

8.24.26 Regular Board Meeting

Board of Education Meeting

Tiffin Middle School 103 Shepherd Drive Tiffin, Ohio 44883

Monday, August 24, 2026

6:30pm - 8:00pm

1 PLEDGE OF ALLEGIANCE

Mrs. Heidi Stephey, Board President

2 CALL TO ORDER: ROLL CALL:

Ms. Jennifer Hedrick, Interim Treasurer

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

The following board members were present: Mrs. Stephey, Dr. Meagan McBride, Mr. Larry Kisabeth, and Mr. Victor Perez. Dr. Joanna Beres was excused.

3 ADOPT THE AGENDA

The Board members, including the administration, will review the agenda. The Board must approve any additions, deletions, or corrections.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Result: Approved

Motioned: Mr. Larry Kisabeth

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

4 SUPERINTENDENT REPORTS AND RECOMMENDATIONS:

Mr. Greg Williamson, Superintendent

Minutes:

Mr. Williamson said there is one board policy update session left with Neola, noting the Policy and Governance Committee will meet soon.

He introduced Mr. Greg DeVore, District Business Director, to give an update on facilities and maintenance projects completed over the summer. Mr. DeVore said there is no way he could cover all that was accomplished and thanked the custodians and maintenance workers for their efforts. His update included:

- Tiffin Middle School - The cafetorium project is complete except for the installation of window blinds. He noted that blue products from different suppliers don't always match, but the darkest blue offered by each supplier was ordered. The TMS gymnasium was painted, and new wall pads are in place. A long-standing boiler issue was repaired.
- Columbian High School - The roof repair has taken longer than expected due to supply delays. An October completion is predicted.
- Noble 4-5 - The approach in the teacher parking lot was replaced.
- A shed was moved from Lincoln Preschool to Washington K-1.
- Lincoln Preschool - Paving was done, and the half wall in front of the building was torn down.
- There is a new well in place at the grass practice field.

Mr. Kisabeth asked if the high school roof repair was causing a problem with students back in the building. Mr. DeVore said the construction zone has been reconfigured and should pose no problem if students obey the barricades.

Mr. Perez asked if there are any unfinished HVAC projects at TMS. Mr. DeVore said they are all completed.

5 OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD:

Per Board Policy BDDH: Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. The period of public participation may be extended by a vote of the majority of the Board, present and voting. Additionally, we would request that individual students names and/or employees names not be mentioned. If you wish to state a complaint about a particular employee, curriculum, or instructional materials, we ask that you please review Board Policies KL, KLB, KLD, and KLD-R and follow the steps contained in those policies before raising a complaint directly with the Board. Persons wishing to submit comments can do so by emailing tcs_boardcomments@tiffincityschools.org. The meeting will be publicly available via Facebook.

References: Board Policy

BDDH- Public Participation at Board Meetings

KL- Public Complaints

KLB- Public Complaints about Curriculum or Instructional Materials

KLD- Public Complaints about School Personnel

KLD-R- Public Complaints about School Personnel

Minutes:

There was no public comment.

6 CONSENT AGENDA:

The Superintendent recommends the Tiffin City Board of Education approve the Consent Agenda. Action by the

Board of Education in adoption of the Consent Agenda means that all Consent Agenda items are adopted by one single motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Agenda and voted upon separately. Employments, where applicable, are contingent upon 1) Verification of education and experience; 2) Proof of proper certification/licensure; 3) Favorable results from a criminal records check.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Mr. Victor Perez

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

6.1 Approve Minutes

The Superintendent recommends the Tiffin City Board of Education approve the attached minutes, as exhibited:

- 7.27.26 Regular Meeting
- 8.3.26 Special Meeting
- 8.11.26 Special Meeting

Result: Approved

Attachments:

[7.27.26 Regular Meeting Minutes.pdf](#)

[8.3.26 Special Meeting Minutes.pdf](#)

[8_11_26_Special_Meeting_Minutes.pdf](#)

6.2 Resignations

The Superintendent recommends the Tiffin City Board of Education accept the following resignations:

Food Service

Ms. Loretta Browne, effective with the end of the 2025-2026 contract year

Columbian High School

Ms. Carrie Elchert, effective with the end of the 2025-2026 contract year

Result: Approved

6.3 Employ Professional Staff 2026-2027

The Superintendent recommends the Tiffin City Board of Education employ the following Professional Staff:

Credit Recovery Graders

Ms. Laura Lewis, ELA
Ms. Jeanette Marshall, Science
Mr. Ryan Ottney, Social Studies
Ms. Paula Pauly, Math

