

TIFFIN CITY SCHOOLS

244 S. MONROE ST. TIFFIN OH. 44883



Mr. Jerry Nadeau
Superintendent

Ms. Anne Spence
Treasurer

Executive Summary

Subject: Appropriations for the Purchase of Food Service Equipment

Tiffin City Schools is seeking Board approval for appropriations to purchase essential food service equipment to maintain and improve the district's ability to provide quality meals for students. The acquisition will support the continued safe, efficient, and compliant operation of the district's cafeterias and kitchens.

Funding Sources:

Potential funding options for this purchase include:

1. **Food Service Account** – Utilizing available funds from the self-sustaining food service program, which may involve a transfer of funds within the account to cover equipment costs.
2. **General Fund** – Allocating dollars from the district's primary operating fund if food service account balances are insufficient or to expedite procurement.
3. **Permanent Improvement Fund** – Leveraging this fund for long-term capital needs, as food service equipment generally qualifies as a durable asset with a useful life of five years or more.

Rationale:

- The equipment to be purchased is essential for maintaining compliance with health and safety regulations.
- Modernized equipment will improve operational efficiency, reduce maintenance costs, and enhance service quality for students.

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- Funding flexibility ensures the purchase can proceed without undue delay while preserving the district's financial stability.

Recommendation:

The administration recommends that the Board approve the necessary appropriations and authorize the Treasurer to allocate funds from the most appropriate source(s)—Food Service Account, General Fund, and/or Permanent Improvement Fund—to complete the purchase.

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Mr. Jerry Nadeau
Superintendent

Tiffin City Schools

Board Briefing

Subject: Appropriations for Purchase of Food Service Equipment

Purpose

- Request Board approval for appropriations to purchase essential food service equipment to support safe, efficient, and compliant meal preparation and service.
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Background

- Current equipment in several kitchens is reaching the end of its useful life.
 - Replacement is needed to maintain compliance with health and safety regulations.
 - Updated equipment will improve reliability, reduce downtime, and enhance meal quality for students.
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Funding Options

- **Food Service Account** – May involve a transfer of funds within the account to cover costs.
- **General Fund** – Available if Food Service balances are insufficient or to expedite procurement.

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- **Permanent Improvement Fund** – Appropriate for capital purchases with a useful life of 5+ years.
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Fiscal Impact

- Estimated total cost: \$XX,XXX – \$XXX,XXX (final bids pending).
 - Funding to come from one or a combination of:
 - Food Service Account
 - General Fund
 - Permanent Improvement Fund
 - No negative impact anticipated on instructional programming or ongoing operational budgets.
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Recommendation

- Approve appropriations for the purchase.
 - Authorize the Treasurer to identify and allocate funds from the most suitable source(s).
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Next Steps

- Finalize equipment specifications and solicit competitive pricing.
- Complete purchase and installation prior to the start of the next school term or as operationally feasible.