

# TIFFIN CITY SCHOOLS

244 S. MONROE ST. TIFFIN OH. 44883



Date: \_\_\_\_\_

Employee: \_\_\_\_\_

Position: Athletic Trainer

Reports to: Superintendent and/or Designee

Employment Status: Regular/Full-time

Contract: 260 days

FLSA Status: Exempt

Description:

The High School Athletic Trainer is responsible for the prevention, assessment, treatment, and rehabilitation of athletic injuries for student-athletes. This role works closely with coaches, parents, physicians, and school administrators to ensure the health and safety of all athletes participating in school-sponsored sports and activities.

Requirements:

Maintain current certification and continuing education requirements as set forth by the National Athletic Trainers Association Board of Certification

Maintain current state appropriate credentials

Maintain current certification in CPR/Emergency Cardiac Care.

Provide athletic trainer coverage for high school and middle school athletic programs.

## MAJOR DUTIES AND RESPONSIBILITIES:

The athletic trainer will practice said profession within the parameters of the Athletic Trainers Licensing Law as laid out by the OHSA, Board of Athletic Trainer Examiners, and will follow both the Standards of Practice and Code of Ethics as set forth by the National Athletic Trainers Association.

These duties are based on the needs of the school and its athletic programs. The athletic trainer's duties, enumerated in this document, should not be considered all inclusive. The Athletic Director, as necessary, shall modify duties.

The athletic trainer will be present at home athletic contests and practices and shall attend other post-season and home-hosted contests as directed by the Athletic Director.

- Establish an effective athletic training program for high school and middle school athletics.



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- Provide 1st aid and injury assessment/treatment/rehabilitation/reconditioning for student-athletes. The athletic trainer will also be responsible for making appropriate physician referral.
- Provide coverage at home events and practices from the beginning of the fall sport season to the conclusion of the spring season.
- Coordinate the annual required athletic physicals and supervise the clearance of injured athletes prior to and during the sport seasons.
- Maintain a line of communication with the team physician(s) regarding athletic health care and recommended treatment/rehabilitation for all athletic injuries.
- Assist coaching staff in evaluating and implementing sport specific conditioning programs and methods.
- Maintain an effective and efficient athletic training room.
- Maintain communication with parents on the care & treatment of their student-athlete.
- File all necessary reports associated with athletic injuries and/or incidents.
- Maintain a daily treatment log.
- Oversee the ordering of supplies and equipment pertaining to the athletic training room and maintain an up to date inventory. Provide the Athletic Director with an annual budget for supplies and equipment.
- Equip each team with appropriate medical equipment.
- Assist in the selection and fitting of protective equipment, including special taping, pads or braces.
- Create a safe playing environment by monitoring and controlling environmental risks
- Share professional literature relative to athletic training with the school's coaching staff.

This job description is subject to change and in no manner states or implies that these are the only duties and responsibilities to be performed by the employee. The employee will be required to follow the instructions and perform the duties required by the employee's supervisor, appointing authority.

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Superintendent and Date

My signature below signifies that I have reviewed the contents of my job description and that I am aware of the requirements of my position.

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Signature and Date

Draft