

5/19/2025 Special Work Meeting/Work Session

Board of Education Meeting

Tiffin Middle School 103 Shepherd Drive Tiffin, Ohio 44883

Monday, May 19, 2025

5:45pm - 6:30pm

Present: Mr. Jerry Nadeau, Superintendent ; Ms. Anne Spence, Treasurer/CFO; Mr. Larry Kisabeth, Board President ; Mrs. Heidi Stephey, Board Vice President ; Mr. Dustin Williams, Board Member; Dr. Meagan McBride, Board Member; Mr. Victor Perez, Board Member

1 PLEDGE OF ALLEGIANCE

Mr. Larry Kisabeth, President

Minutes:

Mr. Kisabeth led the Pledge of Allegiance.

Attachments:

2 CALL TO ORDER: ROLL CALL:

Ms. Anne Spence, Treasurer/CFO

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

Ms. Spence conducted Roll Call. All Board Members were present except Mrs. Stephey. She had an excused absence for the Special Board Meeting/Work Session. Meeting started at 5:46 pm

Attachments:

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

An amendment needed to be completed for the consent agenda. Adjustments for the April Special Board Meeting/Work Session minutes under District Planning.

The first motion was by Mr. Williams and seconded by Dr. McBride.

The second motioned by was Mr. Kisabeth and seconded by Mr. Williams. All members approved of the

corrections.

Motioned: Mr. Dustin Williams

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

4 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Motioned: Dr. Meagan McBride

Seconded: Mr. Dustin Williams

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

4.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

April 28th, 2025 - Special Board Meeting/Work Session

April 28th, 2025 - Regular Board Meeting

Minutes:

District Planning:

Also, 0357 account is a possible account to establish. Correction: Also, 035 account is a possible account to establish.

The name can be adjusted on the checked manually. Correction: The name can be adjusted on the check manually.

Attachments:

[4.28.25 Special Board Meeting Work Session.pdf](#)

[4.28.25 Regular Board Meeting Minutes.pdf](#)

4.2 Approve Committee Reports

The Superintendent recommends the Tiffin City Board of Education approve the attached Committee Reports, as exhibited.

Finance Committee Meeting Minutes - April

Support Services Meeting Minutes - April

Attachments:

[Finance Committee Meeting April Minutes .pdf](#)

[Support Services Committee Meeting April Minutes pdf.pdf](#)

5 BOARD DISCUSSION

District Planning

Minutes:

Mr. Nadeau recognized Staff Appreciation week. 2025 graduation went well. Mr. Nadeau mentioned Mrs. Warnement, Mrs. Tuite, Mr. Devore and the maintenance team, as well as all the teachers and administration. The planning and setting up paid off.

Mr. Nadeau mentioned three items to discuss.

1. Levy
2. Future funding/planning
3. Budgeting/curriculum

Item 1: Levy

Tiffin City Schools will not be on the ballot in May. The district will go on the ballot in November for an Operating Levy. Tiffin City Schools has not received any new money since 2013.

Item 2: Future Funding/Planning

A plan is important moving forward. Once a plan is developed it is important to share it out to stakeholders. Separating the needs to operate versus what we need for the future is ideal. The plan as of today: 2025 Operating Levy, 2027 potential for a Permanent Improvement Levy, 2029 Bond issue. 2027 permanent improvement levy is a renewal. This would be no new monies being generated. 2029 bond issue will be based on funding. HVAC at Columbian would be included. Also, one new building, K-5 elementary building. This would allow the district to go from 6 buildings down to 3 buildings. The third building would be Lincoln as preschool would stay there.

Item 3: Budgeting/curriculum

Mr. Nadeau first thanked Ms. Spence for her dedication on working with the budget. Curriculum resources are a necessity in the district. Mrs. Bryant has spent multiple hours developing a plan and working with staff on the needs. This past November a curriculum budget was decided of \$300,000. The district is currently on schedule

to meet this budget all while providing the staff and students with the best curriculum needs. This will also allow the curriculum cycle to start therefore, budgeting moving forward will be more efficient.

Mr. Williams asked about the 2025, 2027, and 2029 dates. He specifically asked about the money amount of the Permanent improvement levy. Mr. Nadeau mentioned that the amount has not been determined at this time due to the fact the district is continuing to identify the renewal needs. Mr. Williams asked a clarifying question about the Capital Campaign project that Mrs. Tuite and Mrs. Stephey are working on. Mr. Nadeau responded that the Capital Campaign is only private monies. This money would be for improvements that the taxpayer money cannot go towards. Mr. Williams said that being more creative now that previous years can be good but also more challenging. He is questioning if one mill is enough at this time. Mr. Perez said that the district needs to continue to plan and discuss the building maintenance. With reasonable planning this will allow a clear message to the taxpayers. Mr. Williams commented that reasonable planning will also develop the story. Mr. Kisabeth said this is a blueprint plan. Dr. McBride mentioned that the development of the plan is greatly appreciated. The plan will allow the needs to be taken into account. Also, we need to be mindful if the plan needs to be adjusted. Mr. Williams re-emphasized that he is not sure if one million is enough. Mr. Nadeau mentioned that there has been meetings set up with Mayor Wilkinson to discuss the needs of the community. Dr. McBride mentioned that this is a great idea to allow the trust to be developed from the community. Mr. Kisabeth said with this plan there will not be any surprises.

Attachments:

6 ADJOURNMENT

The Board business meeting is concluded.

Meeting started:

Meeting ended:

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

End time: 6:07 pm

Motioned: Dr. Meagan McBride

Seconded: Mr. Dustin Williams

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

6.1 Next Regular Meeting

The next regular meeting will be May 19th, 2025 at 6:30pm in the Tiffin Middle School Cafetorium.

Minutes:

The next regular meeting will be May 19th, 2025 at 6:30pm.

Attachments:

7 412 CERTIFICATE

CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412. TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools

Attachments: