

STUDENT ACTIVITY RECONCILIATION
 ORGANIZATION Student Council ACTIVITY Hot Choc. Sales

Do not use this form for admissions, ticket sales, or concession stands. Separate forms are provided for those activities.

Complete SECTION ONE for resale activities:

Quantity purchased from vendor and unit cost	<u>94</u>	@ <u>1.00</u>	\$ <u>94.00</u>	(PURCHASES)
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Less quantity returned to vendor and unit cost	_____	@ _____	\$ _____	+RETURNS
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Less quantity sold during activity and sales price	_____	@ _____	\$ _____	+SALES
	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Equals quantity unaccounted for and unit cost (attach explanation)	_____	@ _____	\$ _____	
	_____	@ _____	\$ _____	
Other expenses	_____		\$ _____	(EXPENSES)
	_____		\$ _____	
	_____		\$ _____	
Net profit			\$ _____	=PROFIT
Total amount of money deposited with building secretary (attach all office receipts and an explanation if not equal to total sales above)			\$ <u>94.00</u>	DEPOSITS

Complete SECTION TWO for other activities:

Description of actual revenues	_____	\$ _____	+REVENUE
	_____	\$ _____	
	_____	\$ _____	
	_____	\$ _____	
Description of actual expenses	_____	\$ _____	-EXPENSE
	_____	\$ _____	
	_____	\$ _____	
	_____	\$ _____	
Net profit		\$ _____	=PROFIT
Total amount of money deposited with building secretary (attach all office receipts and an explanation if not equal to total revenue above)		\$ _____	DEPOSITS

ADVISOR <u>Steve Basinger</u>	DATE <u>2-27-2020</u>
PRINCIPAL <u>[Signature]</u>	DATE <u>3/26/2020</u>
SUPERINTENDENT <u>[Signature]</u>	DATE <u>MAR 30 2020</u>
TREASURER'S OFFICE <u>[Signature]</u>	DATE _____