

# 2/24/2025 Special Board Meeting/Work Session

## Board of Education Meeting

Tiffin Middle School 103 Shepherd Drive Tiffin, Ohio 44883

Monday, February 24, 2025

5:45pm - 6:30pm

**Present:** Jerry Nadeau, Superintendent ; Jenny Hedrick, Treasurer; Mr. Larry Kisabeth, Board President ; Mrs. Heidi Stephey, Board Vice President ; Mr. Dustin Williams, Board Member; Dr. Meagan McBride, Board Member; Mr. Victor Perez, Board Member; Mrs. Abigail Young, Executive Administrative Assistant

### 1 PLEDGE OF ALLEGIANCE

Mr. Larry Kisabeth, President

---

**Minutes:**

Mr. Kisabeth led the Pledge of Allegiance.

### 2 APPOINT TREASURER PRO TEM

Mr. Larry Kisabeth, President

---

Approve the appointment of Dustin Williams as Treasurer Pro Tempore for the February 24th, 2025 Special Board Meeting.

- \_\_\_\_\_ Mr. Kisabeth
- \_\_\_\_\_ Mrs. Stephey
- \_\_\_\_\_ Dr. McBride
- \_\_\_\_\_ Mr. Perez
- \_\_\_\_\_ Mr. Williams

**Minutes:**

Mr. Perez was not present. His arrival time was 5:47pm.

Mr. Williams was appointed at Treasurer Pro Tem.

**Motioned:** Dr. Meagan McBride

**Seconded:** Mrs. Heidi Stephey

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		

### 3 CALL TO ORDER: ROLL CALL:

Mr. Dustin Williams, Board Member

---

\_\_\_\_\_ Mr. Kisabeth

\_\_\_\_\_ Mrs. Stephey  
 \_\_\_\_\_ Dr. McBride  
 \_\_\_\_\_ Mr. Perez  
 \_\_\_\_\_ Mr. Williams

**Minutes:**

Mr. Williams conducted the Call to Order. All members were present at the time.

**4 ADOPT THE AGENDA**

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

\_\_\_\_\_ Mr. Kisabeth  
 \_\_\_\_\_ Mrs. Stephey  
 \_\_\_\_\_ Dr. McBride  
 \_\_\_\_\_ Mr. Perez  
 \_\_\_\_\_ Mr. Williams

**Minutes:**

An addendum needs to be added to the agenda. A resolution for item 6.1 Leave of Absence. Agenda was approved with the addendum by all Board Members.

**Motioned:** Mr. Victor Perez

**Seconded:** Dr. Meagan McBride

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

**5 CONSENT AGENDA:**

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

\_\_\_\_\_ Mr. Kisabeth  
 \_\_\_\_\_ Mrs. Stephey  
 \_\_\_\_\_ Dr. McBride  
 \_\_\_\_\_ Mr. Perez  
 \_\_\_\_\_ Mr. Williams

**Minutes:**

All consent agenda items were approved as presented. No discussion occurred.

**Motioned:** Dr. Meagan McBride  
**Seconded:** Mrs. Heidi Stephey

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

### 5.1 Approve Minutes

---

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

January 27th, 2025: Special Board Meeting/Work Session  
 January 27th, 2025: Regular Board Meeting

**Minutes:**  
 Minutes were approved as presented.

**Attachments:**  
[1.27.25 Special Board Meeting/Work Session Minutes.pdf](#)  
[1.27.25 Regular Board Meeting Minutes.pdf](#)

### 5.2 Approve Committee Reports

---

The Superintendent recommends the Tiffin City Board of Education approve the attached Committee Reports, as exhibited.

January 30th, 2025: Finance Committee Minutes

**Minutes:**  
 Minutes were approved as presented.

**Attachments:**  
[1.30.25 Finance Committee Minutes.pdf](#)

## 6 ACTION ITEMS:

---

### 6.1 Leave of Absence

---

The Superintendent recommends the Tiffin City Board of Education accept the following leave of absence:

Treasurer: Ms. Anne Spence, effective February 10th, 2025

\_\_\_\_\_ Mr. Kisabeth  
 \_\_\_\_\_ Mrs. Stephey

\_\_\_\_\_ Dr. McBride  
 \_\_\_\_\_ Mr. Perez  
 \_\_\_\_\_ Mr. Williams

**Minutes:**

Mr. Nadeau wished Ms. Spence well as she takes time to heal. Mr. Williams was also thanked for stepping in to be Treasurer Pro Tem for the Special Board Meeting/Work Session. Mr. Kisabeth wished Ms. Spence a speedy recovery but encourages her to take the time to heal and come back to the district when she is ready.

