

# 7/10/2025 Special Board Meeting

## Board of Education Meeting

Tiffin City Administration Building, 244 South Monroe Street, Tiffin, Ohio 44883

Thursday, July 10, 2025

3:00pm - 4:00pm

**Present:** Mr. Jerry Nadeau, Superintendent ; Ms. Anne Spence, Treasurer/CFO; Mr. Larry Kisabeth, Board President ; Mrs. Heidi Stephey, Board Vice President ; Mr. Dustin Williams, Board Member; Mr. Victor Perez, Board Member; Mrs. Abigail Young, Executive Administrative Assistant

### 1 PLEDGE OF ALLEGIANCE

Mr. Larry Kisabeth, Board President

---

**Minutes:**

Mr. Kisabeth led the Pledge of Allegiance.

### 2 CALL TO ORDER: ROLL CALL:

Ms. Anne Spence, Treasurer/CFO

---

\_\_\_\_\_ Mr. Kisabeth  
\_\_\_\_\_ Mrs. Stephey  
\_\_\_\_\_ Dr. McBride  
\_\_\_\_\_ Mr. Perez  
\_\_\_\_\_ Mr. Williams

**Minutes:**

Ms. Spence conducted the call to order. Dr. McBride was not present.

### 3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

\_\_\_\_\_ Mr. Kisabeth  
\_\_\_\_\_ Mrs. Stephey  
\_\_\_\_\_ Dr. McBride  
\_\_\_\_\_ Mr. Perez  
\_\_\_\_\_ Mr. Williams

**Minutes:**

The agenda was adopted as presented.

**Motioned:** Mrs. Heidi Stephey

**Seconded:** Mr. Victor Perez

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		

Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Mr. Victor Perez, Board Member	X		

## 4 SUPERINTENDENT REPORTS AND RECOMMENDATIONS:

Mr. Jerry Nadeau, Superintendent

Auction Proposal Provider Discussion:

GovDeals

Walton Realty & Auction LLC.

RE/MAX

### Minutes:

Mr. Nadeau presented the three proposals that were submitted. Tiffin City Schools appreciates the time that all three providers put into providing the information presented. There was one provider that has stronger farm land experience for auctioning.

Mr. Nadeau informed the board that the district received money from the Tiffin Charitable Foundation for the ROX program. Mr. Nadeau met with Mrs. Reinbolt and discussed returning the check back to Tiffin Charitable Foundation. Tiffin City Schools currently has roughly 6,000 dollars in the program fund already being held. That amount will provide services for students for 3 years. It is not fiscally responsible to accept the monies while having money available in the account already.

### Attachments:

[GovDeals Auction Proposal.pdf](#)

[Walton Auction Proposal .pdf](#)

[Remax Auction Proposal .pdf](#)

## 5 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

\_\_\_\_\_ Mr. Kisabeth  
 \_\_\_\_\_ Mrs. Stephey  
 \_\_\_\_\_ Dr. McBride  
 \_\_\_\_\_ Mr. Perez  
 \_\_\_\_\_ Mr. Williams

### Minutes:

Mr. Perez asked about the Assistant Principal process. Mr. Nadeau mentioned that Mrs. Tuite is conducting 1st round interviews next week. There are 13 applicants interested in the position. Mr. Williams asked about the process for determining interviews. Mr. Boes mentioned that each application is reviewed. There are some applicants that are not qualified. Interviews are scheduled based on the remaining applications.

**Motioned:** Mr. Dustin Williams

**Seconded:** Mrs. Heidi Stephey

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Mr. Victor Perez, Board Member	X		

## 5.1 Approve Minutes

---

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

Special Board Meeting/Work Session Minutes: June 23rd, 2025

Regular Board Meeting Minutes: June 23rd, 2025

**Attachments:**

[6.23.25 Special Board Meeting Minutes .pdf](#)

[6.23.25 Regular Board Meeting .pdf](#)

## 5.2 Retirements

---

The Superintendent recommends the Tiffin City Board of Education accept the following retirements:

Washington Elementary:

Ms. Brenda Eisenhower, effective September 30th, 2025

**Minutes:**

Ms. Brenda Eisenhower has been with the district for 8 years. To receive severance pay an employee needs to be with the district 10 or more years. If an employee has been with the district between 5-10 years and 60 years or older, the employee can receive reduced benefits. Therefore, Ms. Eisenhower can receive reduced benefits since she has been with the district for 8 years and is older than 60.

