

6/23/2025 Special Board Meeting/Work Session

Board of Education Meeting

Tiffin Middle School 103 Shepherd Drive Tiffin, Ohio 44883

Monday, June 23, 2025

5:45pm - 6:30pm

Present: Mr. Jerry Nadeau, Superintendent ; Ms. Anne Spence, Treasurer/CFO; Mr. Larry Kisabeth, Board President ; Mrs. Heidi Stephey, Board Vice President ; Mr. Dustin Williams, Board Member; Dr. Meagan McBride, Board Member; Mr. Victor Perez, Board Member; Mrs. Abigail Young, Executive Administrative Assistant

1 PLEDGE OF ALLEGIANCE

Mr. Larry Kisabeth, President

Minutes:

Mr. Kisabeth led the Pledge of Allegiance.

2 CALL TO ORDER: ROLL CALL:

Ms. Anne Spence, Treasurer/CFO

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

Ms. Spence conducted Roll Call. All members were present.

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

The agenda was adopted as presented.

Motioned: Dr. Meagan McBride

Seconded: Mr. Victor Perez

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		

Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

☐ Mr. Kisabeth
☐ Mrs. Stephey
☐ Dr. McBride
☐ Mr. Perez
☐ Mr. Williams

Minutes:

Starting the month of July at the Regular Board meeting during the Superintendent Reports and Recommendations, committee meeting highlights will be presented.

Motioned: Mrs. Heidi Stephey

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

May 19th, 2025 - Special Board Meeting/Work Session

May 19th, 2025 - Regular Board Meeting

Attachments:

[5.19.25 Special Work Meeting/Work Session Minutes.pdf](#)

[5.19.25 Regular Board Meeting Minutes .pdf](#)

4.2 Approve Committee Reports

The Superintendent recommends the Tiffin City Board of Education approve the attached Committee Reports, as exhibited.

Business Advisory Council Meeting Minutes - May

Finance Committee Meeting Minutes - May

Finance Committee Meeting Minutes - June

Policy/Governance Meeting Minutes - June

Attachments:

[Business Council Meeting Minutes - May.pdf](#)

[Finance Committee Meeting Minutes - May .pdf](#)

[Finance Committee Meeting Minutes - June .pdf](#)

[Policy/Governance Meeting Minutes.June.pdf](#)

5 BOARD DISCUSSION

District Planning

Minutes:

Mr. Nadeau discussed the sale of the land timeline. As mentioned before, there is a process that selling the land entails. First, the land had to be presented to any other schools for purchase. At this step, no other schools were interested. The next step was for an RFP to be published. The RFP will be published on June 25th and July 1st. The deadline for all submissions will be July 7th at the end of the day. Proposals and responses will be sent to the board members. Mr. Kisabeth asked for a timeline. Mr. Nadeau responded with the overall goal is to have a Special Board meeting the 3rd week of July. Mr. Kisabeth asked if the current farmer that is renting the land is aware of this process. Mr. Nadeau confirmed that the renter is aware. The new owner would not have permission to the land until November.

Levy Update: .75% for 6 years. 2027 no new monies. 2029 bond issue (K-5 building). Mr. Kisabeth mentioned the biennial budget that will not only impact Tiffin City but other districts as well.

Budgeting and Preparation: Mr. Perez discussed the HVAC system at the Middle School. The Capital Campaign was launched for the football field. Dr. McBride mentioned the district needs a plan in place. Mr. Kisabeth said that it is important to be proactive versus reactive. Establish a district needs list and come up with a plan. Building alignment has been a topic of conversation often. Mr. Nadeau mentioned the stress on the teachers and staff for realignment for only a few years. Mrs. Stephey understands the teacher challenge. Mr. Perez mentioned asking the parents what they want for the community. Mrs. Stephey said the community schools had a lot more positives. There was a community feeling. Dr. McBride mentioned that there needs to be more in depth conversation about what is best for students and staff. Being transparent with the community is important. Mr. Williams mentioned that public education was different when the district buildings were built. Mr. Kisabeth said that the district is behind. The district has went 13 years without no new monies. Dr. McBride said we need a plan that is forward thinking. The district is moving forward and we need to continue to build community trust. Dr. McBride mentioned the buildings we currently are operating out of are just holding on by a thread and that is being the hard work from the operations team. Mr. Nadeau mentioned the importance of having a conversation with the teachers union on their standpoint.

6 ADJOURNMENT

The Board business meeting is concluded.

Meeting started:

Meeting ended:

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. McBride
_____ Mr. Perez
_____ Mr. Williams

Minutes:

Meeting Started: 5:45pm

Meeting Ended: 6:28pm

Motioned: Mr. Dustin Williams

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstaining
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Mr. Dustin Williams, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

6.1 Next Regular Meeting

The next regular meeting will be June 23rd, 2025 at 6:30pm in the Tiffin Middle School Cafetorium.

Minutes:

The next Regular Board Meeting will be held on June 23rd, 2025 at 6:30pm.