**Motioned:** Dr. Meagan McBride  
**Seconded:** Mr. Victor Perez

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

**Attachments:**

[Resolution Leave of Absence .pdf](#)

**6.2 Employ Interim Treasurer**

Employ Jennifer Hedrick as Interim Treasurer of the Tiffin City School District effective February 10th, 2025.

\_\_\_\_\_ Mr. Kisabeth  
 \_\_\_\_\_ Mrs. Stephey  
 \_\_\_\_\_ Dr. McBride  
 \_\_\_\_\_ Mr. Perez  
 \_\_\_\_\_ Mr. Williams

**Minutes:**

Previously, Mrs. Hedrick assisted Tiffin City Schools as an Interim Treasurer. With the leave of absence of Ms. Spence, Mrs. Hedrick to going to step back in the treasurer role until Ms. Spence returns. The ESC provided a contract for Mrs. Hedrick previously that is still in compliance and will reflect her assistance this time as well. Mr. Kisabeth thanked Mrs. Hedrick for her continued support and assistance.

**Motioned:** Mrs. Heidi Stephey  
**Seconded:** Mr. Victor Perez

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		

Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

## 7 BOARD DISCUSSION

---

Topics:

District Planning

**Minutes:**

District Planning:

Mr. Nadeau mentioned a few items that needs to be discussed.

1. State of the district
2. Strategic Planning
3. Needs versus wants and how to move the district forward

The district has a financial obligation to withhold while still providing the best learning opportunities for students. The Governor released his recommendation for biennial budget. TCS is projected to lose \$78,000 in FY26 and \$388,000 in FY27. Since the budget has not been approved by the state, this presents another challenge therefore Tiffin City is responding more cautiously. Board Members had a discussion regarding disappointment in the state funding (new budget vouchers). Mr. Kisabeth passed out a spreadsheet with local district budgets. This is important information that needs to be shared. The community needs to be educated on this important information. Estimated State Share percentage for FY25 is 52.8 percent. In FY26 it is 46.9 percent and FY27 it is 42.5 percent. Within a two year loss of funds the total is \$466,638. Mr. Perez mentioned Senate Bill 66. The formula needs reviewed and there is misunderstanding of the voucher system. Dr. McBride questioned who are the individuals meeting with representatives from the state. Also, what is the plan to roll this information out to the community? Mr. Nadeau responded, Gary Click and Senator Reinke have been contacted. Gary Click was in the district last week and Senator Reinke was here last year but a meeting is still being set up for this year. The agreement is that the district needs to be on the November ballot. Mr. Nadeau mentioned that the board has requested for a levy/campaign committee to be established. This is being developed and individuals are being asked to join. Mr. Kisabeth speaks about state representatives and the importance of informing the representatives about the state of the district and concerns. Mr. Kisabeth expressed the importance of building the districts story and continue to focus on the students. There is power in our district story and it is our job to share the story on a local and state level.

## 8 ADJOURNMENT

---

The Board business meeting is concluded.

Meeting started:

Meeting ended:

- \_\_\_\_\_ Mr. Kisabeth
- \_\_\_\_\_ Mrs. Stephey
- \_\_\_\_\_ Dr. McBride
- \_\_\_\_\_ Mr. Perez
- \_\_\_\_\_ Mr. Williams

**Minutes:**

Meeting started: 5:45pm

Meetings ended: 6:11pm

**Motioned:** Mrs. Heidi Stephey  
**Seconded:** Dr. Meagan McBride

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

### 8.1 Next Regular Meeting

---

The next regular meeting will be February 24th, 2025 at 6:30pm in the Tiffin Middle School Cafetorium.

**Minutes:**

Next meeting is scheduled for February 24th, 2025 at 6:30pm.

## 9 412 CERTIFICATE

---

**CERTIFICATE**

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools