

Requester Email

kathy_guinther@tiffincityschools.org

Attention To

GREG_DEVORE

Requested PO Date

7/1/2026

Requisition No

27KJG085

CC Email

GREG_DEVORE@TIFFINCITYSCHOOLS.ORG

Vendor No

23550 (JB ROOFING, A TECTA)

Vendor

JB ROOFING, A TECTA
AMERICA CO LLC
1480 S CO RD 594
TIFFIN, OH 44883
Fax:
Email:
Service.JBRoofing@tectaamerica.com

Fund to be used/Notes to Approver

Deliver By Date

Deliver To Vendor No

50210 (TIFFIN CITY BOARD OF ED)

Deliver To

TIFFIN CITY BOARD OF ED
244 S MONROE ST
TIFFIN, OH 44883

Requisition Description

COLUMBIAN ROOF REPAIR GYM, 2ND STORY CLASSROOM,
ARERA 3 PER PROPOSAL#EP261137 (3 AREAS-MARCH 26
WINDSTORM)

#	Qty	Unit	Desc	Unit Price	Total	Account	Account Code
1	1.0000		COLUMBIAN ROOF REPAIR GYM, 2ND STORY CLASSROOM, ARERA 3 PER PROPOSAL#EP261137 (3 AREAS-MARCH 26 WINDSTORM)	\$885,310.000	\$885,310.00	Perm Imp-maintenance HS	003-2700-423-0000-000000-009-00-000

Total

\$885,310.00

March 30, 2026

04-29 JOC Contract

Mr. Greg DeVore
Tiffin City Schools Board of Education
244 S. Monroe St.
Tiffin, OH 44883

Proposal #EP261137

TIFFIN COLUMBIAN HIGH SCHOOL – ROOF PROPOSAL

This is a proposal to install a new roof system on three different areas of this school per the enclosed drawing. During a recent windstorm most of the Gymnasium roof (labeled area #3) was blown completely off. The second story classroom (labeled #1) was also damaged, and the membrane has become loose. Area 3 is a small roof area which is in poor condition.

Our recommendations are to remove the entire roof system from all three of these roof areas and install a new insulated 60-mil adhered black EPDM roof system.

RECOMMENDED SCOPE OF WORK:

- Set up all safety as required by OSHA and Tiffin City Schools safety program.
- A trash chute will be erected to transport debris from the roof surfaces.
- All hoisting and staging have been included in this scope of work.
- All roof insulation, single ply membrane, gutters, downspouts, gravel stops, and flashings will be properly disposed in a legal and safe manner.
- Concrete/Gypsum/Metal deck will be inspected for possible deterioration, and our findings will be reported to the owner for a course of action. We do not anticipate any deteriorated decking but until the roof has been removed there is no way of knowing.
- Wood blocking will be installed on the perimeter edge matching the thickness of the new insulation where needed.
- Over the concrete deck (Section #1) we will install 1/8" per foot tapered polyisocyanurate insulation with a starting thickness at the roof drains of 3". All layers of insulation will be adhered to the concrete deck using low rise foam insulation adhesive.
- On the Gym and small roof areas (Areas #2 and #3) two layers of 2.6" polyisocyanurate insulation will be installed per the requirements of the single ply manufacturer.
- Over the newly installed insulation on all three roof areas, we will install an adhered 60 mil black EPDM roof system as per the single ply manufacturer's specifications to obtain a 20-year warranty.
- Flash all walls and roof penetrations per the manufacturer's specifications.

- 24-gauge custom fabricated metals will complete the roof installation. Metals would include gutters, downspouts, gravel stops, drip edges, and counter-flashings where applicable.
- Furnish a 20-year warranty from the manufacturer at the completion of the project along with a two-year J.B. & Company workmanship warranty on all installed products.

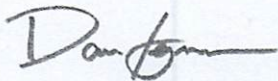
The cost of these three roof areas would be: \$885,310.00

*****THIS QUOTE IS VALID FOR 30 DAYS*****

This quote does not include the following:

- Permits or Fees
- Premium working hours
- Custom, exotic or metallic colors for any steel flashings
- Repair or Replacement of any deteriorated decking
- Removal of abandoned equipment or curbs
- Any rotted or deteriorated wood blocking

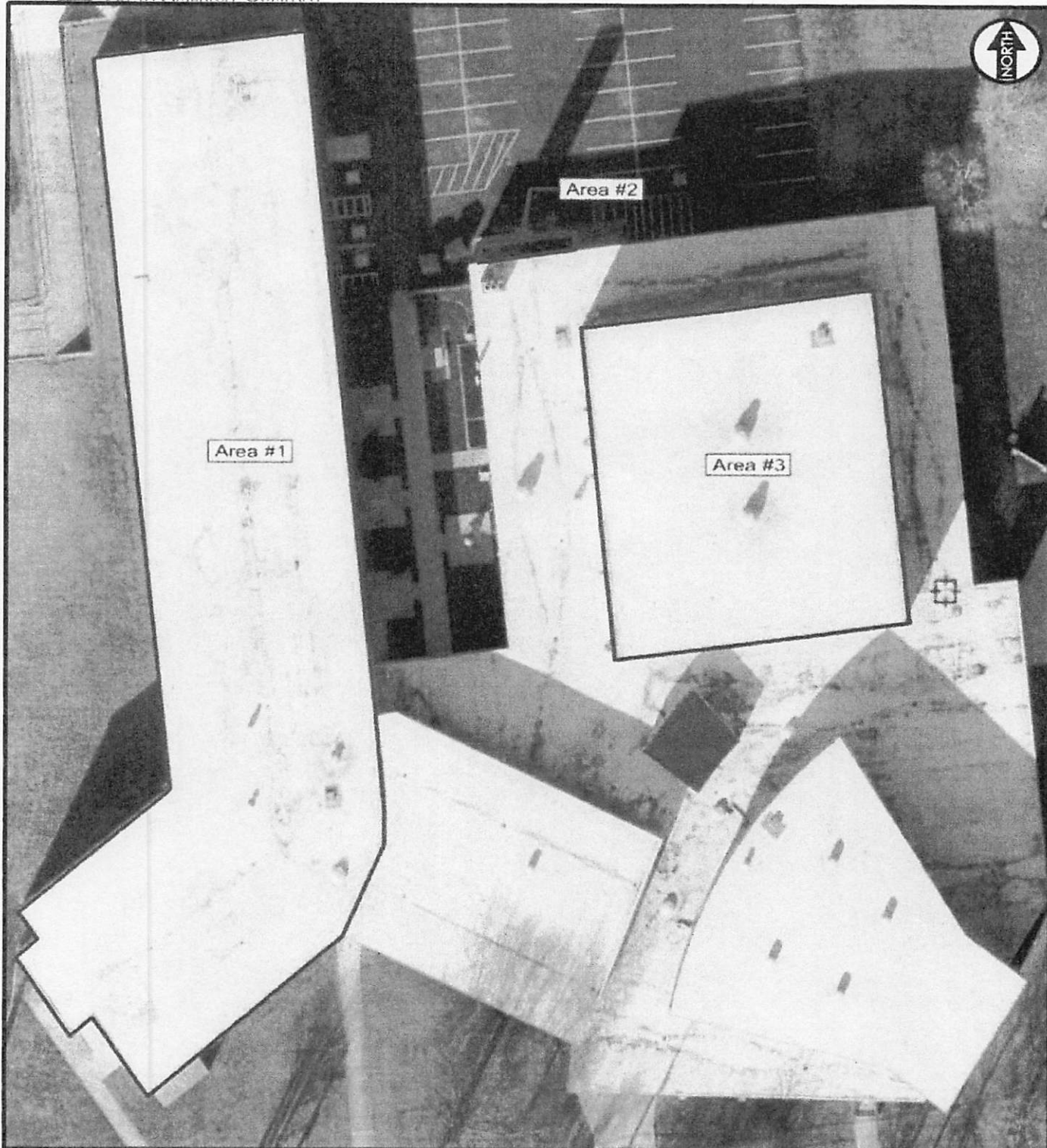
Respectfully submitted,



Mr. Dan Legron
Service Manager

JB ROOFING

A TECTA AMERICA COMPANY



KEY

☐ = Area included in this proposal

JB ROOFING
A TECTA AMERICA COMPANY

JB Roofing
1480 S. CR. 594
Tiffin, Ohio 44883
P. (419) 447-1716

Drawn by
Don Legron 3/21/26

Tiffin Columbian High School
300 South Monroe St.
Tiffin, OH 44883

Proposal
#EP261137

TERMS AND CONDITIONS

1. **Nature of Work.** JB Roofing, Tecta America Company "Tecta" shall furnish the labor and material to perform the work described herein or in the referenced contract documents. Tecta does not provide design, engineering, consulting or architectural services. It is the Owner's responsibility to retain a licensed architect or engineer to determine proper design and code compliance, including a determination as to whether and what type of a vapor or air retarder is needed. If plans, specifications or other design documents have been furnished to Tecta, Customer warrants that they are sufficient and conform to all applicable laws and building codes. Tecta is not responsible for any loss, damage or expense due to defects in plans or specifications or building code violations unless such damage results from a deviation by Tecta from what is specified. Tecta is not responsible for condensation, moisture migration from the building interior or other building components, location or size of roof drains, adequacy of drainage, ponding on the roof, structural conditions or the properties of the roof deck or substrate on which Tecta's roofing work is installed.
2. **Drainage.** Tecta shall not be liable for any claims or damages arising from or related to deficiencies in roof drainage. It is the Customer's responsibility prior to commencement of re-roofing to retain a licensed architect or mechanical engineer to determine and evaluate the drainage design and compliance with applicable plumbing codes, including potential need for additional drains, scuppers, or overflow drains. Tecta's work does not include evaluation of code compliance, existing drainage, proper location or size of roof drains, or adequacy of drainage. Tecta is not responsible for ponding.
3. **Deck.** Customer warrants that structures on which Tecta is to work are in sound condition and capable of withstanding roof construction, equipment and operations. Tecta's commencement of roof installation indicates only that Tecta has visually inspected the surface of the roof deck for visible defects. Tecta is not responsible for the structural sufficiency, quality of construction (including compliance with FMG criteria), undulations, fastening or moisture content of the roof deck or other trades' work or design. Tecta is not responsible to test or assess moisture content of the deck or substrate.
4. **Asbestos and Toxic Materials.** This proposal is based on Tecta's not coming into contact with asbestos-containing or toxic materials ("ACM"). Tecta is not responsible for expenses, claims or damages arising out of the presence, disturbance or removal of ACM. Tecta shall be compensated for additional expenses resulting from the presence of ACM. Customer agrees to indemnify Tecta from and against any liability, damages, losses, claims, demands or citations arising out of the presence of ACM.
5. **Payment.** Unless stated otherwise on the face of this proposal, Customer shall pay the contract price plus any additional charges for changed or extra work within ten (10) days of substantial completion of the Work. If completion of the Work extends beyond one month, Customer shall make monthly progress payments to Tecta by the fifth (5th) day of the month for the value of Work completed during the preceding month, plus the value of materials suitably stored for the project. All sums not paid when due shall earn interest at the rate of 1-1/2% per month or at such rate as permitted by Illinois law. Tecta shall be entitled to recover from Customer all costs of collection incurred by Tecta, including attorney's fees, resulting from Customer's failure to make proper payment when due. Tecta's entitlement to payment is not dependent upon criteria promulgated by Factory Mutual Global, including wind uplift testing.
6. **Right to Stop Work.** The failure of Customer to make proper payment to Tecta when due shall, in addition to all other rights, constitute a material breach of contract and shall entitle Tecta, at its discretion, to suspend all work and shipments, including furnishing warranty, until full payment is made. The time period in which Tecta shall perform the work shall be extended for a period equal to the period during which the Work was suspended, and the contract sum to be paid Tecta shall be increased by the amount of Tecta's reasonable costs of shut-down, delay and start-up.
 - A. If Tecta is delayed in the commencement or prosecution of the work for reasons beyond the Contractor's control, Tecta shall be granted reasonable additional time and a potential equitable adjustment. Causes beyond Tecta's control include effects resulting from the Coronavirus pandemic, quarantines, disruption in supply chains, unusual delay in materials or equipment, adverse weather conditions, unavoidable casualties, flood, fire and changes in the Work.
7. **Insurance.** Tecta shall carry worker's compensation, automobile and commercial general liability insurance. Tecta will furnish a Certificate of Insurance upon request. Customer shall purchase and maintain builder's risk and property insurance, including labor and materials furnished by Tecta, covering fire, extended coverage, malicious mischief, vandalism and theft on the premises to protect against loss or damage to material and partially completed work until the job is completed and accepted. Moneys owed to Tecta shall not be withheld by reason of any damage or claim against Tecta covered by liability, property or builder's risk insurance.
8. **Additional Insured.** If Customer requires and Tecta agrees to make Customer or others additional insureds on Tecta's liability insurance policy, Customer and Tecta agree that the naming of Customer or others as additional insureds is intended to apply to claims made against the additional insured to the extent the claim is due to the negligence of Tecta and is not intended to make Tecta's insurer liable for claims that are due to the fault of the additional insured.
9. **Interior Protection.** Customer acknowledges that re-roofing of an existing building may cause disturbance, dust, debris or fireproofing to fall into the interior. Customer agrees to remove or protect property directly below the roof in order to minimize potential interior damage. Tecta shall not be responsible for disturbance, damage, clean up or loss to interior property that Customer did not remove or protect prior to commencement of roofing operations. Customer shall notify tenants of re-roofing and the need to provide protection underneath areas being re-roofed. Customer agrees to hold Tecta harmless from claims of tenants who were not so notified and did not provide protection.
10. **Fireproofing.** Roofing contractor is not liable for fireproofing that may detach, fall or spall from the underside of the roof deck or structural members during roofing operations, including costs of clean-up and replacement of fireproofing.
11. **Deck Repairs and Unforeseen Conditions.** Any work required to replace rotten or missing wood or deteriorated decking shall be done on a labor and material or unit price basis as an extra unless specifically included in the scope of work. When re-roofing over an existing roof, replacement of visible wet or deteriorated insulation shall be an extra or billed at unit prices unless otherwise stated on the face of this proposal. Unforeseen conditions that may affect the work will be reported to Owner and authorization requested prior to permanent repairs being performed.

