

4.27.2026 Regular Board Meeting

Board of Education Meeting

Tiffin Middle School 103 Shepherd Drive Tiffin, Ohio 44883

Monday, April 27, 2026

6:30pm - 7:30pm

Present: Mr. Greg Williamson, Interim Superintendent ; Ms. Anne Spence, Treasurer/CFO; Mrs. Heidi Stephey, Board President ; Dr. Meagan McBride, Board Vice President; Dr. Joanna Beres, Board Member ; Mr. Larry Kisabeth, Board Member; Mr. Victor Perez, Board Member; Mrs. Abigail Young, Executive Administrative Assistant

1 PLEDGE OF ALLEGIANCE

Mrs. Heidi Stephey, Board President

Minutes:

Mrs. Stephey led the Pledge of Allegiance.

2 CALL TO ORDER: ROLL CALL:

Ms. Anne Spence, Treasurer/CFO

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

Ms. Spence conducted Roll Call. Dr. Beres was not present at the time of Roll Call but arrived at 6:39pm.

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

A motion was granted by Mr. Kisabeth and seconded by Dr. McBride to discuss the agenda. Mr. Williamson requested an amendment for section 8.6 to remove Chelsea Arbogast as the ESY teacher for the 25-26 school year as she is no longer interested in this position. Mr. Perez motioned for the amendment and Mr. Kisabeth seconded. All members approved to move forward with the amended agenda.

Motioned: Mr. Victor Perez

Seconded: Mr. Larry Kisabeth

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

4 PRESENTATION

High School Senior Decorated Graduation Cap Proposal

Ms. Kate Focht and Mr. Drew Bauman - One Plan 26-29

Minutes:

High School Senior Decorated Graduation Cap Proposal:

Brayden Miklovic, Proposal Manager (Present at meeting)

Evelyn Weickert, Key Club Vice-President, Former Student Board Member (Present at meeting)

Elise Johnston, Student Council Senior Class President (unable to attend meeting but fully supportive of proposal)

About the proposal: Celebrate & honor personal achievements, Embrace & recognize culture & heritage, Foster individuality, confidence, and creativity, setting us up for future success

Local Schools that allow decorated caps: Norwalk High School, New Riegel High School, Fostoria High School, Mohawk High School, Tiffin University (Brayden called and spoke to each secretary and/or principal to confirm this list is correct)

Addressing opposing concerns: Uniformity(we don't all want to be the same person), Permanence(design can be removed), Integrity(set of approved guidelines)

Caps Guidelines (Subject to change): Designs must follow the school dress code, Graduates MUST get pre-approval for Cap Designs prior to ANY alterations. If a graduate reports to the ceremony with a rejected or unapproved cap design, they will be asked to remove the design and may be unable to participate in the ceremony.

Current Board Policy: Code IKFB "Graduation Exercises" "Students participating in the ceremony must wear the prescribed cap and gown" "Students whose decorum is disruptive or brings undue attention to themselves may not be awarded their diploma at the commencement exercises"

Board Discussion after presentation: Mr. Perez asked if the proposal went through the student government. Brayden responded did not officially but it was deeply discussed. Dr. McBride asked for the process to be discussed. Brayden stated this idea was shared in February via paper documents to students. Due to the fact students are in and out of the high school on a daily basis a digital copy was sent out to everyone on February 15th. Out of the student body that was only 1 student voiced a "no" prefer not to sign the petition. Mr. Kisabeth asked if the students have the support from staff, parents, grandparents, etc. Brayden said staff are supportive, currently Mrs. Tuite and Mr. Bauman are here in the audience. Mr. Kisabeth asked about the process for the cap to be removed if needed. Evelyn Weickert responded with it is a simple attachment inside the cap. Mr. Perez mentioned that when the cap and gown is purchased the students already have the option to personalize the tassel they want. Evelyn agreed that students already have that option to personalize the tassel but that needs to be bought online. This allows for creativity. Dr. McBride asked about barriers. Brayden responded by stating the district has never done this before. Also, this allows freedom for the student body but the guidelines need to be enforced. Mr. Perez asked about the timeline because the item is not on the agenda to vote on. Dr. McBride asked for the Board Policy page to be displayed again on the projector. Mrs. Stephey does not think we need to formally vote on this item. Dr. McBride mentioned the policy is left open for interpretation and it allows the

Superintendent and Administration to decide. Mr. Williamson mentioned that most districts do not have a specific policy. Dr. McBride thanked the students for a job well done. Presenting to the Board of Education, Superintendent and Administration is not an easy task. Mr. Kisabeth agreed with Dr. McBride. Mr. Kisabeth said he is more traditional. The text used at graduation as not changed in years. Parents take pride in watching their student walk across the stage. He is concerned graduation will be more casual than formal. Mrs. Stephey said graduation is traditional and enjoyable. She does not have a problem with the decorated caps. She is concerned about the students that may not have money to purchase the attachment. Will the district have any extra attachments available for students that are in need? Dr. McBride said she is willing to donate additional attachments to have available for students. She is also willing to donate supplies for the students to be able to decorate. Mrs. Tuite said she will coordinate an evening for students to come to Columbian to decorate caps. One barrier Mrs. Tuite can foresee is accessibility. The admin team will review each cap. The caps will be held at the building until the day of graduation. At that time the caps will need to be moved to TU for graduation. There will need to be a team in place to help with the movement of caps. Dr. Beres mentioned this is a great way for students to be creative and individual as well. Dr. McBride is willing to donate time to help. Mr. Perez expressed concerns about students trying to take over graduation. The BOE cannot approve what is on the cap. This needs to be left to the Administration to approve. Dr. Beres said she would be willing to be present as an individual and not as a board member. The student population also needs to be involved in reviewing the caps as well. Mrs. Tuite is appreciative of the support. An answer will be provided to the student population in the next few days. Mr. Kisabeth appreciates the student's efforts this evening.

District One Plan 2026-2029:

Mr. Drew Bauman

Mrs. Kate Focht (unable to attend due to softball game)

Purpose of Presentation: introduce the 2026-2029 District One plan, context for Ohio's improvement framework, key district priorities, outline how progress will be monitored

What is the Ohio One Plan: unified district improvement plan, aligns all improvement efforts into one system, Ohio Improvement Process(OIP), Emphasizes: Data-informed decision making, evidence-based strategies, continuous improvement

Approach to education is built through DLT, BLT, implement and monitor

The district will strengthen structures which will increase consistency across all buildings. This will allow for clarity in expectations and alignment of practices.

2 priority areas:

- student growth and instruction (literacy across the district)
- family engagement (investment in school and community)

Establish (1st year) Implement (2nd year) Sustain (3rd year)

Priority #1: Student Growth and Instruction

Goal: 100% of students meet growth expectation by 2029

Focus areas: align instructional framework, ongoing monitoring and support, identify ways to support, growth of all students

Priority #2: Family Engagement

Goal: increase family engagement by 10% by 2029 (we don't have a baseline number yet)

Focus areas: consistent district-wide communication systems, increased awareness of opportunities, family feedback and participation

Key Strategies: the need for commonality, establish it and share. Strengthen staff and leadership capacity, collective teacher advocacy-rooted in data, ensure communication, identify measures.

Measuring Progress: Student measures: common language that all buildings utilize. Regular monitoring, date by a specific point in the school year.

Next Steps: collect baseline data, share updates of progress: identify areas that is going well and areas for improvement

In Review: Dr. McBride asked about the implementation of the 10% goal. How will the district gather data? Mr.

