



FY26 Memorandum of Understanding (MOU) for SNAP-Ed

This Memorandum of Understanding (MOU) confirms the arrangements for services, activities, and/or incentives (*Programs*) to be provided by Ohio State University Extension (*OSU Extension*) to Tiffin City Schools (*Agency*). This MOU confirms that the Agency will work cooperatively with OSU Extension to provide the Services listed on the attached Exhibit A (*Services*).

OSU Extension will offer Programs to Youth (*Audience*) of the Agency that are tailored to the needs of the Audience and that encourage the Audience to invest in their personal overall well-being as well as that of the neighborhood/multi-family community, and/or environment. These Services will begin on a mutually agreed upon date and continue to be offered until OSU Extension and/or the Agency choose to terminate the relationship. A schedule for future activities will be established that is mutually agreeable to OSU Extension and the Agency.

OSU Extension agrees that:

1. The Programs offered will be optional but must be available to the Audience within the Agency.
2. Programs will be provided at no personal cost to the Audience.
3. The Exhibit A attached to this MOU lists the services that will be offered to the Audience by OSU Extension. A brief description of the services and where the services are/will be offered (on-site/off-site) is also provided.
4. OSU Extension will provide the text, photos, etc. to assist with promotional efforts made by the Agency.

Agency agrees that:

1. Agency will be responsible for timely promotion of the Programs to its students/clients/residents.
2. Agency will provide an appropriate space and timely access to that space for the agreed upon OSU Extension activities.
3. Agency will follow safety protocol as needed.
4. If appropriate and approved, Agency will provide access to virtual programming.
5. Whether face-to-face or virtual, Agency will have a staff person in the class session when working with vulnerable populations such as youth and/or when safety protocol or programming requires this need.
6. OSU Extension shall retain all title copyright, trade secrets, patents, trademarks, and other proprietary rights in the materials provided (including but not limited to the training session presented and all written materials presented in conjunction with the training session), as well as in the names, logos, and marks associated with the materials. Except for the license expressly granted for use within this program, to program participants for their individual reference following this program, to Agency, and to use for Agency's marketing efforts to promote the training, Client shall have no interest in these materials. Any materials provided by OSU to the Agency may not be reproduced, duplicated, copied, sold, resold, or otherwise used for any commercial purpose without the prior, written consent of OSU.



THE OHIO STATE UNIVERSITY

Audience meets the minimum requirements to receive SNAP-Ed programs.

(Please fill in **ONLY ONE** of the below qualifications.)

_____ % of the Audience receives SNAP Benefits

OR

_____ % of the Audience has incomes at or below 200% of the federal poverty guidelines

____ ODE data (free and reduced school meal percentages)

Columbian F&R=42.75%

Tiffin Middle School F&R=51.50%

Noble Elementary F&R=56.43%

Krout Elementary F&R=59.02%

Washington Elementary F&R=58.71%

OR

_____ SNAP-Ed Guidance qualified location (select option below)

____ Food banks

____ SNAP/TANF job readiness program sites

____ Food pantries

____ SUN Meals (SFSP sites)

____ Soup kitchens

____ CACFP: day cares centers, head starts, etc.

____ Public housing

____ WIC

Both parties agree:

1. To be flexible and adjust schedules or Services as needed by mutual agreement in writing or emails.
2. A party will give 24-hour notice to the other if it is necessary to cancel/postpone scheduled Services.
3. Planned programming is dependent upon receipt of SNAP-Ed funding for the proposed Services.
4. Local contact information for each party is:

SNAP-Ed PA/PC: Name, title, address, phone, email	Partner Agency: Name, title, address, phone, email
Cindy Taylor, SNAP Ed, Program Assistant	Jerry Nadeau, Superintendent
OSU Extension, Seneca County	Tiffin City Schools
3140 S. State Route 100, Suite E	244 S Monroe Street, Tiffin, OH 44883
Tiffin, OH 44883	Jerry_nadeau@tiffincityschools.org
Taylor.200@osu.edu , 567-230-0478	419-447-2515

Signatures:

