

STUDENT ACTIVITY PROPOSALORGANIZATION Columbian High SchoolACTIVITY Track and FieldPURPOSE Raise money for programSTARTING DATE 3/3/25ENDING DATE 3/20/25Please complete section one or two below for all money you plan to collect from fundraisers, admissions, dues, fees, sales, tickets, etc.Complete **SECTION ONE** for resale activities:

COMPANY & ADDRESS _____

COMPANY REPRESENTATIVE _____

PHONE NO. _____

ITEMS FOR RESALE

QUANTITY

UNIT PURCHASE PRICE

PROPOSED RESALE PRICE

@ \$ _____

@ \$ _____

@ \$ _____

@ \$ _____

@ \$ _____

@ \$ _____

Complete **SECTION TWO** for other activities:

DESCRIPTION OF ANTICIPATED REVENUE

(please be specific and list details such as unit prices, estimated quantities, etc.)

PROJECTED RECEIPTS

BSN Sports online apparel sale - commission

\$ 1,000.00

\$ _____

\$ _____

DESCRIPTION OF ANTICIPATED EXPENSES

ESTIMATED COSTS

\$ 0

\$ _____

\$ _____

Please use **SIDE TWO** of this form to reconcile your activity upon its completion. Admissions and ticket sales must be reconciled on a separate "Admission & Ticket Reconciliation" form. Concession stand sales must be reconciled on a separate "Concession Stand Reconciliation" form.

CASH IN SCHOOL BUILDINGS-File: DM (Adoption date: July 23, 2001)

All monies collected are receipted, accounted for and deposited every 24 hours if possible. In the event the Treasurer or person in charge of an activity is unable to deposit the money in 24 hours, the money are accounted for and deposited in the safe. The money is held no longer than three business days after receipt and the amount must be less than \$1,000.00. If the amount is more than \$1000, or the money cannot be adequately safeguarded, it must be deposited on the business day following the date of receipt.

ADVISOR

Amy M. Cooper

DATE

3/3/25

PRINCIPAL APPROVAL

W. R. Smith

DATE

3/27/25

SUPERINTENDENT APPROVAL

Adam E. Jensen

DATE

TREASURER'S OFFICE

DATE

4/8/25

(form revised 04/25/2022)

Rec 3/27

STUDENT ACTIVITY PROPOSAL

ORGANIZATION Boys+Girls Track+Field ACTIVITY Apparel sale
 PURPOSE To raise money for track program
 STARTING DATE 3/31/25 ENDING DATE 4/30/25

Please complete section one or two below for all money you plan to collect from fundraisers, admissions, dues, fees, sales, tickets, etc.

Complete SECTION ONE for resale activities:

COMPANY & ADDRESS Pair Brothers 28 S. Washington St. Tiffin
 COMPANY REPRESENTATIVE Russ PHONE NO. 419-447-2681

ITEMS FOR RESALE	QUANTITY	UNIT PURCHASE PRICE	PROPOSED RESALE PRICE
<u>various apparel</u>	<u>100</u>	<u>@ \$7.95-31.50</u>	<u>@ \$13.00-38.00</u>
	<u>by</u>	<u>@ \$</u>	<u>@ \$</u>
	<u>private</u>	<u>@ \$</u>	<u>@ \$</u>

Complete SECTION TWO for other activities:

DESCRIPTION OF ANTICIPATED REVENUE (please be specific and list details such as unit prices, estimated quantities, etc.)	PROJECTED RECEIPTS
	\$
	\$
	\$
DESCRIPTION OF ANTICIPATED EXPENSES	ESTIMATED COSTS
	\$
	\$
	\$

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ADVISOR Amy Cooper DATE 3/25/25
 PRINCIPAL APPROVAL W.R. B. L. DATE 3/26/25
 SUPERINTENDENT APPROVAL Jimmy Hoder DATE 3/27/25
 TREASURER'S OFFICE Jennifer Hoder DATE 3-27-25
 (form revised 04/25/2022)

STUDENT ACTIVITY PROPOSAL

ORGANIZATION Girls Track+Field ACTIVITY electronic/online fundraising
 PURPOSE To raise money for the track program (new hurdles).
 STARTING DATE 3/31/25 ENDING DATE 5/1/25

Please complete section one or two below for all money you plan to collect from fundraisers, admissions, dues, fees, sales, tickets, etc.

Complete **SECTION ONE** for resale activities:

COMPANY & ADDRESS _____

COMPANY REPRESENTATIVE _____ PHONE NO. _____

ITEMS FOR RESALE	QUANTITY	UNIT PURCHASE PRICE	PROPOSED RESALE PRICE
_____	_____	@ \$ _____	@ \$ _____
_____	_____	@ \$ _____	@ \$ _____
_____	_____	@ \$ _____	@ \$ _____

Complete **SECTION TWO** for other activities:

DESCRIPTION OF ANTICIPATED REVENUE
 (please be specific and list details such as unit prices, estimated quantities, etc.)

vertical Raise fundraiser via emails or
phone numbers to raise money for track
supplies, equipment, + extras for the kids.

PROJECTED RECEIPTS

\$ To be determined
 \$ by donations
 \$ _____

DESCRIPTION OF ANTICIPATED EXPENSES

No expense

ESTIMATED COSTS

\$ _____
 \$ _____
 \$ _____

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ADVISOR Amy M. CooperDATE 3/25/25PRINCIPAL APPROVAL [Signature]DATE 3/26/25SUPERINTENDENT APPROVAL [Signature]DATE 3/27/25TREASURER'S OFFICE [Signature]DATE 3-27-25

(form revised 04/25/2022)

STUDENT ACTIVITY RECONCILIATIONORGANIZATION 6th/9th TRACK + FIELDACTIVITY electronic/online fundraising

Do not use this form for admissions, ticket sales, or concession stands. Separate forms are provided for those activities.