Bauman said by shared communication, survey, parent/teacher conferences, etc. Mr. Perez asked Mr. Bauman to explain what the One Plan actually means. Mr. Bauman said it is required by the state of Ohio. TCS narrowed the focus to literacy. Student and adult measures to make progress. Mr. Perez mentioned that literacy will help the value added score. Will additional testing be needed for students? Mr. Bauman responded that additional testing will not occur. Buildings already are doing diagnostic testing currently. 660 score means (1), 670 means (2). Value added is more individualized. Dr. Beres asked if this will allow opportunity for teachers to collaborate and learn the assessments. Mr. Bauman said yes but time is the restraint. What we teach and how we teach, we want to allow teachers the freedom to personalize. Mr. Bauman said it is important to be consistent and professional. Mr. Kisabeth mentioned vertical programming K-12. Mr. Bauman mentioned that is the overall goal but without formal meeting time it can be challenging. Mr. Kisabeth mentioned the district has 3.2 stars and there was growth but that was not enough. Mrs. Stephey said she is not a fan of state testing. Mr. Perez asked if the state is required to monitor this One Plan. Mr. Bauman responded with the data and evaluation can be reported back to the Board of Education. Mr. Williamson stated this is currently replacing the CCIP. Each district is responsible to develop, improve and report for federal funding. The CCIP is currently going away. This plan will be submitted to the treasurer to approve the funding. Superintendent will approve the final step. Collaboration to review data but time is limited. District admin need to be creative to figure out how we can free up teachers to analyze data. Mr. Williamson said we will review the expectation to learn, how the material is delivered, what can be down if no improvement occurs. Terms like RTI and MTSS are used often. Previous positions in the district will be evaluated.

Attachments:

[Decorated Graduation Caps Student Proposal.pdf](#)
[One Plan 26-29.pdf](#)

5 SUPERINTENDENT REPORTS AND RECOMMENDATIONS:

Mr. Greg Williamson, Interim Superintendent

Minutes:

Mr. Williamson thanked the senior group of students for their presentation. He met with this group individually as well. He thanked Mr. Bauman for the One Plan presentation. He has been involved in the meetings for this plan to be developed. Teachers need to be bold and courageous to support each other. Approach everything as a team. Mr. Williamson provided a website for reference: protectpublicservice.org. This explains the other side of what could happen if the real estate taxes go away. Property tax reduction by 20 million dollars: this hinders Fire/EMS, DD services, Mental Health, library, senior services, local roads, etc. Not enough messages are being displayed on this topic. Recently, Mr. Williamson attended a regional meeting where this information was discussed. Mr. Williamson thanked all the donors on the agenda this evening. Recently, the district received a call from the Tiffin Community Foundation and the stadium committee donated enough money to pay the remainder of the turf project. We continue to monitor the district spending, this includes, supplies, staffing, etc. Erate funding is completing. We currently have 3 different phone providers. A decision has recently been decided on a local company.

6 TREASURER REPORTS AND RECOMMENDATIONS

Ms. Anne Spence, Treasurer/CFO

General Fund Report

Minutes:

Currently the true days cash is 189.2 days as of March 31st, 2026. We received the real estate taxes in March. Additional revenue was received that was not expected: Medicaid claim of around \$250,000. Ms. Spence

thanked the Tiffin Community Foundation for the turf project. Mr. Williamson has been reviewing each requisition in detail and making sure all requests are necessary for either this year or next year.

Attachments:

[General Fund Report.pdf](#)

7 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

Per Board Policy BDDH: Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board, present and voting. Additionally, we would request that individual students names and/or employees names not be mentioned. If you wish to state a Complaint about a particular employee, curriculum, or instructional materials, we ask that you please review Board Policies KL, KLB, KLD, and KLD-R and follow the steps contained in those policies before raising a complaint directly with the Board. Persons wishing to submit comments can do so by emailing tcs_boardcomments@tiffincityschools.org. The meeting will be publicly available via Facebook.

References: Board Policy

BDDH- Public Participation at Board Meetings

KL- Public Complaints

KLB- Public Complaints about Curriculum or Instructional Materials

KLD- Public Complaints about School Personnel

KLD-R- Public Complaints about School Personnel

Minutes:

No public comment.

8 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the consent agenda: Action by the Board of Education in Adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion unless a member of the Board or the Superintendent requests that any such item be removed from the consent agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

_____ Mrs. Stephey

_____ Dr. McBride

_____ Dr. Beres

_____ Mr. Kisabeth

_____ Mr. Perez

Minutes:

Dr. Beres mentioned a resignation that is currently on the agenda. Abigail Young has been an asset to the Board of Education. Dr. McBride mentioned that Abigail's resignation is a loss to the district and BOE. She has spent endless amount of hours and time in the district. Mr. Perez mentioned that Abigail and her family helped with the graduation flags last year downtown. Mr. Kisabeth mentioned that Abigail was beneficial last year when president.