## 5.3 Employ Professional Staff 2025-2026

---

The Superintendent recommends the Tiffin City Board of Education employ the following Professional Staff:

Lincoln Preschool:

Ms. Mari Hadding

Noble Elementary:

Magdalena Crowe

## 5.4 Employ Support Staff 2025-2026

---

Krout Elementary School:

Ms. Jessica Porter, Special Needs Aide

Lincoln Preschool:

Ms. Ashley Langley, Special Needs Aide  
Washington Elementary School:  
Mr. Joseph Gill, Special Needs Aide  
Ms. Kaitlyn Poll, Library Paraprofessional

## 5.5 Resignations

---

The Superintendent recommends the Tiffin City Board of Education accept the following resignations:

Columbian High School:

Ms. Amy Hinline, effective at the conclusion of the 24-25 school year

Ms. Emily Tobolt, effective at the conclusion of the 24-25 school year

Noble Elementary School:

Ms. Ashley Aichholz, effective at the conclusion of the 24-25 school year

Washington Elementary School:

Ms. Kirsten Bumb, effective at the conclusion of the 24-25 school year

## 6 ACTION ITEMS:

---

### 6.1 Approve Auction Provider per RFP for Sale of the Land

---

The Superintendent recommends the Board of Education to approve the Auction provider (determined above) for the Sale of the Land.

\_\_\_\_\_ Mr. Kisabeth  
\_\_\_\_\_ Mrs. Stephey  
\_\_\_\_\_ Dr. McBride  
\_\_\_\_\_ Mr. Perez  
\_\_\_\_\_ Mr. Williams

#### **Minutes:**

Mr. Nadeau recommended Walton Realty & Auction LLC. to be the auction provider for the sale of the land. All providers were thanked for their time and effort. There is no doubt that all providers could do the job. Walton Realty & Auction LLC. stood out stronger for their experience with farm land and high marketing tactic. Mr. Nadeau mentioned after researching option A and option B that Walton Realty & Auction LLC. he recommends that Board of Education approve option A: 4% Seller's Commission. Mr. Williams mentioned that GovDeals is a good company to use for equipment items. Mr. Kisabeth mentioned that the proposal stated to sell in tracts. Mr. Kisabeth has a concern about if the tract does not sell. Mr. Perez is concerned about the tract on 224. Mrs. Stephey mentioned that the process can be changed if needed. The auction can start by tracts and if Walton Realty & Auction LLC. feels it needs adjusted that can occur.

**Motioned:** Mr. Dustin Williams

**Seconded:** Mrs. Heidi Stephey

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		

Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Mr. Victor Perez, Board Member	X		

## 6.2 Approve Walton Realty & Auction LLC

The Superintendent recommends the Board of Education approve Walton Realty & Auction LLC. as the auction provider for the sale of the land, as exhibited;

☐ Mr. Kisabeth  
☐ Mrs. Stephey  
☐ Dr. McBride  
☐ Mr. Perez  
☐ Mr. Williams

### Minutes:

Walton Realty & Auction LLC was approved as the auction provider. The board also agreed to the 4% seller's commission option A in the proposal.

**Motioned:** Mr. Victor Perez

**Seconded:** Mr. Dustin Williams

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Mr. Victor Perez, Board Member	X		

### Attachments:

[Walton Auction Proposal .pdf](#)

## 7 ADJOURNMENT

The Board business meeting is concluded.

Meeting started:

Meeting ended:

☐ Mr. Kisabeth  
☐ Mrs. Stephey  
☐ Dr. McBride  
☐ Mr. Perez  
☐ Mr. Williams

### Minutes:

Meeting started: 3:00pm

Meeting ended: 3:15pm

**Motioned:** Mrs. Heidi Stephey

**Seconded:** Mr. Victor Perez

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Mr. Victor Perez, Board Member	X		

## 7.1 Next Regular Meeting

---

The next regular meeting will be Monday July 28th, 2025 at 6:30 PM in the Tiffin Middle School Cafetorium.

**Minutes:**

Mr. Kisabeth announced there will not be a Work Session meeting prior to the July 28th Regular Board meeting.

## 8 412 CERTIFICATE

---

**CERTIFICATE**

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools

**Attachments:**

[412 Certificate July Special Board Meeting.docx](#)