

5/20/24 Regular Board Meeting

Board of Education Meeting

Tiffin Middle School Cafetorium, 103 Shepherd Dr., Tiffin, OH 44883

Monday, May 20, 2024

6:30pm - 7:30pm

Present: Jerry Nadeau, Interim Superintendent ; Ryan Cook, CFO/Treasurer ; Dustin Williams, Board Member; Victor Perez, Board Member; Dr. Meagan McBride, Board Member; Larry Kisabeth, Board Member; Heidi Stephey, Board Member

1 PLEDGE OF ALLEGIANCE

Mr. Williams

Attachments:

2 CALL TO ORDER: ROLL CALL:

Mr. Cook

_____ Mr. Williams
_____ Mr. Kisabeth
_____ Dr. McBride
_____ Mr. Perez
_____ Mrs. Stephey

Minutes:

Present were:

Mr. Dustin Williams
Mr. Larry Kisabeth
Dr. Meagan McBride
Mr. Victor Perez
Mrs. Heidi Stephey

Attachments:

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Dr. McBride
_____ Mr. Perez
_____ Mrs. Stephey
_____ Mr. Kisabeth
_____ Mr. Williams

Result: Approved

Motioned: Larry Kisabeth

Seconded: Victor Perez

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

4 RECOGNITIONS

Attachments:

4.1 2024 Retirements

Thank you and congratulations to these retiring employees who have dedicated 130 years of combined service to the students and families of Tiffin City Schools!

Gary Borton, 11 years of service

Michelle Distel, 29 years of service

Douglas Hartenstein, 32 years of service

Mark Ingalls, 33 years of service

Stephanie Ricker, 25 years of service

Attachments:

5 PRESENTATION

Attachments:

5.1 Five-Year Forecast and Assumptions

Ryan Cook, CFO/Treasurer

Attachments:

[Tiffin_044891.pdf](#)

6 INTERIM SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS:

Attachments:

6.1 Title VIB, Special Education, Public Input

Minutes:

Title VIB Invitation for Public Comment

Attachments:

7 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

Per Board Policy BDDH: Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board, present and voting. Persons wishing to submit comment can do so by emailing tcs_boardcomments@tiffincityschools.org. The meeting will be publicly available via Facebook.

Minutes:

None.

Attachments:

8 CONSENT AGENDA:

The Interim Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Interim Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

_____ Dr. McBride
_____ Mr. Perez
_____ Mrs. Stephey
_____ Mr. Kisabeth
_____ Mr. Williams

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Larry Kisabeth

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

8.1 Approve Minutes

The Interim Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

4/22/24 Special Meeting/Work Session

4/22/24 Regular Meeting

4/25/24 Special Meeting

Result: Approved

Attachments:

[4 22 24 Special Meeting Work Session Minutes.pdf](#)

[4 22 24 Regular Meeting Minutes.pdf](#)

[4 25 24 Special Meeting Minutes.pdf](#)

8.2 Approve Treasurer's Report

The Interim Superintendent recommends the Tiffin City Board of Education approve the attached Treasurer's reports, as exhibited.

Result: Approved

Attachments:

[April Financial Report .pdf](#)

8.3 Retirements

The Interim Superintendent recommends the Tiffin City Board of Education accept the following retirements:

Professional Staff, effective with the conclusion of the 2023-2024 contract year

Mark P. Ingalls

Support Staff, effective with the conclusion of the 2023-2024 contract year

Gary E. Borton

Michelle Distel

Result: Approved

Attachments:

8.4 Resignations

The Interim Superintendent recommends the Tiffin City Board of Education accept the following resignations:

Professional Staff, effective with the conclusion of the 2023-2024 contract year

Allison Adlesperger

David Alvarado

Jaycie Foos

Mykel Heberling

Elizabeth Humphrey

Hannah Rohrbacher

Support Staff

Lisa Boehler, beginning 5/7/2024

Result: Approved

Attachments:

8.5 Administrative Employment

The Interim Superintendent recommends the Tiffin City Board of Education approve the following administrative contract(s):

