

# 12/5/2024 Special Board of Education Meeting/Work Session

## Board of Education Meeting

Administration Building, 244 South Monroe Street, Tiffin Ohio 44883

Thursday, December 5, 2024

12:00pm - 4:00pm

**Present:** Anne Spence, Treasurer/CFO; Jerry Nadeau, Superintendent ; Dustin Williams, Board Member; Victor Perez, Board Member; Dr. Meagan McBride, Board Member; Larry Kisabeth, Board Member; Heidi Stephey, Board Member

**Absent:** Mrs. Abigail Young, Executive Administrative Assistant

### 1 PLEDGE OF ALLEGIANCE

Dustin Williams, Board Member

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**Minutes:**

Mr. Williams led the pledge.

### 2 CALL TO ORDER: ROLL CALL:

Anne Spence, Treasurer/CFO

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**Minutes:**

Ms. Spence called roll at 12:06pm.

### 3 ADOPT THE AGENDA

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The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

\_\_\_\_\_ Mr. Williams  
\_\_\_\_\_ Mr. Kisabeth  
\_\_\_\_\_ Dr. McBride  
\_\_\_\_\_ Mr. Perez  
\_\_\_\_\_ Mrs. Stephey

**Minutes:**

Mr. Williams asked for a motion to approve the agenda. The motion was made by Mr. Kisabeth and seconded by Dr. McBride. The agenda was approved as presented.

**Motioned:** Larry Kisabeth

**Seconded:** Dr. Meagan McBride

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		

Larry Kisabeth, Board Member	X		
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## 4 Consent Agenda

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

\_\_\_\_\_ Mr. Williams  
 \_\_\_\_\_ Mr. Kisabeth  
 \_\_\_\_\_ Dr. McBride  
 \_\_\_\_\_ Mr. Perez  
 \_\_\_\_\_ Mrs. Stephey

### 4.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

November 25th, 2024 - Special Board Meeting/Work Session

November 25th, 2024 - Regular Board Meeting

**Minutes:**

Mr. Williams asked for a motion. Dr. McBride motion and Mr. Kisabeth seconded. The minutes were approved as presented. Mrs. Stephey joined the meeting at 12:08.

**Motioned:** Dr. Meagan McBride

**Seconded:** Larry Kisabeth

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		

**Attachments:**

[11.25.2024 Special Board Meeting Work Session Minutes.pdf](#)

[11.25.2024 Regular Board Meeting Minutes.pdf](#)

## 5 BOARD DISCUSSION

Athletics

District Finance

Superintendent and Treasurer Goals

Committee Structure

Organizational Chart and Staffing

Communication Plan

**Minutes:**

Mr. Perez entered the Board meeting at 2:21pm.

During the Board meeting, the members discussed several important topics. The SBC was a focal point, along with the future direction of the conference and its impact on our athletic department. We also recognized the need to celebrate our athletes and explore rewards and incentives across various activities and athletics, all aimed at promoting a positive culture that nurtures the development of the whole child.

Ms. Spence addressed the possibility of transitioning Consultant Services to a vendor that aligns more closely with our District's goals and programs. Additionally, she emphasized our commitment to evaluating funding sources and grants to maintain fiscal responsibility.

In her update, Ms. Spence is continuing to assess our protocols and processes to ensure we are following best practices. She also shared insights on investment opportunities and the potential for better partnerships with banking institutions.

Lastly, the Board discussed our District finances and explored options for generating new revenue, including the consideration of a levy and innovative solutions like energy efficiency and solar opportunities.

## 6 ADJOURNMENT

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The Board business meeting is concluded.

Meeting started:

Meeting ended:

- \_\_\_\_\_ Mr. Williams
- \_\_\_\_\_ Mr. Kisabeth
- \_\_\_\_\_ Dr. McBride
- \_\_\_\_\_ Mr. Perez
- \_\_\_\_\_ Mrs. Stephey

**Minutes:**

The meeting was adjourned at 3:59pm.

**Motioned:** Dr. Meagan McBride

**Seconded:** Heidi Stephey

Voter	Yes	No	Abstaining
Dustin Williams, Board Member	X		
Victor Perez, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Larry Kisabeth, Board Member	X		
Heidi Stephey, Board Member	X		

### 6.1 Next Regular Meeting

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The next regular meeting will be Monday, December 16th, 2024 at 6:30 PM in the Tiffin Middle School Cafetorium.

## 7 412 CERTIFICATE

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### CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools