

# 4/22/24 Special Meeting/Work Session

## Board of Education Meeting

Tiffin Middle School Cafetorium, 103 Shepherd Dr., Tiffin, OH 44883

Monday, April 22, 2024

5:45pm - 6:30pm

**Present:** Mr. Ben Richards, CEO/Superintendent ; Ryan Cook, CFO/Treasurer ; Dustin Williams, Board Member; Victor Perez, Board Member; Dr. Meagan McBride, Board Member; Larry Kisabeth, Board Member; Heidi Stephey, Board Member

### 1 PLEDGE OF ALLEGIANCE

---

**Attachments:**

### 2 CALL TO ORDER: ROLL CALL:

Mr. Cook

---

**Minutes:**

Present were:

Mr. Dustin Williams

Mr. Larry Kisabeth

Dr. Meagan McBride

Mr. Victor Perez

Mrs. Heidi Stephey

**Attachments:**

### 3 ADOPT THE AGENDA

---

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

**Minutes:**

The agenda was approved with the following changes: remove executive session; replace with board discussion of finance.

Board Discussion:

Mr. Cook said he has updated the five-year forecast to factor in reappraisals completed by the Seneca County Auditor. It will generate an additional \$1.4 million for the district per year. The district's cash balance is currently \$616,000. Mr. Cook clarified that this is not a case of discovering money, but rather, a significant change in the tax base. He suggested the board not go on the ballot this year with a levy, but wait and re-evaluate in a year.

Mr. Cook noted there is not currently a concrete plan because the district is in transition and every expense is being reviewed in an effort to close the gap. Next fall will provide a better handle on the budget from the state.

Mr. Cook said the district needs an IT Plan and a Capital Plan and will do a tighter job of budgeting, focusing on wants versus needs.

Dr. McBride cautioned the board should not wait for a crisis to begin a levy campaign.

**Result:** Approved

**Motioned:** Heidi Stephey

**Seconded:** Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

**Attachments:**

## 4 ENTER EXECUTIVE SESSION:

---

Hold an Executive Session for one or more of the following matters to:

\_\_\_\_\_ a. consider the appointment\_\_\_\_, employment X, dismissal\_\_\_\_, discipline\_\_\_\_, promotion\_\_\_\_, demotion\_\_\_\_, or compensation\_\_\_\_ of a public employee(s) or official(s)\_\_\_\_, or consider the investigations of charges or complaints against a public employee(s)\_\_\_\_, official(s), licensee(s) or "regulated individual(s)"\_\_\_\_; unless the person(s) being investigated of charges or complaints requests a public hearing;

\_\_\_\_\_ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

\_\_\_\_\_ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

\_\_\_\_\_ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

\_\_\_\_\_ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

\_\_\_\_\_ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

\_\_\_\_\_ g. no action taken.

Time in:

**Minutes:**

No executive session was held.

**Attachments:**

## 5 EXIT EXECUTIVE SESSION

---

Return to open session.

Time out:

**Attachments:**

## 6 ADJOURNMENT

---

The Board business meeting is concluded.

Meeting started:

Meeting ended:

**Minutes:**

Meeting started: 5:45 p.m.  
Meeting ended: 6:15 p.m.

**Result:** Approved

**Motioned:** Larry Kisabeth

**Seconded:** Dr. Meagan McBride

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

**Attachments:**

**6.1 Next Regular Meeting**

The next regular meeting will be Monday, May 20, 2024 at 6:30 PM in the Tiffin Middle School Cafetorium.

**Attachments:**

**7 412 CERTIFICATE**

CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools

**Attachments:**