Abigail R. Clifford, Psychologist, Class IV-SP, Step 4, 7/1/2024-6/30/2027

Randy L. Conger, Transportation Supervisor, Step 10, 7/1/2024-6/30/2027

Tammy J. Harer, Director of Data and Reporting, Step 5, 7/1/2024-6/30/2027

Timothy W. Murray, Assistant High School Principal, Class III, Step 1, 8/1/2024-7/31/2025

Michael G. Newlove, Elementary Principal, Class III, Step 13, 7/1/2024-6/30/2027

Kathryn J. Plott, Social Worker, Class IV-SP, Step 12, 8/1/2024-7/31/2027

Michelle Wise, Elementary Principal, Class III, Step 10, 7/1/2024-6/30/2026

Result: Approved

Attachments:

8.6 Employ Professional Staff 2023-2024

The Interim Superintendent recommends the Tiffin City Board of Education employ the following Professional Staff:

Lead Teacher, Extended School Year, \$28.60 per hour, not to exceed 9 hours/week

Natallie Jones

Amber Plikerd

Teacher, Extended School Year, \$28.60 per hour, not to exceed 9 hours/week

Kara Brown

Jodi Roszman

Lauren Stultz

Teacher, TCHS Summer School, \$28.60 per hour, not to exceed 20 hours per week in the month of June 2024

Emily Boone

Megan Caulder

Donald Cook

Sarah Cook

Donald Ferstler

Daniel Gilbert

Emily Tobolt

Teacher, Summer Reading Institute, \$28.60 per hour, not to exceed 18 hours total

Karin Day

Teacher, Summer School, \$28.60 per hour, not to exceed 20 hours total

Stacy Basinger

Rita Brown

Result: Approved

Attachments:

8.7 Employ Support Staff 2023-2024

The Interim Superintendent recommends the Tiffin City Board of Education employ the following Support Staff:

Educational Aide, Extended School Year, to be paid at contracted hourly rate, not to exceed 7.5 hours/week

Becky Bland

Amber Hescht

Linda Moyer

Ashley Lowry

Heather Steinhauser

Marsha Vera

Kimberly Yates

Bus Driver, Extended School Year, as needed

Hugh D. Anderson

Christopher D. Bean

Shaunte M. Bradshaw

Cheryl L. Cartwright

Susan M. Couch

Frederick L. Ehresman

Gene A Englehart

Teresa A. Faber

Wesley J. Ferguson

David W. Kay

Keith J. Kirchner

Stephen W. Kizer

David J. Moon

William L. Omlor

Kimberly S. Park

Debra M. Reamer

Jodi L. Saum-Stockner

James A. Scherger

Robert L. Sherman

Aubrey A. Wise

Custodian, 2nd Shift

Robin Paulus, Step 3, beginning 5/20/2024

Summer Sweepers, 2024, as needed

Annabelle Auble, Step 2

Aden Baines-O'Hagan, Step 0

Brook Boes, Step 3

Renee Boes, Step 0

Decker DeVore, Step 1, beginning 5/20/2024

Vincent W. Kidwell, Jr., Step 0

Ryan J. Lyon, Step 0

Tyler Mesnard, Step 2

Brock Reed, Step 0

Kale Riley, Step 0

Braden Staib, Step 0

Lukas Stultz, Step 0

Result: Approved

Attachments:

8.8 **Employ Support Staff 2024-2025**

Night Sweeper

Ryan J. Lyon, Level 0, beginning 8/27/2024

Substitute Bus Driver

David J. Althaus

Lisa M. Bogart

Leslie H. Bowman

Brian L. Coleman

Barbara A. Curry

Gregory A. Distel

Stephen A. Drown

Jolene M. Englehart

J. Thomas Fisher

David R. Gross

Randall E. Hoover

Fred L. Jones

Donald L. Judd

Lynn M. Krupp

Debra L. Kubes

Derek I. Lewis

Jodi L. Saum-Stockner

Bryan A. Schalk

Norbert J. Scherger
Daniel R. Sherman
Paul E. Shoemaker
Howard W. Stultz III
Donna D. Thacker
Diane E. Ziegler
Bryan J. Zimmerman