Motioned: Dr. Joanna Beres

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

8.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the following minutes, as exhibited:

3.23.2026 Regular Board Meeting Minutes

Attachments:

[3.23.2026 Regular Board Meeting Minutes.pdf](#)

8.2 Approve Treasurer's Report

The Superintendent recommends the Tiffin City Board of Education approve the attached Treasurer's reports, as exhibited.

Cash Reconciliation

Cash Summary Report

Current Period Outstanding Disbursement Summary Report

Dashboard

Attachments:

[Cash Reconciliation.pdf](#)

[Cash Summary Report.pdf](#)

[Current Period Outstanding Disbursement Summary Report .pdf](#)

[Dashboard.pdf](#)

8.3 Approve Committee Reports

The Superintendent recommends the Tiffin City Board of Education approve the attached Committee Reports, as exhibited.

3.19.2026 Business Advisory Committee Minutes

4.9.2026 Policy and Governance Committee Minutes

4.9.2026 Finance Committee Minutes

4.16.2026 Business Advisory Committee Minutes

Attachments:

[3.19.2026 Business Advisory Committee Meeting Minutes.docx](#)

[4.9.2026 Policy Governance Committee Meeting Minutes.pdf](#)

[4.9.2026 Finance Committee Meeting Minutes.pdf](#)

8.4 Retirements

The Superintendent recommends the Tiffin City Board of Education accept the following retirements:

Washington Elementary School:

Mr. David Lucius, effective May 31st, 2026

8.5 Resignations

The Superintendent recommends the Tiffin City Board of Education accept the following resignations:

Ms. Camden Grunden, effective conclusion of the 2025-2026 school year

Transportation Department:

Ms. Bambi Carr, effective March 21, 2026

Food Service Department:

Ms. Alecia Miller, effective conclusion of the 2025-2026 school year

Ms. Jacquelyn Comer, effective April 10, 2026

Athletic Department:

Mr. Paul Fortney, effective April 17th, 2026

Administration Building:

Ms. Abigail Young, effective May 13th, 2026

Special Education Department:

Ms. Abigail Clifford, effective conclusion of the 2025-2026 school year

Columbian High School:

Ms. Kate Focht (Coordinator for Technology Practices and Continuous Improvement), effective the conclusion of the 2025-2026 school year

8.6 Employ Professional Staff 2025-2026

The Superintendent recommends the Tiffin City Board of Education employ the following Professional Staff:

Lead Teacher, Extended School Year, \$28.60 per hour, not to exceed 11 hours/week

Ms. Tiffany Thompson, effective May 26 - June 25, 2026

Teacher, TCHS Summer School, \$28.60 per hour, not to exceed 20 hours weekly for 4 weeks; June 1-25th, 2026

Mr. Connor Rettenmund

Mr. Daniel Gilbert

Mr. Don Cook

Mr. Don Ferstler

Mr. John Eckroth

Teacher, Substitute, TCHS Summer School, \$28.60 per hour, not to exceed 20 hours weekly for 4 weeks; June 1-25th, 2026

Ms. Lori Sharp
Ms. Sarah Babione

Minutes:

Removed via amendment during adoption of consent agenda:

Teacher, Extended School Year, \$28.60 per hour, not to exceed 10 hours/week

Ms. Chelsea Arbogast, Intervention Specialist, effective May 26 - June 25, 2026

8.7 Employ Support Staff 2025-2026

The Superintendent recommends the Tiffin City Board of Education employ the following Support Staff:

Transportation Department:

Ms. Jessica Porter, effective April 13th, 2026, route 160 AM & PM 4hrs per day, .25hrs per day pre trip and .25hrs per week for fueling

Substitute Bus Driver:

Ms. Jessica Porter

Substitute Educational Aide:

Ms. Lori Sharpe

Substitute Custodian:

Mr. Alexander Smith

8.8 Administrative Employment 2026-2027

The Superintendent recommends the Tiffin City Board of Education approve the following administrative contract(s):

Krout Principal:

Dr. Lori Pierce

8.9 Employ Professional Staff 2026-2027

The Superintendent recommends the Tiffin City Board of Education employ the following Professional Staff:

Ms. Jena Harrison

Mr. Ried Jury

Ms. Karyssa VanHoose

First Two Year Contract (2026-2028)

Ms. Adrienne T. Lucius

Ms. Alyssa M. Clason

Ms. Hannah J. Snyder

Mr. James V. Picciuto

Ms. Julie M. Hicks

Ms. Kristen M. Wise

Ms. Lynn A. Phillips
Ms. Maria C. Welter
Ms. Mary F. Massi
Ms. Morgan O. Wise
Ms. Samantha R. Hoover
Ms. Sarah E. Hicks
Mr. Tyler N. Turek

Second One Year Contract (2026-2027)

Ms. Abigail F. Glover
Ms. Amy Lehosit Spell
Ms. Andrea R. Robinson
Ms. Brandy L. Madden
Ms. Carina E. Hart
Ms. Cynthia L. Coy
Ms. Emily J. Benfer
Mr. Kevin Longstreth
Ms. Lydia P. Covell
Ms. Magdalina A. Crowe
Ms. Mari E. Hadding
Ms. Robin D. Gardner
Mr. Samuel E. Berlekamp
Ms. Savana R. Presson
Ms. Quinn S. Kantner

Second Three Year Contract (2026-2029)

Ms. Kerry N. Tschanen
Ms. Teresa J. White
Ms. Trisha J. Flint
Mr. Tyler W. Mesnard

Third Three Year Contract (2026-2029)

Ms. Amanda I. Whitman
Ms. Brandie R. Reinhart
Ms. Bria L. Stephens
Mr. Cody J. Myers
Ms. Cristy M. Delturco
Mr. Donald J. Ferstler
Ms. Erin R. Biglin
Ms. Jodi L. Ziger
Mr. John F. Kihorany
Ms. Katelynn R. Hafer
Ms. Kimberly J. Ridge
Ms. Laura L. Starrett
Ms. Laurie A. Morter

Ms. Leslie R. Humphrey
Ms. Loren J. Burkes
Ms. Natallie A. Jones
Ms. Nicole A. Arnold
Ms. Renee M. Lacy
Ms. Shawnie A. McLellan
Ms. Tori N. Lee
Ms. Vicky M. Boehler
Ms. Wendy A. Rothrock

Non Renewals, Home Instruction:

Ms. Alyssa Clason
Ms. Donald Ferstler
Ms. Jodi Roszman
Ms. Krista Lewis
Ms. Lisa Wilson
Ms. Rita Brown
Ms. Sarah Babione
Ms. Stacey Kiesel

8.10 Employ Support Staff 2026-2027

The Superintendent recommends the Tiffin City Board of Education employ the following Support Staff:

First Two Year Contract (2026-2028)

Special Needs Aide:

Ms. Alice E. Allie
Ms. Alisha J. Holcomb
Ms. Amber N. Vanover
Ms. Emily J. Scherger
Ms. Donna D. Thacker
Ms. Jamee M. Reed
Mr. James A. Scherger
Ms. Jennifer L. Reamer
Ms. Jessica L. Myers
Ms. Jolene M. Englehart
Mr. Joseph M. Gill
Ms. Kaitlyn E. Schonta-Pinkerton
Ms. Margot Rennels
Ms. McKensy E. Carter
Ms. Molly E. Wright-Koch
Ms. Sonya M. Larick
Ms. Teresa McIntyre

Educational Aide:

Ms. Kenita R. Narruhn
Ms. Shelly L. Bower
Library Paraprofessional:
Ms. Kaitlyn G. Poll
Custodian/Bus Washer:
Mr. Dennis R. McDonald
Custodian:
Mr. John R. Wahrer
Custodian, Head Elementary:
Mr. Damian A. York
Food Truck Driver:
Ms. Shelbi M. Banks
Food Service, General Worker:
Ms. Amy E. Bennington
Ms. April L. Farley
Ms. Loretta L. Browne
Secretary:
Ms. Ellen J. Stover
Bus Driver:
Mr. Andris J. Andersons
Ms. Jolene M. Englehart
Ms. Jessica Porter
Psychologist Assistant:
Ms. Reannon M. Hays
Second Two Year Contracts, (2026-2028)
Special Needs Aide:
Ms. Ashley M. Lowry
Ms. Cindy L. Park
Ms. Jessica K. Wise
Ms. Kendel L. Klotz
Ms. Mikayla D. L. Breaux
Ms. Nichole L. Strait
Ms. Santana M. Marks
Ms. Susan K. Moyer
Ms. Tracy E. Metzger
Bus Driver:
Mr. Gene A. Englehart
Mr. James A. Scherger
Mr. Keith J. Kirchner
Ms. Shaunte M. Bradshaw
Service Technologist:
Ms. Shawna J. Blust