12. Damages and Delays. Tecta will not be responsible for damage done to Tecta's work by others, including damage to temporary tie-ins. Any repairing of the same by Tecta will be charged as an extra. Tecta shall not be liable for liquidated or delay damages due to a delay in completion of the Project unless the delay was caused by Tecta. Tecta shall not be responsible for loss, damage or delay caused by circumstances beyond its reasonable control, including but not limited to acts of God, accidents, snow, fire, weather, vandalism, regulation, strikes, jurisdictional disputes, failure or delay of transportation, shortage of or inability to obtain materials, equipment or labor. In the event of these occurrences, Tecta's time for performance under this proposal shall be extended for a time sufficient to permit completion of the Work.

13. Roof Projections. Tecta will flash roof projections that are in place prior to installation of roofing or shown on the architectural plans provided to Tecta. Penetrations not shown on the plans provided to Tecta prior to submittal of this proposal or required after installation of roofing shall be considered an order for extra work, and Tecta shall be compensated at its customary time and material rates for additional expense resulting from additional penetrations.

14. Wind Loads or Uplift Pressures. Design Professional is responsible to design the work to be in compliance with applicable codes and regulations and to specify or show the work that is to be performed. Tecta is not responsible for design, including calculation or verification of wind-load design. To the extent minimum wind loads or uplift pressures are required, Tecta's bid is based solely on manufacturer's printed test results. Tecta itself makes no representation regarding wind uplift capacity and assumes no liability for wind uplift.

15. Tolerances. All labor and materials shall be furnished in accordance with normal industry standards and industry tolerances for uniformity, color, variation, thickness, size, weight, finish and texture. Specified quantities are intended to represent an average over the entire roof area.

16. Fumes and Emissions. Customer acknowledges that odors and emissions from roofing products will be released as part of the roofing operations to be performed by Tecta. Customer shall be responsible for interior air quality, including controlling mechanical equipment, HVAC units, intake vents, wall vents, windows, doors and other openings to prevent fumes and odors from entering the building. Customer is aware that roofing products emit fumes, vapors and odors during the application process. Some people are more sensitive to these emissions than others. Customer shall hold Tecta harmless from claims from third parties relating to fumes and odors that are emitted during the normal roofing process.

17. Material Cost Escalation. Steel products, asphalt, polyisocyanurate and other roofing products are sometimes subject to unusual price volatility due to conditions that are beyond the control or anticipation of Tecta. If there is a substantial increase in these or other roofing products between the date of this proposal and the time when the work is to be performed, the amount of the contract may be increased to reflect the additional cost to the roofing Tecta, upon submittal of written documentation and advance notice.

18. Backcharges. No backcharges or claims for payment of services rendered or materials and equipment furnished by Customer to Tecta shall be valid unless previously authorized in writing by Tecta and unless written notice is given to Tecta within five (5) days of the event, act or omission which is the basis of the backcharge.

19. Roof Top Safety. Owner warrants there will be no live power lines on or near the roof servicing the building where Tecta will be working and that Owner will turn off any such power supplies to avoid an electrocution risk to Tecta employees. Owner will indemnify Tecta from personal injury and other claims and expenses if Owner fails to turn-off power so as to avoid injury to Tecta personnel or resulting from the presence of concealed electrical conduit and live electrical power. Tecta is not responsible for costs of repair or damages, including disruption of service, resulting from damage to undisclosed or concealed electrical or other utility lines. Owner shall shut down roof located electronic equipment that emits or receives radio frequency waves while roofing contractor is to be working on the roof so that roofing personnel will not be subject to radio frequency waves or electromagnetic radiation while working on the roof and shall indemnify and hold Tecta and its personnel harmless from any personal injury claims resulting from a failure by Owner to do so. Tecta is not responsible for the safety of persons on the roof other than its own employees. Owner and general contractor agree to indemnify and hold Tecta harmless, including attorney's fees, from claims for personal injury by persons or entities whom owner or general contractor have allowed or authorized to be on the roof.

20. Conduit and Materials Attached to Deck. Tecta's price is based upon there not being electrical conduit, cables, wires or other materials embedded within the roof assembly or attached directly to the underside or top side of the roof deck upon which Tecta will be installing the new roof. Tecta is not responsible for conduit, wires, cables, pipes, fireproofing or any objects attached to the underside of the roof decking which could be damaged during installation of the new roof system or repairs.

21. Availability of Site. Tecta shall be provided with direct access to the work site for the passage of trucks and materials and direct access to the roof. Tecta shall not be required to begin work until underlying areas are ready and acceptable to receive Tecta's work and sufficient areas of roof deck are clear and available and free from snow, water or debris to allow for continuous full operation. The expense of any extra trips by Tecta to and from the job as a result of the job not being ready for the Work after Tecta has been notified to proceed will be charged as an extra.

22. Warranty. New roofing and re-roofing work will be warranted by Tecta in accordance with its standard warranty, which is made a part of this proposal and contract and incorporated by reference. A facsimile of Tecta's standard warranty is attached or, if not, will be furnished upon request. Tecta SHALL NOT BE LIABLE FOR SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. The acceptance of this proposal by the Customer signifies his agreement that this warranty shall be and is the exclusive remedy against Tecta. A manufacturer's warranty shall be furnished to Customer if a manufacturer's warranty is called for on the face of this proposal. It is expressly agreed that in the event of alleged defects in the materials furnished pursuant to this contract, Customer shall have recourse only against the manufacturer of such material.

23. Existing Conditions. Tecta is not responsible for leakage through the existing roof or other portions of the building that have not yet been reroofed by Tecta.

24. **Mold.** Tecta and Owner are committed to acting promptly so that roof leaks are not a source of potential interior mold growth. Owner will make periodic inspections for signs of water intrusion and act promptly including prompt notice to Tecta if Owner believes there are roof leaks, to correct the condition. Upon receiving notice, Tecta will make roof repairs. Owner is responsible for monitoring any leak areas and for indoor air quality. Tecta is not responsible for mold or indoor air quality. Owner shall hold harmless and indemnify Tecta from claims due to indoor air quality and resulting from a failure by Owner to maintain the building in a manner to avoid growth of mold.

25. **Material References.** Tecta is not responsible for the actual verification of technical specifications of product manufacturers; i.e., R-value or ASTM or UL compliance, but rather the materials used are represented as such by the material manufacturer.

26. **Oil-canning.** Metal roofing and especially lengthy flat-span sheet-metal panels often will exhibit waviness, commonly referred to as "oil-canning." The degree of oil-canning and the appearance of the panels will vary depending on factor such as the length and color of the panels, alloy, gauge, galvanizing process, substrate condition, and exposure to sunlight. Oil-canning pertains to aesthetics and not the performance of the panels and is not controlled by the roofing Tecta. The type of metal roofing panels specified can affect the degree of oil-canning. Tecta is not responsible for oil-canning or aesthetics. Oil-canning shall not be grounds to withhold payment or reject panels of the type specified.

27. **Dispute Resolution.** If a dispute shall arise between Tecta and Customer with respect to any matters or questions arising out of or relating to this Agreement or the breach thereof, Tecta and Customer will seek to mediate the dispute. If mediation is not successful, arbitration shall be administered by and conducted in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association unless the parties mutually agree otherwise. This Agreement to arbitrate shall be specifically enforceable under the prevailing arbitration law. The award rendered by the arbitrators shall be final, and judgment may be entered upon it in any Court having jurisdiction thereof. Any legal claim against Tecta alleging any breach of this contract or negligence by Tecta must be initiated no later than two (2) years after Tecta performed the roofing installation covered by this contract. Collection matters may be processed through litigation or arbitration at the discretion of Tecta.

By signing below, you agree the terms and conditions in this Work Order take precedence over any other conflicting writings that pertain to the work described herein.

TERMS AND CONDITIONS ACCEPTANCE:

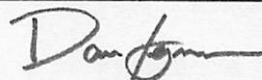
Proposal EP261137

Customer: Tiffin City Schools

Tecta: JB Roofing, A Tecta America Co.

Signed by: _____

Signed by: _____



Title: _____

Title: _____

Service Manager

Date: _____

Date: _____

March 30, 2026

Send All
Invoices

To BOARD OF EDUCATION
TIFFIN CITY SCHOOL DISTRICT
244 S. MONROE STREET
TIFFIN, OHIO 44883-2840
PH. 419-447-2515 FAX 419-448-5202

PURCHASE ORDER

Date
7/1/2026

Purchase Order No.
2700177
Page
001

THIS PURCHASE ORDER NUMBER MUST APPEAR ON ALL LETTERS, INVOICES, SHIPPING MEMOS, BILLS OF LADING, EXPRESS RECEIPTS AND PACKAGES. ALL SHIPPING CHARGES MUST BE PREPAID. SHIP MSDS WITH ORDER.

NO SHIPMENTS ACCEPTED AFTER 4:00 P.M.

I
S 23550 JB ROOFING, A TECTA
S AMERICA CO LLC
U 1480 S CO RD 594
E TIFFIN, OH 44883
D

S
H TIFFIN CITY BOARD OF ED
I 244 S MONROE ST
P TIFFIN, OH 44883
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ATTN: GREG_DEVORE

TERMS:

REQUISITION NO. 27KJG085

DO NOT INCREASE AMOUNTS SHOWN WITHOUT PRIOR AUTHORIZATION.

QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	AMOUNT					
1.0000		COLUMBIAN ROOF REPAIR GYM, 2ND STORY CLASSROOM, ARERA 3 PER PROPOSAL#EP261137 (3 AREAS-MARCH 26 WINDSTORM) COLUMBIAN ROOF REPAIR GYM, 2ND STORY CLASSROOM, ARERA 3 PER PROPOSAL#EP261137 (3 AREAS-MARCH 26 WINDSTORM)	885,310.000	885,310.00					
			PAGE TOTAL	885,310.00					
			GRAND TOTAL	885,310.00					
TI	FUND	FUNC.	OBJ.	SPCC.	SUBJ.	OPU	IL	JOB	AMOUNT
	003	2700	423	0000	000000	009	00	000	885,310.00

IT IS HEREBY CERTIFIED THAT BOTH AT THE TIME OF THE MAKING OF THIS CONTRACT OR ORDER AND AT THE DATE OF THE EXECUTION OF THIS CERTIFICATE, THE AMOUNT REQUIRED TO PAY THIS CONTRACT OR ORDER HAS BEEN APPROPRIATED FOR THE PURPOSE OF THIS CONTRACT OR ORDER AND IS IN THE TREASURY OR IN THE PROCESS OF COLLECTION TO THE CREDIT OF THE FUND FREE FROM ANY PREVIOUS ENCUMBRANCE.
TAX EXEMPTION CERTIFICATES PROVIDED UPON REQUEST.

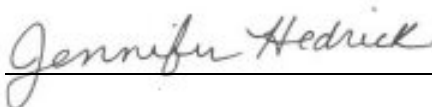
School Districts Are Exempt From Federal Excise Taxes And
Ohio Sales Tax.

TAX EXEMPT

STATE ID: 34-6401403

FED ID: 51-319688

THIS ORDER IS VOID UNLESS TREASURER'S CERTIFICATE
IS SIGNED



TREASURER



SUPERINTENDENT

VENDOR COPY