessed.
- b. Stopfinder GeoAlerts gets information out to parents when the bus is running behind schedule, etc. It would only go to the parents that need the information as compared to a mass notification going out.
- c. Action:
 1. Talk to other schools using the system
 2. Get a quote

The Maintenance Department update was given by Greg Devore.

- a. Middle School boiler problems continue to be studied. The Victaulic clamps need to be repaired and/or replaced in at least 7 areas. Gathering quotes and making plans on the repair and update needed. The ultimate outcome is that the boilers will not need to be run year-round and if the electricity goes out there will not be leaks in the pipes.
- b. The EIFS is the stucco on the outside of the building. It needs to be cleaned, painted and sealed. Some areas above the windows may need to be replaced.
- c. The Black Top schedule allows the cracks in the Middle School and Fort parking lots to be repaired this fall. In 2024 the visitors' side at the stadium and Columbian parking lot will be repaired and completed.
- d. All adult AEDs have been updated in the school buildings. Greg is working on a grant to replace/add AEDs to the Administration Building, Maintenance Building and Fort. Also looking at a portable AED for sports like golf, cross country, etc.
- e. The roof panels at Washington K-1 on the Elmer Street side are scheduled to be updated.
- f. The city is requiring the storm drains at Washington K-1 be separated from the sewage drains. Greg is working with the city engineer, Matt Watson on this project.
- g. The cleanup and disposal of unwanted but usable items continues to take place by selling items on GovDeals. This should help get the inventory organized and allow people to know what is available for classrooms and offices.

Ben Richards presented a Board Update.

- a. The track will be a spray polyurethane track and will be done this summer. We will most likely not receive the money awarded for the track. The company is filing bankruptcy.
- b. The Board would like to see the auditorium renovated—new seats, lights, etc. to be completed this summer also.
- c. Financing will be PI funds plus other forms of financing.

To have some consistency, everyone was in favor of establishing the 2nd Friday of every month as the meeting day.

Larry adjourned the meeting at 8:48 AM.

Next meeting, November 10