

STUDENT ACTIVITY PROPOSAL

ORGANIZATION Columbian High School ACTIVITY ~~Team~~ Cheer
 PURPOSE Sponsors on mini footballs to be thrown @ TC home games
 STARTING DATE July 1, 2024 ENDING DATE 10/30/24

Please complete section one or two below for all money you plan to collect from fundraisers, admissions, dues, fees, sales, tickets, etc.

Complete **SECTION ONE** for resale activities:

COMPANY & ADDRESS _____			
COMPANY REPRESENTATIVE _____		PHONE NO. _____	
ITEMS FOR RESALE	QUANTITY	UNIT PURCHASE PRICE	PROPOSED RESALE PRICE
_____	_____	@ \$ _____	@ \$ _____
_____	_____	@ \$ _____	@ \$ _____
_____	_____	@ \$ _____	@ \$ _____

Complete **SECTION TWO** for other activities:

DESCRIPTION OF ANTICIPATED REVENUE (please be specific and list details such as unit prices, estimated quantities, etc.)	PROJECTED RECEIPTS
<u>Mini football sponsor \$250.00 x 11</u>	\$ <u>2750.00</u>
_____	\$ _____
_____	\$ _____
DESCRIPTION OF ANTICIPATED EXPENSES	ESTIMATED COSTS
<u>500 footballs x \$2.45</u>	\$ <u>1225.00</u>
_____	\$ _____
_____	\$ _____

Please use **SIDE TWO** of this form to reconcile your activity upon its completion. Admissions and ticket sales must be reconciled on a separate "Admission & Ticket Reconciliation" form. Concession stand sales must be reconciled on a separate "Concession Stand Reconciliation" form.

CASH IN SCHOOL BUILDINGS-File: DM (Adoption date: July 23, 2001)

All monies collected are receipted, accounted for and deposited every 24 hours if possible. In the event the Treasurer or person in charge of an activity is unable to deposit the money in 24 hours, the money are accounted for and deposited in the safe. The money is held no longer than three business days after receipt and the amount must be less than \$1,000.00. If the amount is more than \$1000, or the money cannot be adequately safeguarded, it must be deposited on the business day following the date of receipt.

ADVISOR Jani Hepp DATE 9-16-24
 PRINCIPAL APPROVAL W. R. B. B. DATE 9-17-24
 SUPERINTENDENT APPROVAL J. Wade DATE 9/17/24
 TREASURER'S OFFICE Jenna Horen DATE 9/19/24
 (form revised 04/25/2022)

TIFFIN CITY SCHOOL DISTRICT

STATEMENT OF PURPOSE
BUDGET REPORT

School Columbian High School

Title of Student Activity Group

Acct. # 300

Fund

SCC

Cher

A. Statement of Purpose (Attach separate sheet as needed)

The cheerleaders have a mini cheer clinic, mini footballs and TMS concessions to raise funds for future cheer supplies (music, signs, pomos, flags, uniforms, equipment needs & competitions).

B. Proposed Operating Budget for Year beginning July 1, 2024 and ending June 30, 2025
Beginning Cash Balance as of July 1, 2024 ----- \$ 3157.96 (A)

Estimated Receipts for Year (by source of revenue)

<u>Concessions Fall TMS VB \$80 x 6 games</u>	\$ <u>480.00</u>
<u>Concessions Winter TMS BB \$70 x 8 + \$160 x 8</u>	\$ <u>\$1840.00</u>
<u>Cher Clinic</u>	\$ <u>1500.00</u>
<u>Mini footballs</u>	\$ <u>2500.00</u>
<u>Cheer supplies TMS & TC (bows, uniforms, shoes, backpacks)</u>	\$ <u>5500.00</u>
Total Receipts	\$ <u>11,820.00</u> (B)

Estimated Disbursements for Year (by type of expenditure):

<u>Cheer Supplies</u>	\$ <u>4800.00</u>
<u>Competitions (TMS & TC)</u>	\$ <u>4000.00</u>
<u>Mini Cheer Clinic</u>	\$ <u>800.00</u>
<u>Mini Footballs</u>	\$ <u>1300.00</u>
Total Disbursements	\$ <u>10,900.00</u> (C)
(A) + (B) - (C) = (D)	

Estimated Ending Cash Balance ----- \$ 4,077.96 (D)

Approved By:

Advisor

Principal/Administrator

Superintendent/Designee

Approved by Board of Education on:

9-12-24

Date

9-27-24

Date

9/17/24

Date

Meeting Date

9/19/24

Jenni Hoyer

STUDENT ACTIVITY RECONCILIATION

ORGANIZATION Columbian High SchoolACTIVITY Mini Cheer Clinic

Do not use this form for admissions, ticket sales, or concession stands. Separate forms are provided for those activities.

Complete **SECTION ONE** for resale activities:

Quantity purchased from vendor and unit cost	_____	@ _____	\$ _____	(PURCHASES)
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Less quantity returned to vendor and unit cost	_____	@ _____	\$ _____	+RETURNS
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Less quantity sold during activity and sales price	_____	@ _____	\$ _____	+SALES
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Equals quantity unaccounted for and unit cost (attach explanation)	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Other expenses	_____		\$ _____	(EXPENSES)
	_____		\$ _____	
	_____		\$ _____	
Net profit			\$ _____	=PROFIT
Total amount of money deposited with building secretary: (attach all office receipts and an explanation if not equal to total sales above)			\$ _____	DEPOSITS

Complete **SECTION TWO** for other activities:

Description of actual revenues	<u>102 participants @ Clinic x \$20</u> <u>9 participants game only x \$10</u>	\$ <u>2040.⁰⁰</u> +REVENUE \$ <u>90.⁰⁰</u> \$ _____ \$ _____
Description of actual expenses	<u>T-shirts youth size 96 x \$5.49</u> <u>T-shirts adult size 19 x \$5.64</u> <u>Artwork + reset - up</u>	\$ <u>527.04</u> -EXPENSE \$ <u>107.16</u> \$ <u>+46.00</u> \$ <u>\$680.20</u>
Net profit		\$ <u>1452.⁸⁰</u> =PROFIT
Total amount of money deposited with building secretary (attach all office receipts and an explanation if not equal to total revenue above)	<u>*ordered 4 extra t-shirts left - no show + did not pay</u> <u>*Not sure who paid \$3 extra. but registered during heat days w/ no school.</u>	\$ <u>2133.⁰⁰</u> DEPOSITS
ADVISOR <u>Jami Hepp</u>	DATE <u>9-12-24</u>	
PRINCIPAL <u>Wm R. Smith</u>	DATE <u>9-27-24</u>	
SUPERINTENDENT <u>J. Alacka</u>	DATE <u>9/17/24</u>	
TREASURER'S OFFICE <u>Jennifer Hoen</u>	DATE <u>9/18/24</u>	

STUDENT ACTIVITY PROPOSAL

ORGANIZATION Columbian High SchoolACTIVITY Cheer - mini Cheer ClinicPURPOSE Chunhadas host a skills clinic + participants perform at aSTARTING DATE Aug. 1, 2024ENDING DATE Sept. 6, 2024 Varsity football gamePlease complete section one or two below for all money you plan to collect from fundraisers, admissions, dues, fees, sales, tickets, etc.Complete **SECTION ONE** for resale activities:

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COMPANY REPRESENTATIVE _____ PHONE NO. _____

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_____	_____	@ \$ _____	@ \$ _____
_____	_____	@ \$ _____	@ \$ _____
_____	_____	@ \$ _____	@ \$ _____

Complete **SECTION TWO** for other activities:DESCRIPTION OF ANTICIPATED REVENUE
(please be specific and list details such as unit prices, estimated quantities, etc.)

Each participant will pay
They will receive skill clinic, t-shirt, +
1 admission (the student) into the game to (Varsity FB)
perform.

PROJECTED RECEIPTS

\$20.00 x 120
 \$ _____
 \$ _____

DESCRIPTION OF ANTICIPATED EXPENSES

T-shirt cost, artwork, set-up charges

ESTIMATED COSTS

\$10.00 x approx. 120 shirts
 \$ _____
 \$ _____

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ADVISOR Jam HeppDATE Aug. 1, 2024

PRINCIPAL APPROVAL _____

DATE _____

SUPERINTENDENT APPROVAL _____

DATE _____

TREASURER'S OFFICE _____

DATE _____

(form revised 04/25/2022)

VIEWPOINT GRAPHICS, INC.
132 S. WASHINGTON ST.
TIFFIN, OH 44883
(419) 447-6073

must

OUR ORD# 57336
ORDER DATE: 08/28/2024
DUE DATE: 09/03/2024
THEIR PO# 2402104
CUSTCODE : 44763311

-----Invoice-----

BILL TO:
TIFFIN CITY SCHOOL DISTRICT
244 S. MONROE ST.
TIFFIN, OH 44883

TCS-COLUMBIAN CHEERLEADERS-MINI CHEER
JAMI HEPP 419-618-9887

TERMS: NET 15 (MAIL) DUE:
PHONE: 419-448-5224
FAX : 419-448-5252

PRODUCT	SHIRT COLOR	# COLOR	# LOC	SIZE	QTY	EACH	TOTAL
JERZ 29 DK	WHITE	2	1	YS	30	5.49	164.70
JERZ 29 DK	WHITE	2	1	YM	35	5.49	192.15
JERZ 29 DK	WHITE	2	1	YL	25	5.49	137.25
JERZ 29 DK	WHITE	2	1	S	10	5.64	56.40
JERZ 29 DK	WHITE	2	1	M	3	5.64	16.92
JERZ 29 DK	WHITE	2	1	L	1	5.64	5.64

SUB-TOTAL 573.06

ARTWORK 0.00
SETUP CHG 36.00
RESET UP 0.00
COLOR CHG. 0.00
DK 0.00
0.00

SUB-TOTAL 609.06

SHIPPING 0.00
SUB-TOTAL 609.06

TOTAL 609.06

IMPRINT COLORS : NAVY;VEGAS GOLD

PRINT LOCATION : FULL FRONT-TIFFIN TORNADOES....

ORDER COMPLETE:
INVOICE IS PAYABLE NET TERMS FROM "DUE DATE"
PLEASE WRITE "OUR ORD#" ON YOUR CHECK FOR PROPER CREDIT
1.5% FINANCE CHARGE PER MONTH TO ALL ACCTS PAST DUE 30 DAYS

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