Secretary:

Ms. Sarah E. Brill

Psychologist Assistant:

Ms. Marsha P. Vera

Food Service, General Worker:

Ms. Misty D. Runion

Food Service, Department Head:

Ms. Jacqueline L. Thom

Mechanic:

Mr. Fred L. Jones

Sweeper:

Mr. Jonathan E. Parsons

Third Two Year Contract (2026-2028)

Educational Aide:

Ms. Jolinda M. Elchert

Ms. Olivia M. Boeser

Special Needs Aide:

Ms. Ashley L. McKinney

Mr. Jeffrey T. Greer

Ms. Jennifer L. Keckler

Ms. Jessica N. Cantu

Ms. Melinda A. Graham

Ms. Wendy A. Gifford

Library Paraprofessional:

Ms. Alissa R. Kelley

Account Clerk:

Ms. Brogan M. Jones

Ms. Wendy S. Campbell

Secretary:

Ms. Megan E. Auble

Third Two Year Contract (2026-2028)

Food Service, General Worker:

Ms. Jane M. Kelbley

Custodian:

Ms. Hailey A. Cooper

One Year Contingent Contract (2026-2027):

Ms. Barbara J. Goshe

Continuing Contracts:

Ms. Aubrey A. Wise, Bus Driver

Ms. Courtnie Williams, Educational Aide and Secretary

Ms. Heather J. Musa-Francis, Food Service, Department Head

Ms. Jillaine E. Dunn, Secretary

Mr. John Z. Reuter, Custodian
 Ms. Katherine A. Miller, Educational Aide
 Ms. Lucy Baines, Special Needs Aide
 Ms. Teresa A. Faber, Bus Driver

8.11 Contract Amendments

The Superintendent recommends the Board of Education approve the following contract amendments:

<u>Contract</u>	<u>Current Contract</u>	<u>Amended</u>
<u>Columbian High School:</u>		
Ms. Jillaine Dunn: effective August 1st, 2026 contract	190 day contract	185 day
Ms. Angela Clouse: effective August 1st, 2026	260 day contract	221 day contract
<u>Krout Elementary School:</u>		
Ms. Jessica Porter: effective April 13th, 2026 day(aide)	7.5 hours per day(aide)	3.5 hours per
Mr. Damian York: Effective April 28th, 2026 Head Elementary	Sweeper	Custodian,

8.12 Leave of Absence

The Superintendent recommends the Tiffin City Board of Education accept the following leave of absence:

Ms. Mallary Nielsen, August 21st, 2026 - September 30th, 2026

8.13 Donations and Grants

The Superintendent recommends the Tiffin City Board of Education accept the following donations:

Athletic Department:

PT Services Rehabilitation is donating a hydrocollator unit to the athletic department.

Columbian High School:

A donation of two (2) cookie trays, estimated cost of \$100.00 for both, from Grace Baptist Church.

The Tiffin Columbian Alumni Association Academic Enrichment Fund of the Tiffin Community Foundation provided a grant to Columbian of \$1,627.50 for the Senior Breakfast.

Krout Elementary School:

A donation of 7 bookbags, estimated cost of \$70.00 were donated by Darla & Terry Domich.

Sandy Burns donated a book written by Lauren Phillips, a TCS alumni.

Tiffin Middle School:

Tiffin Community Foundation Fbo The George W Deinzer Endowment Fund donated \$949.00 to the TMS Choir to help cover costs for students to perform at Cedar Point.

TMS teacher (Erin Lawrence) received a donation of \$2,000 from VFW Post 2858 for items to be used in her classroom.

TMS choir program received a donation of \$100.00 from Connie Distel.

The following donations were given to Camp Invention:

Webster Industries, Inc.

Kiwanis Club of Tiffin

Rotary Foundation

National Machinery Foundation

Gilmore Charitable Foundation

Old Fort Banking Company

Tiffin Metal Products Co. Charitable Fund

White Family Charitable Fund of the Tiffin Community Foundation

Minutes:

Mrs. Stephey acknowledged each donation.

8.14 Statement of Purpose Budget Reports 2025-2026

The Superintendent recommends the Tiffin City Board of Education approve Statement of Purpose Budget Report(s) from the following student activity groups for the year beginning July 1, 2025 and ending June 30, 2026:

NHS: Lemonade Fundraiser

TMS: Student Council Candy Spinner

Columbian: Prom Tickets

Columbian: Winter Dance Tickets

Columbian: FISH Food Pantry

Columbian: Hot Chocolate Sales

Columbian Prom/Jr. Class

Lemonade Fundraiser NHS

Gifted Activity

Attachments:

[NHS Lemonade Fundraiser.pdf](#)

[TMS Student Council Candy Spinner.pdf](#)

[Columbian Prom Tickets.pdf](#)

[Columbian Winter Dance Tickets.pdf](#)

[Columbian FISH Food Pantry.pdf](#)

[Columbian Hot Chocolate Sales.pdf](#)

[Prom Jr. Class.pdf](#)

[NHS Lemonade Fundraiser.pdf](#)

[Gifted Activity.pdf](#)

8.15 Approved North Central Ohio Education Service Center Mental Health Counselor Services

The Superintendent recommends the Board of Education to approve the NCOESC agreement for Mental Health Counselor Services, as exhibited:

Minutes:

Mr. Williamson mentioned this agreement is for Calvert.

Attachments:

[NCOESC Mental Health Counselor Services.pdf](#)

8.16 Approve the Memorandum of Understanding - Great Lakes Community Action Partnership

The Superintendent recommends the Board of Education approve the MOU between Tiffin City School and Great Lakes Community Action Partnership Head Start Program, as exhibited;

Minutes:

Mr. Williamson mentioned this MOU is Head Start partnership.

Attachments:

[GLCAP MOU.pdf](#)

9 ACTION ITEMS:

9.1 Approve 2026-2027 Handbooks

The Superintendent recommends the Board of Education approve the following handbooks, as exhibited:

Lincoln Preschool - Student & Parent Handbook

Lincoln Preschool Instructional Aide Handbook

K-5 Elementary School - Student & Parent Handbook

K-5 Elementary Instructional Aide Handbook

Middle School Grade 6-8 - Student and Parent Handbook

Middle School Grade 6-8 - Instructional Aide Handbook

Middle School Grade 6-8 - Teacher Handbook

Columbian High School Grade 9-12 - Parent & Student Handbook

Columbian High School Grade 9-12 - Instructional Aide Handbook

Columbian High School Grade 9-12 - Teacher Handbook

Columbian Athletics Handbook

Early Entrance to Kindergarten Handbook

Minutes:

Mr. Kisabeth thanked everyone for their hard work on the handbooks. This is a huge undertaking.

Motioned: Mr. Larry Kisabeth

Seconded: Dr. Joanna Beres

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		

Voter	Yes	No	Abstained
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Lincoln Preschool Student Parent Handbook.pdf](#)
[Lincoln Preschool Instructional Aide Handbook.pdf](#)
[K-5 Elementary School Instructional Aide Handbook.pdf](#)
[Tiffin Middle School Student and Parent Handbook.pdf](#)
[Tiffin Middle School Instructional Assistant Handbook.pdf](#)
[Tiffin Middle School Teacher Handbook .pdf](#)
[Columbian Instructional Aide Handbook.pdf](#)
[Columbian Teacher Handbook.pdf](#)
[Student Athlete and Parent Handbook.pdf](#)
[Early Entrance to Kindergarten Handbook.pdf](#)
[Columbian High School Student and Parent Handbook.pdf](#)
[Elementary Parent Student Handbook K-5.pdf](#)

9.2 Approve DataServ Integrations, LLC Service Agreement

The Superintendent recommends the Board of Education approve the DataServ Integrations service agreement, as exhibited;

_____ Mrs. Stephey
 _____ Dr. McBride
 _____ Dr. Beres
 _____ Mr. Kisabeth
 _____ Mr. Perez

Minutes:

This agreement was provided to the BOE prior to this meeting. Mr. Williamson stated this is critical for backup supply for internet, phone, and security systems if the power would go out. Mr. Kisabeth said this is a much needed safety net.

Motioned: Dr. Meagan McBride

Seconded: Dr. Joanna Beres

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

9.3 Approve the Tiffin Columbian Graduating Class of 2026

The Superintendent recommends the Tiffin City Board of Education approve the Tiffin Columbian Graduating Class of 2026, pending completion of all requirements of Tiffin City Schools and the Ohio Department of Education & Workforce, as exhibited.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

Mrs. Stephey said kudos to the graduating class. Mr. Kisabeth said 13 years of hard work for these students and it is a joy to watch the kids walk across the stage. Mrs. Stephey said it is a honor to be involved.

Motioned: Dr. Meagan McBride

Seconded: Mr. Larry Kisabeth

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[2025-2026 Graduates.pdf](#)

9.4 Approve Updated Board Policies

The Superintendent recommends the Board of Education approve the updated Board Policies, as exhibited;

DLC: Expense Reimbursements

DLC-R: Expense Reimbursements

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

Mr. Williamson said these are board policies that needed to be updated. Mrs. Stephey said the documents have been provided to the BOE prior to this meeting.

Motioned: Dr. Meagan McBride

Seconded: Mr. Larry Kisabeth

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[DLC.pdf](#)

[DLC-R.pdf](#)

9.5 Approve Collaboration Therapy LLC, Professional Agreement

The Superintendent recommends the Board of Education approve the Collaboration Therapy, LLC Professional Agreement, as exhibited;

_____ Mrs. Stephey

_____ Dr. McBride

_____ Dr. Beres

_____ Mr. Kisabeth

_____ Mr. Perez

Minutes:

Mr. Williamson said this agreement is a new contract with a new company for speech services. The services have already provided in the district just with a different company. After review the team felt this company could better serve the students.

Motioned: Dr. Joanna Beres

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Professional Service Agreement.pdf](#)

9.6 Approve March 20th, 2026 Settlement Agreement

The Superintendent recommends the Board of Education approve the Settlement Agreement that occurred on March 20th, 2026.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

No discussion

Motioned: Mr. Victor Perez

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

10 BOARD DISCUSSION:

Minutes:

Good luck to all the teachers as they finish out the school year.

11 ENTER EXECUTIVE SESSION:

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Hold an Executive Session for one or more of the following matters to:

___X___ a. consider the appointment___, employment___X___, dismissal___, discipline___, promotion___, demotion___, or compensation___ of a public employee(s) or official(s)___, or consider the investigations of charges or complaints against a public employee(s)___, official(s), licensee(s) or "regulated individual(s)"___; unless the person(s) being investigated of charges or complaints requests a public hearing;

_____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;

_____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;

_____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;

_____ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;

_____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.

_____ g. no action taken.

Time in:

Minutes:

Time in: 7:53pm

No action taken

Motioned: Mr. Larry Kisabeth

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

12 EXIT EXECUTIVE SESSION

Return to open session.

Time out:

Minutes:

Time out: 8:51pm

13 Next Regular Meeting

The next regular meeting will be May 18th, 2026 in the Tiffin Middle School Cafetorium.

Minutes:

The next regular meeting will be May 18th, 2026 in the Tiffin Middle School Cafetorium.

14 ADJOURNMENT

The Board Regular meeting is concluded.

Meeting started:

Meeting ended:

_____ Mrs. Stephey

_____ Dr. McBride

_____ Dr. Beres

_____ Mr. Kisabeth

_____ Mr. Perez

Minutes:

Meeting started: 6:30pm

Meeting ended: 8:51pm

Motioned: Dr. Joanna Beres

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board President	X		
Dr. Meagan McBride, Board Vice President	X		
Dr. Joanna Beres, Board Member	X		
Mr. Larry Kisabeth, Board Member	X		
Mr. Victor Perez, Board Member	X		

15 412 CERTIFICATE

CERTIFICATE

Attachments:

[412 Certificates.pdf](#)