

3/24/2025 Special Board Meeting/Work Session

Board of Education Meeting

Tiffin Middle School 103 Shepherd Drive Tiffin, Ohio 44883

Monday, March 24, 2025

5:45pm - 6:30pm

Present: Mr. Jerry Nadeau, Superintendent ; Mrs. Jenny Hedrick, Interim Treasurer; Mr. Larry Kisabeth, Board President ; Mrs. Heidi Stephey, Board Vice President ; Mr. Dustin Williams, Board Member; Dr. Meagan McBride, Board Member; Mr. Victor Perez, Board Member; Mrs. Abigail Young, Executive Administrative Assistant

1 PLEDGE OF ALLEGIANCE

Mr. Larry Kisabeth, President

Minutes:

Mr. Kisabeth led the Pledge of Allegiance.

2 CALL TO ORDER: ROLL CALL:

Mrs. Jenny Hedrick, Interim Treasurer

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

Mrs. Hedrick conducted roll call. All Board Members were present. Meeting started at 5:45pm.

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

The agenda was adopted as presented.

Motioned: Mr. Victor Perez

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		

Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

_____ Mr. Kisabeth
 _____ Mrs. Stephey
 _____ Dr. McBride
 _____ Mr. Perez
 _____ Mr. Williams

Minutes:

The consent agenda was approved with no discussion needed.

Motioned: Dr. Meagan McBride

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

March 11th, 2025: Special Board Meeting

Attachments:

[3.11.2025 Special Board Meeting Minutes .pdf](#)

5 BOARD DISCUSSION

Topics:

Apple Technology
Audit of Date Provided by Interim Treasurer
Columbian Business Students - Trip Proposal
District Planning
Sale of Land

Minutes:

Apple Technology:

Apple Technology will increase student technology experience. As a district we recognize the importance of Apple technology and the benefits it will provide to the students and staff. As we continue to recognize the importance of technology we are also recognizing the challenges that are involved as well. With those challenges being identified we have decided to table the rollout of Apple technology. This will allow the district to continue to evaluate and develop a plan for the proper implementation. Mr. Kisabeth asked about the Chromebooks that the students are currently utilizing and if the district would receive anything from those in the switch. Mr. Nadeau confirmed that a third party would do a buyout for the Chromebooks. There was discussion about iPads vs Macbooks and keyboards. Mr. Kisabeth asked about typing skills if all students receive an iPad. Mr. Nadeau mentioned that half of the iPads will come with keyboards. Mr. Williams asked about students completing homework on an iPad. Mr. Nadeau said yes, and Dr. McBride commented on the grade bands for keyboards. Mr. Nadeau spoke about the Apple Technology Team presenting twice in the district. Once was for the Administration team and the second time was for the Leadership team. The response from both teams was interest and excitement. Mr. Williams expressed concerns with curriculum accessibility and how we currently are teaching. Mr. Perez questioned the insurance, policy and damage process etc. As a district this needs to be addressed prior to moving forward. Mr. Nadeau said that the cost of repairs long term versus short term needs to be evaluated. With that being said, that is the reason the district is not currently ready to commit to Apple Technology. This item will be tabled until further evaluation is determined. Mr. Nadeau said that at the 6:30pm meeting there is an action item to be approved to help assist our technology department and build a stronger infrastructure.

Audit of Date:

Mrs. Hedrick provided the audit report. The report on any issues will range from significant to severe. First, is a verbal. Second, is a management letter. Third, is an audit report. The management letter is not part of the audit report. There are "findings" and "findings for recovery". Findings for recovery means overpay and it needs to be paid back. The budget revenue and expenditures were not reported correctly. This could have been from the conversion company entering an incorrect number or past treasurers providing the incorrect amount. The management letter has two different concerns. First, Noncompliance Finding which is expenditures taken from ESSER funds that were not allowed. This cost is \$2,939. The district does not need to pay this amount back. Second, is Stale Dated Checks that were from January 2012 through November 2022 at a total of \$894.80. Mr. Kisabeth commented that he met with Mrs. Hedrick and the team and these errors have been corrected and the district is ready to move forward. Mr. Perez mentioned that he can't believe we still use checks as a district. Mrs. Hedrick ended the conversation with the emphasis that even though the error may have occurred with a company or other individuals it is the treasurer's responsibility to correct and move forward.

District Planning:

Sale of Land: Mr. Nadeau confirmed that the sale of the land is still on track for disposal by the end of May.

Levy Plan: The Board of Education has stated prior that Tiffin City will go on the ballot in November and we expect a resolution in June and July. The ballot will be for an anticipated earned income tax of .75%. Mr. Kisabeth confirmed the plan remains for November and finalization will occur in June. Mr. Nadeau mentioned that the board will continue to work out needs and tasks. Mr. Williams and Mr. Perez mentioned about the different between Renewal and Replacement. We have a short period of time to educate stakeholders. These terms can be confusing for individuals. Mr. Nadeau commented that from now until June is will be vital to educate taxholders.

Parks:

There was a discussion about moving the current home fields for Tiffin City to Hedges Boyer Park. Mr. Nadeau mentioned that most of our sports currently have a home base by Columbian. Mr. Kisabeth mentioned that we can continue to hold all our home games on campus. The park at Hedges would allow Tiffin City to move to

Hedges if needed. Mr. Williams mentioned tournaments being held at Hedges and the financial benefits for the district. Mr. Nadeau agrees with supporting the city but does not think we need to call the fields our home base. Mr. Perez asked about the financial impact for Tiffin City Schools. Mr. Nadeau said yes we would pay if we call the fields our home base. As a district we need to look at the fiscal picture. Mr. Kisabeth mentioned that a lot of different factors need to be taken into consideration. Mrs. Stephey and Dr. McBride said that this would not be a Tiffin City Schools project but the community partners and collaboration are important.

Community Schools:

There was a discussion on reconfiguration of school buildings. It was very clearly stated that if the reconfiguration of buildings occur it will not be for August 2025. Mr. Perez asked if August 2026 was feasible. Mr. Nadeau responded as potentially. There is a lot of factors that play a role in the move, teaching licenses, transportation, technology, etc. Dr. McBride asked if the data was being developed to provide at a later time. Mr. Nadeau said yes, but currently not ready. Mr. Williams mentioned the importance of data so planning can start and a clear picture on how many departments it would effect. Mr. Nadeau mentioned we are currently in the general exploration stage then an outline of a plan will be developed. Mr. Kisabeth mentioned that he is not in favor of community schools. Mr. Williams would like to see the comparison for our operating expense. We can't rely on state or local funding so how can we close the gap. Dr. McBride said that money is not the only factor when evaluating reconfiguration, we need to focus on what is the best for students and families. If that means moving to community schools, than that is what needs to be done. Mr. Nadeau ended the conversation by stating that the team will continue to work on a plan and provide data.

6 ADJOURNMENT

The Board business meeting is concluded.

Meeting started:

Meeting ended:

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

Meeting started: 5:45pm

Meeting ended: 6:30pm

Motioned: Mr. Victor Perez

Seconded: Mr. Dustin Williams

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

6.1 Next Regular Meeting

The next regular meeting will be March 24th, 2025 at 6:30pm in the Tiffin Middle School Cafetorium.

Minutes:

The next regular meeting will be March 24th, 2025 at 6:30pm.

7 412 CERTIFICATE

CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools