



Proposal Number: PRO-18368-G3T9K5

Proposal Date: 3/10/2025

Tiffin City Schools
Jerry Nadeau
Superintendent
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<https://www.tiffincityschools.org/>

DataServ Integrations, LLC
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Project Cost Summary	
Project Description: Operational Co-Pilot	
	GRAND TOTAL: \$30,000.00

*Proposal does not include applicable sales tax

Scope of Work

DataServ Will Provide the Following:

- Operational Co-Pilot resource 3 days/week for 3 months.
- Provide remediation and stabilization of technology department.

Tasks will include:

- Device acquisition and repair process/financial analysis.
- Mitigate ongoing issues and address ticketing backlog.
- Review and secure authentication processes.
- Migrate onsite server infrastructure to the cloud.
- Correct printing issues.

Customer Will Provide the Following:

- N/A

General Terms & Conditions

1. **Pricing is valid for thirty (30) days.** Purchase orders received after the thirty (30) day period are subject to a price review. We will not accept Customer purchase orders against budgetary proposals.
2. Payment Terms are Net 30 Days. An interest charge will be invoiced for late payments.
3. Any authorized changes to this project require a Change Order and will be invoiced accordingly. Any product changes made by the customer after a purchase order has been issued to DataServ may result in a 25% restocking fee.
4. The Customer will be billed (at cost) for any special permits required.
5. All Professional Services are quoted using the standard working hours of 7:00am to 6:00pm, Monday through Friday. If Customer requires Professional Services outside of the standard working hours, an increased Professional Services fee will incur.
6. Should circumstances outside of DataServ's control require additional professional service hours (greater than what is quoted for the project), the T&M rates identified at <http://www.dataservtech.com/tandmrates> will be charged for the additional hours. DataServ will remain on-site and ensure project completion.
7. All Professional Services requiring mounting, hanging, etc. by DataServ team members is limited to a maximum of 15 feet. Any required Professional Services above stated height will be the responsibility of the Customer or outside contractor.
8. By issuing a Purchase Order the Customer agrees and acknowledges the terms and conditions of the DataServ provided Scope of Work or agreement (Managed Services Agreement, Customer Care Agreement, Purchasing Agreement, etc.). **If applicable, the Customer will seek reimbursement funding from the USAC Schools and Libraries E-Rate program separately.**
9. If a change to the Customer environment occurs that increases the quoted usage amounts, DataServ will adjust the Customer's bill to include the additional services or overage charges.
10. If recurring services (maintenance) are purchased by the Customer, the term of the service will begin upon order confirmation and may only be pro-rated to the Customer's existing contract term end date dependent on manufacturer flexibility.
11. When recurring services (maintenance) are purchased by the Customer and the equipment ships direct to the Customer, the Customer is responsible for providing all serial numbers to DataServ in order to ensure proper coverage.
12. All prices quoted in this Proposal are based on current tariff rates, duties, and trade regulations at the time of quotation. In the event of any changes to tariffs, duties, import/export restrictions, or other government-imposed costs that impact the price of goods or services, DataServ reserves the right to adjust pricing accordingly. Any such adjustments will be communicated in advance or upon impact, and we will work with Customer to mitigate cost impacts, where possible.
13. Shipping schedule is estimated to be 15-30 days ARO. (Additional S/H costs will apply for shipments requiring loading dock, inside delivery, and/or expedited delivery. FOB Point is Shipping Point. All equipment is shipped surface pre-paid, fully insured and added.) Estimated start of projects including professional services will be 30-60 days ARO. Contingent upon equipment availability.

Purchase Order Confirmation

Please mail, e-mail or fax your Purchase Order, referencing proposal number and this Signed Purchase Order Confirmation page to

DataServ

Attn: Sales Administration
31280 Viking Parkway
Westlake, Ohio 44145

dsi-admin@dataservtech.com
Fax: 440-892-2559
Phone: 440-835-7055

Proposal Number:

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Customer:

Tiffin City Schools

Project Description:

Operational Co-Pilot

Purchase Order Confirmation

I have read this Proposal and Statement of Work and understand the responsibilities that the Customer and DataServ will be providing.
Customer agrees that by issuing a Purchase Order to DataServ for this Proposal they accept all Terms and Conditions.

Customer Name:

(Please Print)

Customer PO Number:

Customer Signature:

PO Amount:

Date:

DataServ Signature:

Date:

DataServ has spent considerable effort in the development of this Price Proposal which is tailored to the specific needs of your project. This proposal reflects our knowledge of your requirements and our approach to addressing those requirements. All data and information contained herein is provided free of charge and is considered confidential and proprietary. This document may not be distributed to, or for, any third parties without the express prior written consent of DataServ.