Ohio State University Extension

Partner Agency

Name: Pat Bebo MS, RDN or

Ana Claudia Zubieta, PhD

Community Nutrition/SNAP-Ed Administration

Jerry Nadeau
Signature

3/27/25
Date

FY26 Exhibit A

SNAP-Ed Nutrition Education Program

Please fill in information as appropriate:

OSUE County Office:		Seneca		
Partner Agency:		Tiffin City Schools, Washington Elementary, K-1		
	Delivery Site Name	Delivery Site Contact Person, Address, Email, & Phone Number	Number of series to be taught at this delivery site	Number of lessons in series
1	Washington Elementary	Michelle Tuite, Chief District Engagement Officer, 419-447-2515 Michelle_tuite@tiffincityschools.org 151 Elmer Street, Tiffin, OH 44883	6	3
2				
3				
4				
5				
6				

(If delivery site classrooms have series with varying numbers of lessons, please put the delivery site classrooms on separate lines both here on the Exhibit A and on the POW.)

Description of services SNAP-Ed will provide:

- ☒ Direct Education
☐ Cooking Matters

Intervention Name (Target audience): Numbers in parentheses are the codes to use on the POW

- ☐ Adult and Youth Combined (1) ☐ Other, please specify (7)
☐ Adult (2) _____
☐ CYP Social Marketing (3)

☐ Cooking Matters (4)
☐ Teen (5)
☒ Youth (6)

Frequency of the lessons in the series:	<input type="checkbox"/> More than once a week <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Bi-weekly <input type="checkbox"/> Other (specify) _____
Approximate attendance at each lesson:	25

(Only for special circumstances after discussion with RPS)

Number of single sessions:	
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FY26 Exhibit A

SNAP-Ed Nutrition Education Program

Please fill in information as appropriate:

OSUE County Office:		Seneca		
Partner Agency:		Tiffin City Schools, Noble Elementary Grade 4 & 5		
	Delivery Site Name	Delivery Site Contact Person, Address, Email, & Phone Number	Number of series to be taught at this delivery site	Number of lessons in series
1	Noble Elementary School	Michelle Tuite, Chief District Engagement Officer, 419-447-2515 Michelle_tuite@tiffincityschools.org 20 Glenn Street, Tiffin, OH 44883	6	3
2				
3				
4				
5				
7				

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- ☐ Adult and Youth Combined (1) ☐ Other, please specify (7)
☐ Adult (2) _____
☐ CYP Social Marketing (3)

☐ Cooking Matters (4)
☐ Teen (5)
☒ Youth (6)

Frequency of the lessons in the series:	<input type="checkbox"/> More than once a week <input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Bi-weekly <input type="checkbox"/> Other (specify) _____
Approximate attendance at each lesson:	20

(Only for special circumstances after discussion with RPS)

Number of single sessions:	
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FY26 Exhibit A

SNAP-Ed Nutrition Education Program

Please fill in information as appropriate:

OSUE County Office:		Seneca		
Partner Agency:		Tiffin City Schools Krout Elementary 2-3		
	Delivery Site Name	Delivery Site Contact Person, Address, Email, & Phone Number	Number of series to be taught at this delivery site	Number of lessons in series
1	Krout Elementary	Michelle Tuite, Chief District Engagement Officer, 419-447-2515 Michelle_tuite@tiffincityschools.org 20 Glenn Street, Tiffin, OH 44883	6	3
2				
3				
4				
5				

(If delivery site classrooms have series with varying numbers of lessons, please put the delivery site classrooms on separate lines both here on the Exhibit A and on the POW.)

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Intervention Name (Target audience): Numbers in parentheses are the codes to use on the POW

- ☐ Adult and Youth Combined (1)
☐ Adult (2)
☐ CYP Social Marketing (3)

☐ Cooking Matters (4)
☐ Teen (5)
☒ Youth (6)

☐ Other, please specify (7)

Frequency of the lessons in the series:

☐ More than once a week

	<input type="checkbox"/> Weekly <input checked="" type="checkbox"/> Bi-weekly <input type="checkbox"/> Other (specify) _____
Approximate attendance at each lesson:	20

(Only for special circumstances after discussion with RPS)

Number of single sessions:	
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