Complete **SECTION ONE** for resale activities:

Quantity purchased from vendor and unit cost	_____	@ _____	\$ _____	(PURCHASES)
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Less quantity returned to vendor and unit cost	_____	@ _____	\$ _____	+RETURNS
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Less quantity sold during activity and sales price	_____	@ _____	\$ _____	+SALES
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Equals quantity unaccounted for and unit cost (attach explanation)	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Other expenses	_____		\$ _____	(EXPENSES)
	_____		\$ _____	
	_____		\$ _____	
Net profit			\$ _____	=PROFIT
Total amount of money deposited with building secretary: (attach all office receipts and an explanation if not equal to total sales above)			\$ _____	DEPOSITS

Complete **SECTION TWO** for other activities:

Description of actual revenues	<u>Team members created a list of friends + family members + emailed/text them via vertical raise. They, in turn, made donations to the track program.</u>	\$ <u>3,733.25</u>	+REVENUE
		\$ _____	
		\$ _____	
		\$ _____	
Description of actual expenses	_____	\$ _____	-EXPENSE
	_____	\$ _____	
	_____	\$ _____	
	_____	\$ _____	
Net profit		\$ <u>3,733.25</u>	=PROFIT
Total amount of money deposited with building secretary (attach all office receipts and an explanation if not equal to total revenue above)		\$ <u>3,733.25</u>	DEPOSITS

ADVISOR Amy M. CooperDATE 5/30/25PRINCIPAL W. F. [Signature]DATE 6/2/25SUPERINTENDENT Jerry StaderDATE 6/4/25TREASURER'S OFFICE Chris SenceDATE 6/4/25



INVOICE
Date
04/30/2025

888-853-0355

support@verticalraise.com

VERTICAL RAISE, LLC

Rep: Roger Frank

424 E. Sherman Ave.

STE 208 Coeur d Alene, ID 83814

EIN: 85-3237286

Fundraiser Details

Tiffin Columbian Track and Field 2025 Fundraiser

<https://app.verticalraise.com/fundraiser/tiffin-columbian-track-and-field-2025-fundraiser>

Fundraiser ended 04/30/2025

Item	Description	Total
TOTAL RAISED		\$4,045.00
FUNDRAISER FEE	Includes Vertical Raise fundraiser fee, processing charges, and cc fee	\$606.75
CHECK TOTAL		\$3,438.25

Tiffin City Schools
244 South Monroe Street
Tiffin, OH 44883
Phone: (419) 447-2515

Receipt#: 991059
Date: 5/30/2025
Total: \$4,675.25

Received From: COLUMBIAN HS
CC:

ATH TRACK SALES VERTICAL RAISE
ATH VOLLEYBALL CAMPS/CLINICS YOUTH CAMP FUNDRAISER
Description: VOCAL MUSIC OTHER RECEIPTS RITZ POPS CONCERT

Item#	Invoice #	Check Number	Description	Fund	FC/RC	OBJ	SPCC	SUBJECT	OPU	IL	JOB	Amount
1			ATH TRACK SALES VERTICAL RAISE	300	1625	XXX	9909	000000	000	XX	XXX	\$3,733.25
2			ATH VOLLEYBALL CAMPS/CLINICS YOUTH CAMP FUNDRAISER	300	1890	XXX	9914	000000	000	XX	XXX	\$630.00
3			VOCAL MUSIC OTHER RECEIPTS RITZ POPS CONCERT	300	1690	XXX	9978	000000	000	XX	XXX	\$312.00
Total												\$4,675.25

Treasurer:


Anne Spence

TIFFIN CITY SCHOOL DISTRICT

STATEMENT OF PURPOSE
BUDGET REPORT

School COLUMBIAN HIGH SCHOOL

Title of Student Activity Group
300-TRACK

Acct. # 300
Fund

9909
SCC

A. Statement of Purpose (Attach separate sheet as needed)

To help raise money so the track program can be
self-sufficient.

B. Proposed Operating Budget for Year beginning July 1, 2024 and ending June 30, 2025
Beginning Cash Balance as of July 1, 2024 ----- \$ 2,727.79 (A)

Estimated Receipts for Year (by source of revenue)

<u>clothing fundraiser(s)</u>	\$ <u>1,200.00</u>
<u>vertical raise fundraiser</u>	\$ <u>3,000.00</u>
<u></u>	\$ <u></u>
<u></u>	\$ <u></u>
<u></u>	\$ <u></u>
<u></u>	\$ <u></u>
Total Receipts	\$ <u>4,200.00</u> (B)

Estimated Disbursements for Year (by type of expenditure):

<u>Banquet supplies + senior gifts</u>	\$ <u>400.00</u>
<u>MISC. TRACK Equipment</u>	\$ <u>1,000.00</u>
<u>Replacement uniforms</u>	\$ <u>500.00</u>
<u></u>	\$ <u></u>
<u></u>	\$ <u></u>
Total Disbursements	\$ <u>1,900.00</u> (C)

(A) + (B) - (C) = (D)

Estimated Ending Cash Balance ----- \$ 5,027.79 (D)

Approved By:

Annexa Cooper
Advisor
W.R. Smith
Principal/Administrator
Steve Nedeo
Superintendent/Designee

3/25/25
Date
3/26/25
Date
3/27/25
Date

Approved by Board of Education on:

Meeting Date