Result: Approved

Attachments:

8.9 Support Staff Changes

Kendel Klotz, amend to Step 12, effective with the 2024-2025 Contract Year
Jillaine Dunn, amend to 190 days, effective with the 2024-2025 Contract Year

Result: Approved

Attachments:

8.10 Non-Renewal of Contracts

The Interim Superintendent recommends, under Ohio Revised Code Section 3319.083, that the Board not renew the contracts of the employees identified below for the 2024-2025 school year and that the Treasurer be authorized to furnish each employee with written notice of the Board's intention not to re-employ the employee at the expiration of his/her current contract:

Deanna Boyd (Special Needs Aide)
Heather Skalley (Food Service General Worker)

Result: Approved

Attachments:

8.11 Donations and Grants

The Interim Superintendent recommends the Tiffin City Board of Education accept the following donations:

District

The Youth Advisory Council granted \$1,000.00 to be used for Camp Invention.

Columbian High School

Jenny and Bob Hillis donated \$2,000.00 to be used for the Robert G. Friedman Achievement Awards.
Cynthia and Russell Hillier donated \$100.00 to be used for the Artist of the Year Award.

The Junior Home Alumni Association donated \$400.00 to be used for the Dad Kernan Academic and Athletic Scholarships.

Mike Davidson donated a cornet, valued at \$150.00, to the Columbian Band.

Result: Approved

Attachments:

8.12 Stipends

The Interim Superintendent recommends the Tiffin City Board of Education pay the following stipends, upon certified completion of duties:

Better Than Carrots and Sticks Class, to be paid from Title II and General Fund, as needed

Leigh Alvarado, \$200

Jennifer Bauerschmidt, \$200

Erin Biglin, \$200

Emily Boone, \$200

Rita Brown, \$200

Judy Downie, \$200

Trisha Flint, \$100

Jennifer Gressman, \$150

Kimberly Heyman, \$200

Jessica Hoyda, \$200

Lynn Hull, \$200

Stephanie Marlowe, \$200

Jeanette Marshall, \$200

Shawnie McLellan, \$200

Nattaporn Perrine, \$200

Brandie Reinhart, \$200

Elizabeth Tanner, \$200

Tiffany Thompson, \$200

Courtney Workman, \$150

Result: Approved

Attachments:

8.13 Fund to Fund Transfer

The Interim Superintendent recommends the Tiffin City Board of Education approve the following fund to fund transfers:

001 to 009-9003 (Supplies Krout) up to \$4,563.78

001 to 009-9005 (Supplies Noble) up to \$5,812.93

001 to 009-9006 (Supplies Washington) up to \$4,672.21

001 to 009-9009 (Supplies Columbian) up to \$28,683.66

001 to 009-9678 (Supplies Middle School) up to \$24,698.29

001 to 300-9951 (Athletic Administration) \$135,000.00

001 to 002-9013 (HB 264) \$42,980.00

Result: Approved

Attachments:

9 ACTION ITEMS:

Attachments:

9.1 Approve Five-Year Forecast and Assumptions

As exhibited above.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

9.2 Adopt Resolution to Re-Create Position and Recall Robert Boes

As exhibited.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Victor Perez

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

[Board Resolution Reinstating position of Assistant Superintendent and recalling Robert Boes to position 19298397.1 .pdf](#)

9.3 Approve 2024-2025 Student/Parent Handbooks

As exhibited.

Result: Approved

Motioned: Heidi Stephey

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

[TMS Student Parent Handbook 2024-2025.pdf](#)

[Columbian High School Student Parent Handbook 2024-2025.pdf](#)

[Lincoln Parent Student Handbook2024-2025.pdf](#)

[Elementary Student Parent Handbook 2024-2025.pdf](#)

9.4 Approve 260-Day Employee Calendar

As exhibited.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Victor Perez

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

[24.25 12 MONTH CALENDAR 260.pdf](#)

9.5 Approve OAPSE 570 Insurance MOU

As exhibited.

Result: Approved

Motioned: Heidi Stephey

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

[Tiffin OAPSE MOU re Insurance 19279572.1 .pdf](#)

9.6 Approve NCOESC County Service Agreement 2024-2025

As exhibited.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Larry Kisabeth

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

[Tiffin Spring FY25.pdf](#)

9.7 Approve NCAT Service Agreement 2024-2025

As exhibited.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		

Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

[NCAT Tiffin City Schools 24-25 Contract.pdf](#)

9.8 Approve P.T. Services Professional Services Agreement

As exhibited.

Result: Approved

Motioned: Victor Perez

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

[PT Services Agreement.pdf](#)

9.9 Approve SLP Services Agreements

As exhibited.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

- [Resilience SLP Agreement.pdf](#)
- [Wheeler SLP Agreement.pdf](#)

9.10 Approve High Road School ESY Services

As exhibited.

Result: Approved

Motioned: Heidi Stephey

Seconded: Victor Perez

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

- [High Road School ESY Agreement.pdf](#)

9.11 Approve On-Site Technical Services Agreement

As exhibited.

Result: Approved

Motioned: Larry Kisabeth

Seconded: Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

- [Tiffin FY25 OnSite District Tech Agreement.pdf](#)

10 BOARD DISCUSSION:

Minutes:

Mr. Perez congratulated the sports teams recently competing. He also talked about improvements and facility maintenance happening throughout the district, including the new tennis courts.

Dr. McBride thanked all involved in making graduation a successful event, especially Mrs. Nancy Warnement.

Mr. Nadeau again congratulated the 2024 retirees and welcomed Mr. Brad Jones, School Psychologist, and Mrs. Michelle Wise, Krout 2-3 Principal, to the district.

Mr. Kisabeth urged the board to keep facilities in mind and to continue to consider and act upon the work of the Superintendent Advisory Committee. Mr. Cook said ThenDesign Architecture is working to compile the master plan and all other work done by the committee and TDA to then be able to present it to the board and make a recommendation. Mr. perez pointed out that Tiffin City Schools does all the maintenance of the stadium and that at some point, all entities who use the stadium should reconvene to create a plan to support the stadium. He said many people point out that it belongs to the community, but the community also needs to support it.

Attachments:

11 ENTER EXECUTIVE SESSION:

- _____ Dr. McBride
- _____ Mr. Perez
- _____ Mrs. Stephey
- _____ Mr. Kisabeth
- _____ Mr. Williams

Hold an Executive Session for one or more of the following matters to:

X a. consider the appointment____, **employment X**, dismissal____, discipline____, promotion____, demotion____, or **compensation X of a public employee(s)** or official(s)____, or consider the investigations of charges or complaints against a public employee(s)____, official(s), licensee(s) or "regulated individual(s)"____; unless the person(s) being investigated of charges or complaints requests a public hearing;

_____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

_____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

_____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

_____ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

_____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

_____ g. no action taken.

Time in:

Minutes:

Time in: 7:37 p.m.

Motioned: Dr. Meagan McBride

Seconded: Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

12 EXIT EXECUTIVE SESSION

Return to open session.

Time out:

Minutes:

Time out: 8:47 p.m.

Attachments:

13 ADJOURNMENT

The Board business meeting is concluded.

Meeting started:

Meeting ended:

_____ Dr. McBride

_____ Mr. Perez

_____ Mrs. Stephey

_____ Mr. Kisabeth

_____ Mr. Williams

Minutes:

Meeting started: 6:30 p.m.

Meeting ended: 8:48 p.m.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

Attachments:

13.1 Next Regular Meeting

The next regular meeting will be June 24, 2024 at 6:30 PM in the Tiffin Middle School Cafetorium.

Attachments:

14 412 CERTIFICATE

CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools

Attachments: