

# Special Board Meeting

## Board of Education Meeting

Tiffin Middle School Cafetorium, 103 Shepherd Dr., Tiffin, OH 44883

Thursday, June 6, 2024

6:30pm - 7:30pm

**Present:** Jerry Nadeau, Interim Superintendent ; Ryan Cook, CFO/Treasurer ; Dustin Williams, Board Member; Victor Perez, Board Member; Dr. Meagan McBride, Board Member; Larry Kisabeth, Board Member; Heidi Stephey, Board Member

### 1 PLEDGE OF ALLEGIANCE

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**Attachments:**

### 2 CALL TO ORDER: ROLL CALL:

Mr. Cook

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\_\_\_\_\_ Mr. Williams  
\_\_\_\_\_ Mr. Kisabeth  
\_\_\_\_\_ Dr. McBride  
\_\_\_\_\_ Mr. Perez  
\_\_\_\_\_ Mrs. Stephey

**Minutes:**

Present were:

Mr. Dustin Williams

Mr. Victor Perez

Mrs. Heidi Stephey

**Attachments:**

### 3 ADOPT THE AGENDA

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The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

\_\_\_\_\_ Dr. McBride  
\_\_\_\_\_ Mr. Perez  
\_\_\_\_\_ Mrs. Stephey  
\_\_\_\_\_ Mr. Kisabeth  
\_\_\_\_\_ Mr. Williams

**Result:** Approved

**Motioned:** Victor Perez

**Seconded:** Heidi Stephey

Voter	Yes	No	Abstaining
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Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Heidi Stephey, Board Member	X		

**Attachments:**

## 4 CONSENT AGENDA

The Interim Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Interim Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

\_\_\_\_\_ Dr. McBride

\_\_\_\_\_ Mr. Perez

\_\_\_\_\_ Mrs. Stephey

\_\_\_\_\_ Mr. Kisabeth

\_\_\_\_\_ Mr. Williams

**Result:** Approved

**Motioned:** Victor Perez

**Seconded:** Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Heidi Stephey, Board Member	X		

**Attachments:**

### 4.1 Resignations

The Interim Superintendent recommends the Tiffin City Board of Education accept the following resignations, at the conclusion of the 2023-2024 Contract Year:

#### **Professional Staff**

Jennifer L. Church

Erica Cok

Kathy Kistler

Nicole Long

Macey Malagon

Aubrey Margraf

Timothy W. Murray, resigning from Assistant High School Principal position, contingent upon board approval of Principal contract

Mackenzie Nino  
Amber Plikerd  
Faythe Smetzer  
Theresa Swan  
**Support Staff**  
Hugh Anderson  
Jenna Heiser

**Result:** Approved

**Attachments:**

## 4.2 Administrative Employment

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The Interim Superintendent recommends the Tiffin City Board of Education approve the following administrative contract(s):

Bradley Jones, Psychologist, Classification IV-SP, Step 9, 7/1/2024-6/30/2026

Timothy W. Murray, High School Principal, Classification I, Step 11, 8/1/2024-7/31/2026

Michelle Wise, Elementary Principal, Class III, Step 10, **8/1/2024-7/31/2026**

**Result:** Approved

**Attachments:**

## 4.3 Employ Professional Staff 2023-2024

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The Interim Superintendent recommends the Tiffin City Board of Education employ the following Professional Staff:

Home Instruction, as needed

Megan Caulder

**Result:** Approved

**Attachments:**

## 4.4 Employ Support Staff 2023-2024

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The Interim Superintendent recommends the Tiffin City Board of Education employ the following Support Staff:

**Summer Sweeper, 2024, as needed**

Noah Kizer, Step 0

**Educational Aide, Extended School Year, to be paid at contracted hourly rate, not to exceed 7.5 hours/week**

Elizabeth Elchert

Daniel Ink

**Result:** Approved

**Attachments:**

## 4.5 Employ Professional Staff 2024-2025

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The Interim Superintendent recommends the Tiffin City Board of Education employ the following Professional Staff:

**Teacher Limited Contract - First One-Year (2024-2025)**

Alyssa Clason

Samantha Hoover

Brea Minnich

James Piccuito

Tyler Turek

**Result:** Approved

**Attachments:**

## 4.6 Stipends

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The Interim Superintendent recommends the Tiffin City Board of Education pay the following stipends, upon certified completion of duties:

**Interim Superintendent, \$2,650/month for May, June, and July 2024**

Gerald Nadeau

**Second Step Training, on or before 6/30/2024, \$50 to be paid from Title IIA**

Sarah Babione

Kylee Beard

Jennifer Bupp

Michael Felske

Trisha Flint

Brian Gaietto

Pamela Heyman

Alisa Huffman

John Kihorany

Michael Lee

Melissa Mellott

Karen Murphy

Katherine Plott

Claudia Steinmetz

Theresa Stover

Hannah Watson

**Better Than Carrots and Sticks Class, \$200 to be paid from Title II and General Fund, as needed**

Christina Joyce

Mollie Luidhardt

**Project Lead the Way Coursework, \$1,500, to be paid from PLTW Grant**

Leslie Poignon

**LPDC, \$500**

Leigh Alvarado

Christina Joyce

Paula Pauly

**Result:** Approved

**Attachments:**

## 5 ACTION ITEMS

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**Attachments:**

### 5.1 Approve TEA Retire/Rehire MOU

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As exhibited.

\_\_\_\_\_ Dr. McBride

\_\_\_\_\_ Mr. Perez

\_\_\_\_\_ Mrs. Stephey

\_\_\_\_\_ Mr. Kisabeth

\_\_\_\_\_ Mr. Williams

**Result:** Approved

**Motioned:** Dustin Williams

**Seconded:** Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Heidi Stephey, Board Member	X		

**Attachments:**

[MOU retire rehire expiring 2025.pdf](#)

### 5.2 Approve N.W.O. Sports Coverage Agreement 2024-2025

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As exhibited.

\_\_\_\_\_ Dr. McBride

\_\_\_\_\_ Mr. Perez

\_\_\_\_\_ Mrs. Stephey

\_\_\_\_\_ Mr. Kisabeth

\_\_\_\_\_ Mr. Williams

**Result:** Approved

**Motioned:** Heidi Stephey

**Seconded:** Dustin Williams

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Heidi Stephey, Board Member	X		

**Attachments:**

[Tiffin Columbian 2024 2025 ATC contract proposal.pdf](#)

## 6 ENTER EXECUTIVE SESSION:

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\_\_\_\_\_ Dr. McBride  
\_\_\_\_\_ Mr. Perez  
\_\_\_\_\_ Mrs. Stephey  
\_\_\_\_\_ Mr. Kisabeth  
\_\_\_\_\_ Mr. Williams

Hold an Executive Session for one or more of the following matters to:

\_\_\_\_\_ a. consider the appointment\_\_\_\_, employment \_\_\_\_dismissal\_\_\_\_, discipline\_\_\_\_, promotion\_\_\_\_, demotion\_\_\_\_, or compensation\_\_\_\_ of a public employee(s) or official(s)\_\_\_\_, or consider the investigations of charges or complaints against a public employee(s)\_\_\_\_, official(s), licensee(s) or "regulated individual(s)"\_\_\_\_; unless the person(s) being investigated of charges or complaints requests a public hearing;

\_\_\_\_\_ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

\_\_\_\_\_ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

\_\_\_\_\_ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

\_\_\_\_\_ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

\_\_\_\_\_ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

\_\_\_\_\_ g. no action taken.

Time in:

**Minutes:**

There was no executive session held.

**Attachments:**

## 7 EXIT EXECUTIVE SESSION

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Return to open session.

Time out:

**Attachments:**

## 8 ADJOURNMENT

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The Board business meeting is concluded.

Meeting started:

Meeting ended:

\_\_\_\_\_ Dr. McBride

\_\_\_\_\_ Mr. Perez

\_\_\_\_\_ Mrs. Stephey

\_\_\_\_\_ Mr. Kisabeth

\_\_\_\_\_ Mr. Williams

**Minutes:**

Meeting started: 6:30 p.m.

Meeting ended: 6:38 p.m.

**Result:** Approved

**Motioned:** Victor Perez

**Seconded:** Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Heidi Stephey, Board Member	X		

**Attachments:**

## 8.1 Next Regular Meeting

The next regular meeting will be Monday, June 24, 2024 at 6:30 PM in the Tiffin Middle School Cafetorium.

**Attachments:**

## 9 412 CERTIFICATE

**CERTIFICATE**

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools

**Attachments:**