

12/18/23 Regular Board Meeting

Board of Education Meeting

Tiffin Middle School Cafetorium

Monday, December 18, 2023

6:30pm - 8:30pm

Present: Mr. Ben Richards, CEO/Superintendent ; Ryan Cook, CFO/Treasurer ; Dustin Williams, Board Member; Victor Perez, Board Member; Dr. Andrew Gase, Board Member; Dr. Meagan McBride, Board Member; Larry Kisabeth, Board Member

1 PLEDGE OF ALLEGIANCE

Dr. McBride

Attachments:

2 CALL TO ORDER: ROLL CALL:

Mr. Cook

Minutes:

Present:

Dr. Meagan McBride

Mr. Dustin Williams

Dr. Andrew Gase

Mr. Larry Kisabeth

Mr. Victor Perez

Attachments:

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

Minutes:

As presented.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Victor Perez

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		

Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

4 RECOGNITIONS

Attachments:

4.1 1st Quarter Crystal Apple

Mr. Bob Boes

Mrs. Annette Edmond, Tiffin Middle School Secretary

Minutes:

Mr. Ben Richards presented the first quarter Crystal Apple to Tiffin Middle School secretary Mrs. Annette Edmond. Mrs. Edmond was nominated by Mr. Ryan Imke.

Attachments:

5 SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS:

Attachments:

5.1 Proposed Calendar 2024-2025

Minutes:

Mr. Richards turned the floor over to Mrs. Samantha Cole of the Calendar Committee. Miss Natallie Jones from the committee was also present. Mrs. Cole explained the rationale the committee used in coming up with the calendar they presented. She said no group got everything they wanted, but they strove to ensure everyone got at least some of what they wanted. Mr. Richards thanked the group for their work and collaboration.

Attachments:

[Proposed TCS Calendars 24-25 25-26 - BOE Presentation 12 18 2023.pdf](#)

6 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

Per Board Policy BDDH: "Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board, present and voting." Persons wishing to submit comment can do so by emailing tcs_boardcomments@tiffincityschools.org. The meeting will be publicly available via Facebook.

Minutes:

None.

Attachments:

7 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Items 6.1 through 6.9. Action by the Board of Education in "Adoption of the Consent Agenda" means that all VI items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

Result: Approved

Motioned: Victor Perez

Seconded: Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

7.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

11/27/2023 Special Meeting Minutes

11/27/2023 Regular Meeting Minutes

Result: Approved

Attachments:

[11 27 23 Regular Meeting Minutes.pdf](#)

[11 27 23 Special Meeting Work Session Minutes.pdf](#)

7.2 Approve Treasurer's Report

The Superintendent recommends the Tiffin City Board of Education approve the attached Treasurer's reports, as exhibited.

Result: Approved

Attachments:

7.3 Approve Committee Reports

The Superintendent recommends the Tiffin City Board of Education approve the Committee Reports, as exhibited.

Result: Approved

Attachments:

[Nov. 2023 Finance Committee Minutes.pdf](#)

[Dec. 2023 Finance Minutes.pdf](#)

7.4 Employ Support Staff 2023-2024

The Superintendent recommends the Tiffin City Board of Education employ the following Support Staff:

Bus Driver

Keith J. Kirchner, Step 1, beginning 1/8/2024, Route 147/247 AM & PM 5.5 hours/day, .25 hours/day pre-trip & .25 hours/week fueling

Special Needs Aide

Kendel Klotz, Step 10, 185 days, 6.5 hours/day, beginning 12/18/2023

Food Service Substitute

Amanda Kinn

Substitute Educational Aides

Gina Kirwin

Robin Paulus

Result: Approved

Attachments:

7.5 Donations and Grants

The Superintendent recommends the Tiffin City Board of Education accept the following donations:

Columbian High School

Phil and Julie Cloud donated \$335.00 to be used for a cross country banner.

Anne and Andy Gase donated \$50.00 to the Drama Department in memory of Scott Daniel.

Tiffin Middle School

Jolly's Drive In donated 134 free root beer coupons, valued at \$200.00, to be used for PBIS reward prizes.

Jimmy John's donated 250 free 8" sandwich coupons, valued at \$2,000.00, to be used for Student of the Month awards.

Noble 4-5 Elementary

Noble staff donated two books, valued at \$27.98, in memory Donald Arter III, father of 4th grader Domonic Arter.

