



## Columbian High School Head Coach Evaluation

Coach: \_\_\_\_\_ Sport: \_\_\_\_\_ Date: \_\_\_\_\_

1- Satisfactory    2- Needs Improvement    3- Unsatisfactory    4- Not Observed

### ADMINISTRATIVE DUTIES:

- \_\_\_\_\_ Cooperates with the athletic office regarding preseason paperwork (coaches paperwork, player forms and compliance, practice schedules, team rosters, etc).
- \_\_\_\_\_ Communicates with assistant coaches in regards to roles, duties, and expectations.
- \_\_\_\_\_ Cooperates with requests for information from the athletic office.
- \_\_\_\_\_ Abides by all relevant School District policies, administrative directives, OHSAA rules/regulations, and league rules/regulations.
- \_\_\_\_\_ Consults and communicates with the athletic director regarding any player discipline/issues, practice/game scheduling requests, parent concerns/problems, officiating concerns/problems, etc.
- \_\_\_\_\_ Proves proper supervision of athletes at all times/venues (locker rooms, fields, gyms, busses/vehicles, practice areas, locker rooms, etc.) whenever athletes are present.
- \_\_\_\_\_ Follows proper budget and purchase order procedures in regards to any equipment/uniform purchases.
- \_\_\_\_\_ Demonstrates proper care of school facilities and equipment.
- \_\_\_\_\_ Maintains a detailed inventory of team equipment/uniforms and provides an updated report to the athletic department at the conclusion of each season.
- \_\_\_\_\_ Submits an end-of-season report including list of award winners in a timely fashion at the conclusion of each season of play.
- \_\_\_\_\_ Maintains and updates team and individual student-athlete records regularly and in a timely manner.
- \_\_\_\_\_ Works with the athletic department and media to publicize team and individual accomplishments.
- \_\_\_\_\_ Communicates and works with the Columbian High School Athletic Boosters/attends monthly meetings.

## **RELATIONSHIPS:**

- \_\_\_\_\_ Demonstrates enthusiasm for working with high school student-athletes.
- \_\_\_\_\_ Communicates effectively with all participating student-athletes and their parents.
- \_\_\_\_\_ Establishes and maintains good relations with school administration, faculty, and coaching staff.
- \_\_\_\_\_ Communicates effectively with, and demonstrates respect for all opponents.
- \_\_\_\_\_ Communicates effectively with and demonstrates respect for game officials.
- \_\_\_\_\_ Promotes all school activities and encourages student-athletes to participate in a variety of activities.
- \_\_\_\_\_ Maintains cooperative relations with the media regarding team information, statistics, and interviews.
- \_\_\_\_\_ Shows and interest in the student-athletes' academic experiences.
- \_\_\_\_\_ Communicates and cooperates with athletic trainer in regards to student-athletes' physical well-being.
- \_\_\_\_\_ Communicates and works with coaches of lower level programs to the betterment of the overall program and future participating student-athlete.

## **COACHING PERFORMANCE:**

- \_\_\_\_\_ Keeps the sport interesting and fun for participating student-athletes.
- \_\_\_\_\_ Conducts themselves in a professional and sportsmanlike manner at all times.
- \_\_\_\_\_ Teaches the fundamental philosophy, skills, and knowledge essential to the sport.
- \_\_\_\_\_ Develops and communicates a well-organized practice plan/schedule.
- \_\_\_\_\_ Uses personnel (participating student-athletes) and strategies effectively in game situations.
- \_\_\_\_\_ Praises student-athletes for positive performances.
- \_\_\_\_\_ Offers constructive criticism to student-athletes for poor performances.
- \_\_\_\_\_ Maintains effective individual and team discipline at all practices and in games.
- \_\_\_\_\_ Provides opportunities for all team members to participate, depending upon their ability and effort, while maintaining a competitive team.
- \_\_\_\_\_ The team's performance reflects enthusiasm, motivation, proper fundamentals, and good sportsmanship.
- \_\_\_\_\_ Works to learn new strategies and trends in the sport by attending coaches clinics and reading coaching publications.

**Assess your performance as a head coach this season:**

**Do you have any equipment needs?**

**Progress/Report of previous years goals:**

1.

2.

3.

**What are 3 goals you have for you/your program for next season? (Measurable, not related to performance. Ex. – Increase participants by 10 athletes)**

1.

2.

3.

**ATHLETIC DIRECTOR COMMENTS:**

**COACHES COMMENTS:**

The coaches signature indicates he/she has read this evaluation. The coach has ten days to respond to any portion of this evaluation to which he/she does not agree with

\_\_\_\_\_  
Head Coach Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Athletic Director Signature

\_\_\_\_\_  
Date