

4/28/2025 Special Board Meeting/Work Session

Board of Education Meeting

Tiffin Middle School 103 Shepherd Drive Tiffin, Ohio 44883

Monday, April 28, 2025

5:45pm - 6:30pm

Present: Mr. Jerry Nadeau, Superintendent ; Mr. Larry Kisabeth, Board President ; Ms. Anne Spence, Treasurer/CFO; Mrs. Heidi Stephey, Board Vice President ; Mr. Dustin Williams, Board Member; Dr. Meagan McBride, Board Member; Mr. Victor Perez, Board Member; Mrs. Abigail Young, Executive Administrative Assistant

1 PLEDGE OF ALLEGIANCE

Mr. Larry Kisabeth, President

Minutes:

Mr. Kisabeth led the Pledge of Allegiance.

2 CALL TO ORDER: ROLL CALL:

Ms. Anne Spence, Treasurer/CFO

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

Mr. Kisabeth, Dr. McBride, Mr. Perez, and Mr. Williams were all present at Roll Call. Mrs. Stephey had an excused absence. The meeting started at 5:30pm.

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

The agenda was adopted as presented.

Motioned: Mr. Dustin Williams

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
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Mr. Larry Kisabeth, Board President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

☐ Mr. Kisabeth
☐ Mrs. Stephey
☐ Dr. McBride
☐ Mr. Perez
☐ Mr. Williams

Minutes:

The consent agenda was approved with a vote of 4-0.

Motioned: Mr. Victor Perez

Seconded: Mr. Dustin Williams

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

April 16th, 2025: Special Board Meeting

Attachments:

[4.16.25 Special Board Meeting Minutes .pdf](#)

5 BOARD DISCUSSION

District Planning

Recommendations for banking and investments

Minutes:**District Planning:**

Mr. Nadeau started the meeting discussing the upcoming levy. There will be an Operating Levy on the ballot November 2025. For this to occur the Board of Education needs to approve 2 Resolutions. Ideally, the first Resolution will be approved in June and the second will be approved in July. There has been some confusion within the percentage the district is asking for. To clear this confusion up, the district will potentially ask for a .75%. This is potential as of now because the state has not released the biennial budget. The district is waiting to receive additional information before confirming the exact percentage request. Mr. Kisabeth emphasized the ballot will be in November and not May. Another topic the district has been discussing is the configuration of buildings. Mr. Conger, Mr. DeVore, Mr. Boes, and Mr. Nadeau had a meeting a few weeks ago to evaluate what transportation would look like if buildings were reconfigured. The result of that meeting was that \$100,000 would be saved and may reduce 1 bus route. Mr. Williams mentioned at a meeting a few months ago that it costs the district about \$100,000 per day to operate. Even though that \$100,000 savings sounds great, it may not equal out. This does not include teacher and licensure restructure. The team will meet soon to discuss licensure per building and what that will look like for a reconfiguration in the district. Mr. Kisabeth mentioned that it is difficult when legislation provides a 2 year biennial budget but the district works off of a 5 year projection. It is important that the district is meeting with the state representatives. Mr. Perez asked if the a representative from Tiffin City will be attending the May 20th meeting to provide a testimony and advocate for public schools. Mr. Nadeau responded that Tiffin City and other close school districts have met with Click and plan to meet with Reinke. Mr. Nadeau mentioned that Ms. Spence has been brainstorming different ideas. Ms. Spence said she was looking at the carryover. Also, 035 account is a possible account to establish. Permanent Improvement fund: Capital improvement: this would be for specific projects. After ten years any monies remaining will need to be transferred back to the general fund. Heart Health Care is another idea. Mr. Nadeau mentioned the district needs an operating levy. 2027 PI renewal and this would not be any new monies. 2029 bond issue to address facilities. We currently know that the district has operating needs. This levy would assist with academic classroom needs, whole child, arts, and athletics.

Banking and Investments:

Ms. Spence spoke about the 3 different proposals that were discussed. A score sheet was utilized for each company. The three companies were Old Fort Bank, Premier (West Banco), and Huntington. Out of the three banks Old Fort scored the highest. Old Fort has local branches, a long standing establishment, and was very helpful. The interest rate is 2.8 percent. The monthly fees are \$350.00 which is less than what the district currently pays. Easy to use online banking and remote deposit. WestBanco is located in Findlay. Monthly fees are between \$500-700. Interest rate matches StarOhio. Virtual Credit Cards. Online Services. Ms. Spence spoke about all three companies and recommended to the board to approve the resolution for Old Fort Bank at the Regular Board Meeting. Dr. McBride asked Ms. Spence what the timeline looked like? Ms. Spence responded she does not plan to close the current banking for a few months. August 1st would be the goal. Mr. Kisabeth asked what does it entail to change banking in regards to the checks. Ms. Spence said the goal would be to move all automatic transfers. With that being said she understands checks are still important and the district currently has a "blank" check. The name can be adjusted on the check manually. Investments was the last point of discussion. Ms. Spence recommended that the Board of Education approve at the Regular Board meeting to move the districts investments to Huntington.

6 ADJOURNMENT

The Board business meeting is concluded.

Meeting started:

Meeting ended:

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

The Special Meeting/Work Session ended at 6:26pm.

Motioned: Dr. Meagan McBride

Seconded: Mr. Victor Perez

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

6.1 Next Regular Meeting

The next regular meeting will be April 28th, 2025 at 6:30pm in the Tiffin Middle School Cafetorium.

Minutes:

The next regular board meeting will be held on April 28th, 2025 at 6:30pm.

7 412 CERTIFICATE

CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools