



**Contract between Tiffin City Schools and  
Mental Health and Recovery Services Board of Seneca, Ottawa, Sandusky and Wyandot  
Counties**

This contract agreement is made this **3rd** day of **June, 2025** by and between **Tiffin City Schools (School)** with its principal address of **244 S. Monroe St., Tiffin, Ohio 44883** and the **Mental Health and Recovery Services Board of Seneca, Ottawa, Sandusky and Wyandot Counties (MHR SB)** with its principal address of 1200 North State Route 53, Tiffin, Ohio 44883.

In consideration of the mutual promises contained herein, and for other good and valuable consideration, it is hereby agreed as follows:

1. The Mental Health and Recovery Services Board of Seneca, Ottawa, Sandusky, and Wyandot Counties (MHR SB) is responsible for establishing a unified mental health and addiction system of prevention, harm reduction, treatment and recovery supports within its district. The MHR SB is empowered to plan, develop, fund, administer, and evaluate the local system of care for mental health and addiction services.
2. MHR SB hereby allocates **\$16,155.00** to SCHOOL for the school year 2025-2026.
3. SCHOOL shall utilize the MHR SB funds for behavioral health services specific to 1) evidence-based mental health and drug addiction education and prevention services, 2) youth-led prevention activities, 3) mental health promotion activities, suicide prevention, and/or stigma reduction and 4) expend the availability of treatment for students affected by mental health and/or substance use disorders.
4. SCHOOL shall plan for services taking in consideration students' behavioral health needs based on the survey results from the implemented Ohio Department of Mental Health and Addiction Services Ohio Healthy Youth Environments Survey (OHYES!), if available.
5. In the fall of 2025, SCHOOL shall conduct the OHYES! survey to grades 7, 9 and 11. Not participating and conducting the OHYES! survey will result in withholding of funds.

**Reporting requirements:**

6. **School Year 2024- 2025:** If the SCHOOL received behavioral health funds from MHR SB for school year 2024- 2025, the SCHOOL shall complete the online **School Summary Reporting** form no later than **August 1, 2025**. This can be found via the Board's website at [www.mhsosw.org/provider-reports/school-reporting/](http://www.mhsosw.org/provider-reports/school-reporting/)

MHR SB will withhold release of funding for school year 2025-2026 if the School Summary Report is not submitted by the SCHOOL. Delay in submission or an incomplete Summary Report provided by the SCHOOL to MHR SB shall result in a **50% reduction** in the contracted amount.

7. SCHOOL shall complete the online School Summary Reporting form no later than **August 1, 2026**, for the contracted amount for **school year 2025-2026** funds. This can be found via the Board's website at [www.mhsosw.org/provider-reports/school-reporting/](http://www.mhsosw.org/provider-reports/school-reporting/)

**Funding disbursement process:**


8. **Full Contracted amount:** MHR SB shall release the full contracted amount in January of 2026 after receiving the SCHOOL invoice, only after the SCHOOL completed the OHYES! survey. If the SCHOOL does not complete the OHYES! Survey, they are only eligible to invoice half of the contracted amount.
9. **Invoicing:** The SCHOOL shall submit an invoice for school year 2025-2026 to MHR SB via email to [fiscal@mhsosw.org](mailto:fiscal@mhsosw.org). Invoices will be processed by MHR SB only after Section 5, and Section 6 (if applicable) above are completed after January 1, 2026.

It is so agreed.

DATE June 23, 2025

NAME Michelle Tuite

TITLE Director of Parent and Community Partnerships

SIGNATURE 

DATE 6/24/2025

NAME Mircea Handru

TITLE Board Executive Director

SIGNATURE 