

**STUDENT ACTIVITY PROPOSAL**ORGANIZATION CheerleadingACTIVITY Mini Cheer Clinic

PURPOSE \_\_\_\_\_

STARTING DATE Oct. 16, 2025ENDING DATE Oct. 17, 2025

Please complete section one or two below for all money you plan to collect from fundraisers, admissions, dues, fees, sales, tickets, etc.

Complete **SECTION ONE** for resale activities:COMPANY & ADDRESS Viewpoint GraphicsCOMPANY REPRESENTATIVE PetePHONE NO. 414-447-1873

ITEMS FOR RESALE	QUANTITY	UNIT PURCHASE PRICE	PROPOSED RESALE PRICE
<u>Approx.</u>	<u>200</u>	@ \$ _____	@ \$ _____
<u>T-shirts</u>	_____	@ \$ _____	@ \$ _____
_____	_____	@ \$ _____	@ \$ _____

Complete **SECTION TWO** for other activities:DESCRIPTION OF ANTICIPATED REVENUE  
(please be specific and list details such as unit prices, estimated quantities, etc.)Each student pays \$20 to attend  
approx 200

PROJECTED RECEIPTS

\$ 4000.00  
\$ \_\_\_\_\_  
\$ \_\_\_\_\_

DESCRIPTION OF ANTICIPATED EXPENSES

Cost of t-shirts Approx. 200 shirts  
@ \$9.00

ESTIMATED COSTS

\$ \_\_\_\_\_  
\$ 1800.00  
\$ \_\_\_\_\_Please use **SIDE TWO** of this form to reconcile your activity upon its completion. Admissions and ticket sales must be reconciled on a separate "Admission & Ticket Reconciliation" form. Concession stand sales must be reconciled on a separate "Concession Stand Reconciliation" form.**CASH IN SCHOOL BUILDINGS-File: DM (Adoption date: July 23, 2001)**

All monies collected are receipted, accounted for and deposited every 24 hours if possible. In the event the Treasurer or person in charge of an activity is unable to deposit the money in 24 hours, the money are accounted for and deposited in the safe. The money is held no longer than three business days after receipt and the amount must be less than \$1,000.00. If the amount is more than \$1000, or the money cannot be adequately safeguarded, it must be deposited on the business day following the date of receipt.

ADVISOR Jamie HeppDATE 9-29-25PRINCIPAL APPROVAL Wm R. B. [Signature]Re <sup>10/2</sup> DATE 10/2/25SUPERINTENDENT APPROVAL Jerry HaderDATE 10/3/25TREASURER'S OFFICE Amie SpenceDATE 10/3/25

(form revised 04/25/2022)