Home Instruction Tutor

Ms. Rita Brown
Mr. Donald Ferstler
Ms. Sarah Gillmor
Ms. Stacey Kiesel
Ms. Krista Lewis
Ms. Jodi Roszman
Ms. Lisa Wilson

Substitute Teacher

Ms. Faith Eachus
Mr. Joseph Gase
Ms. Cheyanna Ruffing
Ms. Ashley Shaw

Supplemental

Ms. Chris Joyce, Spring Musical, Assistant Director
Mr. John Kihorany, Cross Country, 7th & 8th Grade Boys' & Girls'
Mr. Cory Ridge, Spring Musical, Music Director

Result: Approved

6.4 Employ Support Staff 2026-2027

The Superintendent recommends the Tiffin City Board of Education employ the following Support Staff:

Food Service General Worker, 4-Hour

Ms. Sandy Pelfrey

Special Needs Aide

Ms. Atlee Everhart
Ms. Carol A. Gee (Transportation Aide)
Ms. Rhiannon Moyer
Ms. Tasha Rannells
Ms. Stephanie A. Vantu (Transportation Aide)

Stadium Worker

Mr. Jax Diamantopoulos
Mr. Connor Donaldson

Mr. Braden Egbert

Mr. Mason Garno

Mr. Landon Goeller

Mr. Mason Seitz

Food Service Substitute

Mr. David Althaus

Mr. Gene Englehart

Ms. Sandy Fitschen

Ms. Alecia Miller

Ms. Josephine Nutter

Ms. Kylee Thom

Ms. Katlyn West

Pupil Activity Permit

Ms. Zoe Hussar, Wrestling, Head Varsity Girls'

Ms. Lindsey Stine, Spring Musical, Choreographer

Mr. Dylan Reid, Spring Musical, Technical Director

Ms. Gabrielle Shock, Volleyball, 9th Grade Girls'

Ms. Addison Smith, Volleyball, 7th Grade Girls'

Mr. Michael Steyer, Spring Musical, Director

Mr. Kian Thompson, Wrestling, Head Varsity Boys'

Pupil Activity Volunteer

Ms. Keesha Lawrence, Cheerleading

Result: Approved

6.5 Contract Amendment

The Superintendent recommends the Tiffin City Board of Education approve the following contract amendments:

Ms. Lucy Baines, Educational Aide (Transportation), increase 1.25 hours per day, 5 days per week

Ms. Olivia Boeser, reassignment to Special Needs Aide

Ms. Jolene M. Englehart, Educational Aide (Transportation), increase .25 hours per day, 4 days per week

Ms. Debra Kizer, Educational Aide (Transportation), increase .25 hours per day, 4 days per week

Ms. Ashley Lowry, reassignment to Educational Aide

Ms. Sharon Pethe, Special Needs Aide (Transportation), reduce hours to 2.25 hours per day, 4 days per week

Ms. Donna Thacker, Special Needs Aide (Transportation), reduce hours to 4.5 hours per day, 4 days per week

Result: Approved

6.6 Stipends

The Superintendent recommends the Tiffin City Board of Education pay the following stipends, upon certified completion of duties:

2026-2027 Cross Country Carnival, \$3,200

Ms. Amy Cooper

Mr. Mike Felske

Spring Musical Support Staff: Drama Account Stipend

Mr. Cyrus Foos, Spring Musical, Set Construction

Ms. Joan Ledwedge, Spring Musical, Costumes

Ms. Claudia Riedy, Spring Musical, Assistant Choreographer

Result: Approved

6.7 Donations and Grants

The Superintendent recommends the Tiffin City Board of Education accept the following donations:

District

American Legion Auxiliary Unit 169 donated school supplies valued at \$1,000.

Owens Corning - Tiffin donated 288 school supply kits valued at \$5,867.20.

Columbian High School

Coppus Motors donated backpacks and school supplies valued at \$750.

Tiffin Middle School

AMVETS Post 48 donated \$1,048 to Ms. Tiffany Thompson to be used for student and classroom needs and supplies.

Animal Care Center of Tiffin donated care for school facility dog Cooper valued at \$750.

Noble 4-5 Elementary

Toyota Motor North America, via the Kids In Need Foundation, donated school supplies and backpacks valued at \$4,000.

Result: Approved

6.8 Leave of Absence

The Superintendent recommends the Tiffin City Board of Education approve the following leaves of absence:

Ms. Colleen Halm, August 19, 2026 - September 19, 2026

Result: Approved

7 ACTION ITEMS:

7.1 Approve August 2026 Financial Forecast

The Interim Treasurer recommends the Board of Education approve the August Financial Forecast, as presented.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

Mrs. Hedrick presented the FY27 financial forecast for Board approval, as required by Ohio Revised Code Section 5705.391. She noted that the District continues to deficit spend, resulting in a decline in the fund balance.

Key Revenue Components

- **Property and Tangible Personal Property Tax Revenues:** Projections are based on historical growth patterns, including scheduled updates and reappraisals, and are supported by information provided by the Seneca County Auditor for the upcoming fiscal year.
- **Income Tax:** The District passed a 0.75% income tax levy on November 4, 2025. Collections began in calendar year 2026, and the levy will remain in effect for six years, expiring on December 31, 2031. School district income taxes are collected quarterly and will take approximately three fiscal years to reach full collection.
- **Grants-in-Aid:** HB 96, the current state budget, continued the Fair School Funding Plan for FY26 and FY27, which provides funding based on where students are educated rather than where they reside. FY27 funding has been projected using the most current foundation settlement and funding factors. Funding for FY28 and FY29 will depend on the next state budget. Because there is no guarantee that the current Fair School Funding Plan will continue in future biennial budget processes, projected state funding has been held constant for FY28 and FY29.

Key Expenditure Components

- **Personal Services:** Salary increases are based on negotiated agreements. The most recent agreement provides for a 1% salary increase for FY26 through FY28. For planning purposes, a 1.5% increase is forecast for FY29.
- **Retirement and Insurance Benefits:** Projections are based on salaries and the insurance plans offered to and selected by employees.
- **Purchased Services, Supplies, and Other Expenditures:** Projections are based on FY26 actual expenditures.

Result: Approved

Motioned: Mr. Larry Kisabeth

Seconded: Dr. Meagan McBride

Attachments:

[Forecast August 2026.pdf](#)

7.2 Approve Hiring of Fiscal Support Specialist

The Superintendent recommends the Board of Education hire Ms. Victoria Fritz as Fiscal Support Specialist, contingent upon reaching mutually agreeable contract terms for her employment.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

Mrs. Stephey told the Board that the candidate, Ms. Victoria Fritz, has completed her coursework to be a school treasurer and would be hired as a Fiscal Support Specialist. Once she passes the state-mandated test, the Board could offer her a Treasurer contract. Ms. Hedrick will continue as Interim Treasurer in the meantime. Mrs. Stephey called Ms. Fritz an excellent candidate.

Dr. McBride thanked Ms. Hedrick for her excellent work through the transition, saying the district has been very fortunate for her knowledge and expertise, as well as her deep knowledge of the Tiffin City School District.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Mr. Victor Perez

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

7.3 Approve Revised Treasurer Agreement

The Superintendent recommends the Board of Education approve the revised agreement for joint employment of treasurer, as exhibited.

_____ Mrs. Stephey
 _____ Dr. McBride
 _____ Dr. Beres
 _____ Mr. Kisabeth
 _____ Mr. Perez

Minutes:

Dr. McBride thanked Ms. Hedrick and the entire fiscal staff for their work over the summer.

Result: Approved

Motioned: Mr. Larry Kisabeth

Seconded: Mr. Victor Perez

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Revised Treasurer Contract - J. Hedrick.pdf](#)

7.4 Approve 2026-2027 Bus Stops

The Superintendent recommends the Board of Education approve the 2026-2027 bus stops, as exhibited, and allow the Superintendent or his designee to amend bus routes and bus stops as needed throughout the year.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Mr. Larry Kisabeth

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Bus Stops 2026 2027.pdf](#)

7.5 Approve Wellness Counseling Solutions Contract

The Superintendent recommends the Board of Education approve the contract with Wellness Counseling Solutions to provide school-based counseling services, as exhibited.

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Minutes:

Dr. McBride said it is great that the district is able to support students in this capacity. Mr. Williamson noted there has been an uptick in mental health needs since COVID, and more students are struggling. He also said there is a cap on the contract, making it slightly less than last year's, but that no child would be left behind, especially in light of any potential crisis that might occur.

Result: Approved

Motioned: Mr. Victor Perez

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		

Voter	Yes	No	Abstained
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Tiffin City Schools Contract 2026-2027.pdf](#)

7.6 Approve CDW-G Chromebook and License Purchase

The Superintendent recommends the Board of Education approve the CDW-G Chromebook and license purchase, as exhibited.

_____ Mrs. Stephey
 _____ Dr. McBride
 _____ Dr. Beres
 _____ Mr. Kisabeth
 _____ Mr. Perez

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[updated Proposal - 6B0YSS7.pdf](#)

7.7 Approve Title IX Professional Development Services Program Contract FY27

The Superintendent recommends the Board of Education approve the Title IX Professional Development Services Program Contract FY27, as exhibited.

_____ Mrs. Stephey
 _____ Dr. McBride
 _____ Dr. Beres
 _____ Mr. Kisabeth
 _____ Mr. Perez

Result: Approved

Motioned: Mr. Larry Kisabeth

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Title IX PD Program Contract.pdf](#)

7.8 Approve PowerSchool Engage Suite Quote

The Superintendent recommends the Board of Education approve the PowerSchool Engage Suite quote, as exhibited.

_____ Mrs. Stephey
 _____ Dr. McBride
 _____ Dr. Beres
 _____ Mr. Kisabeth
 _____ Mr. Perez

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Mrs. Heidi Stephey

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Tiffin 20City 20School 20District 20 23Q-185828 20 Engage 20Suite .pdf](#)

7.9 Approve Lightspeed Filter Purchase

The Superintendent recommends the Board of Education approve the Lightspeed filter purchase, as exhibited.

_____ Mrs. Stephey
 _____ Dr. McBride
 _____ Dr. Beres
 _____ Mr. Kisabeth
 _____ Mr. Perez

Result: Approved

Motioned: Mr. Larry Kisabeth

Seconded: Dr. Meagan McBride

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

Attachments:

[Lightspeed FY27 Pricing Tiffin City.pdf](#)

8 BOARD DISCUSSION:

Minutes:

Mr. Kisabeth wished the students well as they return to school. He also thanked the entire staff who attended Convocation, noting that every staff member works with students and makes a positive impact.

9 ENTER EXECUTIVE SESSION:

_____ Mrs. Stephey
_____ Dr. McBride
_____ Dr. Beres
_____ Mr. Kisabeth
_____ Mr. Perez

Hold an Executive Session for one or more of the following matters to:

- ☒ **a. consider the employment of a public employee(s);**
_____ b. consider the purchase or sale of public property if the public interest would be hurt by the premature disclosure of the information;
_____ c. confer with the public body's attorney for the purpose of considering disputes if a court action concerning the dispute is either pending or imminent;
_____ d. prepare for, conduct, or review negotiations or bargaining sessions with public employees;
_____ e. consider matters required by federal laws, or rules, or state statutes to be kept confidential;
_____ f. consider specialized details of security arrangements if the information could be used for criminal purposes.
_____ g. no action taken.

Time in:

Minutes:

Time in: 7:15 p.m.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Mr. Larry Kisabeth

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

10 EXIT EXECUTIVE SESSION

Return to open session.

Time out:

Minutes:

Time out: 7:38 p.m.

11 Next Regular Meeting

The next regular meeting will be Monday, September 28, 2026 in the Tiffin Middle School Cafetorium.

12 ADJOURNMENT

The Board Regular meeting is concluded.

Meeting started:

Meeting ended:

_____ Mrs. Stephey
 _____ Dr. McBride
 _____ Dr. Beres
 _____ Mr. Kisabeth
 _____ Mr. Perez

Minutes:

Meeting started: 6:30 p.m.

Meeting ended: 7:38 p.m.

Result: Approved

Motioned: Dr. Meagan McBride

Seconded: Mr. Larry Kisabeth

Voter	Yes	No	Abstained
Mr. Larry Kisabeth, Board President	X		
Mrs. Heidi Stephey, Board Vice President	X		

Voter	Yes	No	Abstained
Dr. Meagan McBride, Board Member	X		
Mr. Victor Perez, Board Member	X		

13 412 CERTIFICATE

CERTIFICATE

Section 5705.412, RC

IT IS HEREBY CERTIFIED that the TIFFIN CITY SCHOOL DISTRICT BOARD OF EDUCATION, SENECA COUNTY, OHIO, to adopt any appropriation measure, make any qualifying contract, or increase during any school year any wage or salary schedule shown above, has in effect the authorization to levy taxes including the renewal or replacement of existing levies which, when combined with the estimated revenue from all other sources available to the district at the time of certification, are sufficient to provide the operating revenues necessary to enable the district to maintain all personnel and programs for all the days set forth in its adopted school calendars for the current fiscal year and for a number of days in succeeding fiscal years equal to the number of days instruction was held or is scheduled for the current fiscal year, as required by Section 5705.412.

TIFFIN CITY SCHOOL DISTRICT

By

President, Board of Education

By

Treasurer

By

Superintendent of Schools