

12.22.2025 Special Board Meeting

Board of Education Meeting

Administration Building, 244 South Monroe Street, Tiffin Ohio 44883

Monday, December 22, 2025

1:00pm - 2:00pm

Present: Mr. Bob Boes, Superintendent Pro Tempore; Ms. Anne Spence, Treasurer/CFO; Mr. Larry Kisabeth, Board President ; Mrs. Heidi Stephey, Board Vice President ; Dr. Joanna Beres, Board Member ; Dr. Meagan McBride, Board Member; Mr. Victor Perez, Board Member; Mrs. Abigail Young, Executive Administrative Assistant

1 PLEDGE OF ALLEGIANCE

Mr. Larry Kisabeth, Board President

Minutes:

Mr. Kisabeth led the Pledge of Allegiance.

2 CALL TO ORDER: ROLL CALL:

Ms. Anne Spence, Treasurer/CFO

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. Beres
_____ Dr. McBride
_____ Mr. Perez

Minutes:

Ms. Spence conducted roll call. All members were present.

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. Beres
_____ Dr. McBride
_____ Mr. Perez

Minutes:

Mr. Kisabeth motioned to amend the agenda to add item B to executive session. Mr. Perez seconded the amendment.

Dr. McBride motioned for the amended agenda to be adopted and Mrs. Stephey seconded the motion.

Motioned: Dr. Meagan McBride

Seconded: Dr. Joanna Beres

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

_____ Mr. Kisabeth
 _____ Mrs. Stephey
 _____ Dr. Beres
 _____ Dr. McBride
 _____ Mr. Perez

Minutes:

Mr. Boes explained each time on the consent agenda. All board members approved the consent agenda.

Motioned: Dr. Meagan McBride

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

December 15th, 2025: Regular Board Meeting Minutes

Attachments:

[12.15.2025 Regular Board Meeting Minutes.pdf](#)

4.2 Approve Committee Reports

The Superintendent recommends the Tiffin City Board of Education approve the attached Committee Reports, as exhibited.

December 12th, 2025: Support Staff Committee Meeting Minutes

December 18th, 2025: Business Council Meeting Minutes

Attachments:

[12.12.2025 Support Services Minutes.pdf](#)

[12.18.2025 Business Council Meeting Minutes.pdf](#)

4.3 Resignations

The Superintendent recommends the Tiffin City Board of Education accept the following resignations:

Ms. Amanda Winnick, Special Needs Aide Lincoln, effective December 19th, 2025

Mr. Glen Wise, Bus Washer/Custodian, effective December 12th, 2025

Mr. William Omlor, bus driver for the Vanguard Shuttle, 70MD route only, effective December 16th, 2025

4.4 Employ Support Staff 2025-2026

The Superintendent recommends the Tiffin City Board of Education employ the following Support Staff:

Coaching Volunteer:

Mr. Taylin Bell, Wrestling

Transportation Department:

Mr. Dennis McDonald, Bus Washer/Custodian, effective January 5th, 2026

5 ENTER EXECUTIVE SESSION:

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. Beres
_____ Dr. McBride
_____ Mr. Perez

Hold an Executive Session for one or more of the following matters to:

 X a. consider the appointment____, employment X , dismissal____, discipline____, promotion____, demotion____, or compensation____ of a public employee(s) or official(s)____, or consider the investigations of charges or complaints against a public employee(s)____, official(s), licensee(s) or "regulated individual(s)"____; unless the person(s) being investigated of charges or complaints requests a public hearing;

 X b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

_____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

_____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

_____ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

_____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

_____ g. no action taken.

Time in:

Minutes:

Time in: 1:07pm

Item B was added as an amendment prior to the agenda being adopted.

Motioned: Dr. Joanna Beres

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

6 EXIT EXECUTIVE SESSION

Return to open session.

Time out:

Minutes:

Time out: 1:46pm

7 ACTION ITEMS:

7.1 Approve Extension for Superintendent Pro Tempore

The Tiffin City Board of Education approves an extension for Mr. Robert Boes as Superintendent Pro Tempore from 1/1/2026 - 1/31/2026.

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. Beres
_____ Dr. McBride
_____ Mr. Perez

Minutes:

Mr. Kisabeth mentioned the Mr. Boes graciously agreed to continue as Superintendent Pro Tempore from 1/1/2026-1/31/2026. In the upcoming weeks Mr. Kisabeth will meet with Mr. Boes to discuss a stipend and/or contract addendum. Dr. McBride thanked Mr. Boes for his continued support to the district. Mr. Kisabeth also thanked Mr. Boes for is dedication to the students and district.

Motioned: Dr. Joanna Beres

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

7.2 Appoint Interim Superintendent

The Tiffin City Board of Education appoints Mr. Greg Williamson as Interim Superintendent effective 2/1/2026.

_____ Mr. Kisabeth
 _____ Mrs. Stephey
 _____ Dr. Beres
 _____ Dr. McBride
 _____ Mr. Perez

Minutes:

Dr. Beres mentioned that she is excited to have Mr. Greg Williamson join the district. Mr. Kisabeth mentioned Mr. Williamson comes with experience from McComb, Findlay and recently the Superintendent from Leipsic. Mr. Kisabeth mentioned this is contingent on reaching an agreement on specific contract terms. The board will continue to work on his contract to provide a contract at the Organizational meeting in January. Mr. Kisabeth said the contract will start on a Sunday but in a superintendent's world that person works 24/7. He mentioned he is also thankful that Mr. Williamson has agreed to the terms. Mr. Boes echoed the board members comments and is also thankful for Mr. Williamson for coming on board. Mr. Williamson mentioned he is very appreciative of this opportunity. He has previously looked at job opportunities at Tiffin City Schools. This seems to be the right time and everything happens for a reason.

Motioned: Dr. Meagan McBride

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

8 ADJOURNMENT

The Special Board Meeting is concluded.

Meeting started:

Meeting ended:

_____ Mr. Kisabeth
_____ Mrs. Stephey
_____ Dr. Beres
_____ Dr. McBride
_____ Mr. Perez

Minutes:

Meeting started:1:00pm

Meeting ended:1:52pm

This is the last official meeting of 2025. Mr. Kisabeth had a special thanks for Ms. Pat Smith, Mr. Bob Boes, Ms. Anne Spence, and Ms. Abigail Young for continuing their dedication to move the district forward during this time.

Motioned: Dr. Meagan McBride

Seconded: Dr. Joanna Beres

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

8.1 Next Regular Meeting

The next regular meeting will tentatively be on January 26, 2026 at 6:30 PM in the Tiffin Middle School Cafetorium, pending board action at the Organizational Meeting on January 12th, 2026.

Minutes:

Mr. Kisabeth mentioned the next regular meeting will tentatively be on January 26, 2026 at 6:30 PM in the Tiffin Middle School Cafetorium, pending board action at the Organizational Meeting on January 12th, 2026.