

**STUDENT ACTIVITY PROPOSAL**

ORGANIZATION Columbian ACTIVITY Exports  
 PURPOSE Team shirt sale  
 STARTING DATE 11-7 ENDING DATE 11-30

Please complete section one or two below for all money you plan to collect from fundraisers, admissions, dues, fees, sales, tickets, etc.

Complete **SECTION ONE** for resale activities:

COMPANY & ADDRESS Bar Bros

COMPANY REPRESENTATIVE \_\_\_\_\_ PHONE NO. \_\_\_\_\_

| ITEMS FOR RESALE | QUANTITY         | UNIT PURCHASE PRICE    | PROPOSED RESALE PRICE |
|------------------|------------------|------------------------|-----------------------|
| <u>Shirts</u>    | <u>20 approx</u> | <u>@ \$2.00 approx</u> | <u>@ \$30.00</u>      |
| _____            | _____            | @ \$ _____             | @ \$ _____            |
| _____            | _____            | @ \$ _____             | @ \$ _____            |

Complete **SECTION TWO** for other activities:

| DESCRIPTION OF ANTICIPATED REVENUE<br>(please be specific and list details such as unit prices, estimated quantities, etc.) | PROJECTED RECEIPTS |
|---|--------------------|
| _____   | \$ _____           |
| _____   | \$ _____           |
| _____   | \$ _____           |
| DESCRIPTION OF ANTICIPATED EXPENSES   | ESTIMATED COSTS    |
| _____   | \$ _____           |
| _____   | \$ _____           |
| _____   | \$ _____           |

Please use **SIDE TWO** of this form to reconcile your activity upon its completion. Admissions and ticket sales must be reconciled on a separate "Admission & Ticket Reconciliation" form. Concession stand sales must be reconciled on a separate "Concession Stand Reconciliation" form.

**CASH IN SCHOOL BUILDINGS-File: DM (Adoption date: July 23, 2001)**

All monies collected are receipted, accounted for and deposited every 24 hours if possible. In the event the Treasurer or person in charge of an activity is unable to deposit the money in 24 hours, the money are accounted for and deposited in the safe. The money is held no longer than three business days after receipt and the amount must be less than \$1,000.00. If the amount is more than \$1000, or the money cannot be adequately safeguarded, it must be deposited on the business day following the date of receipt.

ADVISOR Carole Rothgorn DATE 11/07/2025  
 PRINCIPAL APPROVAL W. R. Smith DATE 11/07/25  
 SUPERINTENDENT APPROVAL Tim Mc DATE 11/10/25  
 TREASURER'S OFFICE Chris Egan DATE 11/7/25  
 (form revised 04/25/2022)