Result: Approved

Attachments:

7.6 Stipends

The Superintendent recommends the Tiffin City Board of Education pay the following stipends, upon certified completion of duties:

Phonics First Self-Paced Course, \$500

Jennifer Cox

LPDC, \$500

Leigh Alvarado

Christina Joyce

Paula Pauly

Educator Mentor

Laurie Morter, \$1,000 (\$500 per mentee)

District Leadership Team, September 2023 through May 2024, \$100 per meeting, not to exceed nine meetings, payable from annual curriculum budget

Amber Plikerd

Result: Approved

Attachments:

7.7 Statement of Purpose Budget Reports 2023-2024

The Superintendent recommends the Tiffin City Board of Education approve Statement of Purpose Budget Report(s) from the following student activity groups for the year beginning July 1, 2023 and ending June 30, 2024:

Fund 200 SCC 9972 Columbian National Honor Society

Fund 300 SCC 9904 Columbian Football

Fund 300 SCC 9909 Columbian Track

Fund 300 SCC 9914 Columbian Volleyball

Fund 300 SCC 9922 Columbian Bowling

Fund 300 SCC 9926 Columbian Aquatics

Fund 300 SCC 9956 Columbian Band

Fund 300 SCC 9961 Columbian Business Advisory

Fund 300 SCC 9964 Columbian Camp Invention

Fund 300 SCC 9970 Columbian Library Fund

Result: Approved

Attachments:

8 ACTION ITEMS:

Attachments:

8.1 Adopt Resolution to Join Natural Gas Consortium

Resolution to join the Ohio School Council's natural gas consortium, as exhibited.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Dr. Andrew Gase

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

[Gas Resolution - 2023.pdf](#)

8.2 Approve OSBA Membership January - December 2024

Annual renewal of Ohio School Board Association membership, as exhibited.

Result: Approved

Motioned: Victor Perez

Seconded: Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

[Tiffin City 2024 Membership Invoice.pdf](#)

8.3 Approve Extension of Lease Agreement

Extension of the lease agreement with GD Century Farms, as exhibited.

Result: Approved

Motioned: Dr. Andrew Gase

Seconded: Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

[EXTENSION OF FARM LEASE AGREEMENT.pdf](#)

8.4 Set Organizational Meeting Date and Time

The Board president recommends the Tiffin City Board of Education set its Organizational Meeting for January _____, at _____, at _____.

Minutes:

The Organizational Meeting will be held Monday, January 8, 2024 at 6:30 p.m. at Tiffin Middle School.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

8.5 Elect President Pro Tempore

Before the Organizational Meeting of the Tiffin City Board of Education, the Board must elect a president pro tempore to conduct the meeting. The president will ask for nominations. When all nominations are presented, the president will close the nominations and ask for a roll call to elect the president pro tempore.

Minutes:

Mr. Kisabeth nominated Dr. McBride to be president pro tempore.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

8.6 Elect Vice President Pro Tempore

Before the Organizational Meeting of the Tiffin City Board of Education, the Board must elect a vice president pro tempore to conduct the meeting. The president will ask for nominations. When all nominations are presented, the president will close the nominations and ask for a roll call to elect the vice president pro tempore.

Minutes:

Mr. Kisabeth nominated Mr. Williams to be vice president pro tempore.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

9 BOARD DISCUSSION:

Minutes:

Mr. Richards commended and thanked Dr. Gase for his many years of service and dedication to the students, families, and staff of Tiffin City Schools.

Attachments:

10 ENTER EXECUTIVE SESSION:

Hold an Executive Session for one or more of the following matters to:

X a. consider the appointment____, **employment X**, dismissal____, discipline____, promotion____, demotion____, or compensation____ **of a public employee(s)** or official(s)____, or consider the investigations of charges or complaints against a public employee(s)____, official(s), licensee(s) or "regulated individual(s)"____; unless the person(s) being investigated of charges or complaints requests a public hearing;

____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

____ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

____ g. no action taken.

Time in:

Minutes:

Time in: 7:22 p.m.

Result: Approved

Motioned: Dustin Williams

Seconded: Victor Perez

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

11 EXIT EXECUTIVE SESSION

Return to open session.

Time out:

Minutes:

Exited Executive session at 8:50 p.m.

Attachments:

12 ADJOURNMENT

The Board business meeting is concluded.

Meeting started:

Meeting ended:

Minutes:

Meeting started: 6:31 p.m.

Meeting ended: 8:50 p.m.

Result: Approved

Motioned: Dustin Williams

Seconded: Dr. Andrew Gase

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Andrew Gase, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

Attachments:

12.1 Next Regular Meeting

The next regular meeting will tentatively be on January 22, 2024 at 6:30 PM in the Tiffin Middle School Cafetorium, pending board action at the Organizational Meeting in January.

Attachments:

13 412 CERTIFICATE

CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer
By
Superintendent of Schools

Attachments: